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TOWN OF ARLINGTON  
MASSACHUSETTS

2006 ANNUAL REPORT

BOARD OF SELECTMEN

KEVIN F. GREELEY, CHAIRMAN  
ANNIE LACOURT, VICE CHAIRMAN  
JOHN W. HURD  
DIANE M. MAHON  
CLARISSA ROWE

TOWN MANAGER  
BRIAN F. SULLIVAN



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## BOARD OF SELECTMEN

The Arlington Board of Selectmen is pleased to submit to the residents of Arlington our annual report for 2006. The Arlington Board of Selectmen is composed of five elected individuals who are entrusted with the responsibility to set policy and oversee the management of the municipal functions of local government.

The Board of Selectmen underwent a Selectmen change with the retirement of Kathleen Kiely Dias. Kathleen was a Selectmen for twelve years and highly involved with the Tri-community Working Group. The Board thanks Kathleen for her years of service and commitment to preserving Arlington's traditions and values. At the same time, the Board of Selectmen welcomed Clarissa Rowe. Ms. Rowe brings strength of working knowledge in support of Arlington's open space preservation and expertise in conservation. The transition has been smooth and adds a fresh new approach to the Board.



Board of Selectmen

Standing (l-r) Diane Mahon, John W. Hurd, Clarissa Rowe,  
Seated (l-r) Annie LaCourt and Kevin F. Greeley, Chairman.

## Financial Overview

Arlington under the leadership of this Board, the School Committee, the Finance Committee and other Town leaders overcame the financial hurdles of the last couple of years through a disciplined program that included reductions in Town and School services, use of the Town's financial reserves to augment revenues, and reductions in operating costs achieved through flexible collective bargaining and increased benefit cost sharing by Town and School employees at all levels. The Town is in the second year of the 5-year strategic plan and with balancing of budgets and level budget planning, the Town is within the plan.

Chairman Kevin F. Greeley initiated preparations

for a Town-wide Summit Meeting, bringing to the table Arlington's financial leaders from the Board of Selectmen, Finance Committee, School Committee, Town Manager's Office, Town Department heads, and Assessor's Board. This group will meet quarterly to review options to keep the Town financially healthy.

## Selectmen Goals

The Board of Selectmen met several times over the year to develop goals aligned with the financial plan and other Town objectives. Those goals are:

- Bicentennial participation and promotion of events.
- Long range financial /strategic planning process culminating in 5 year plan for FY 2011 and beyond.
- Develop strategy for addressing capital development and maintenance needs.
- Develop a long range planning, land use, and zoning policy, which addresses Business Development and Tourism.
- Transportation Issues – develop overall policy for the Town and solicit funding sources if necessary.
- Communications – develop programs and policies.

## 200<sup>th</sup> Anniversary Celebration

The Board of Selectmen enthusiastically supports and celebrates Arlington's 200<sup>th</sup> Anniversary. The Board approved changing the bottom header on all its official correspondence proclaiming the anniversary celebration. The Selectmen's Office is selling 200<sup>th</sup> Anniversary merchandise such as T-shirts, caps, mugs and bumper stickers. Many events are planned during the eighteen-month celebration and the Board thanks the 200<sup>th</sup> Anniversary Celebration Committee for all their effort in the events planned.

## Town Day Celebration

This year Arlington Town Day was exceptionally successful due to the incredible weather. Resident and vendor participation was higher than ever making it a fun packed day offering crafts, entertainment, food and children's activities. The Committee's focus on creating a mix of family activities and local crafts resulted in an overwhelming amount of thanks and praise from Town Day goers. The Board of Selectmen congratulates and thanks the Town Day Committee and in particular the Co-Chairs Kathleen Darcy and Marie A. Krepelka. The Board also thanks the many businesses and residents who contributed to make this day a success.



## Committee Acknowledgement: Transportation Advisory Committee (TAC)

The Board of Selectmen would like to acknowledge the exceptional work done by the TAC members. TAC was authorized in April of 2001 with eight citizen members and three Town Department members. The charge of TAC is to serve as an advisory committee to the Board of Selectmen. Their voluntary research and work is a tremendous asset to the Selectmen in determining direction on matters of transportation and parking through out the Town.

### Dedicated Team

Arlington extends many thanks to Marie Krepelka, an integral part of the Selectmen's administrative office, for her perseverance in her ability to work under the challenges of her illness. I would also like to thank Jean Devereaux, Fran Reidy and Mary Ann Sullivan. They are exceptional employees dedicated to providing the best possible service to every person interacting with the Selectmen's Office.



## TOWN MANAGER

Calendar year 2006 was my second full year as Town Manager. The year 2006 was again a year in which finances was the premier issue. The challenges facing Arlington, and most communities in Massachusetts, have increased dramatically over the last several years. Each year, it has become increasingly difficult to maintain the level of services. The tax revenue reductions at the state and federal levels, resulting from the slow economy and tax rollbacks, have been passed on to local governments. Already faced with their own revenue problems from the economy, local governments, particularly in Massachusetts, have been severely impacted by cutbacks in federal and state aid.

One of the single largest factors, however, was the more than \$3 million cut in state aid that the Town suffered in 2003. These funds have not been restored to any significant degree. Since then, the Town has had to make significant cuts in programs and has drawn down reserves in order to balance the budget.

Faced with a projected shortfall of \$4 million for FY 2006, which comes on the heels of drastic cuts of the last several years, it was deemed appropriate to evaluate whether it was time to go to the voters and let them decide whether to override Proposition 2 ½ and approve additional funds to retain the services at current levels. The last general override was more than 14 years ago and was the only general override passed since the imposition of Proposition 2½. It was decided by all the key officials that it was the appropriate time to ask the voters.

Rather than address the Town's financial problems on a stopgap basis, a multi-year plan was developed that proposed a five-year solution. A five-year plan, first proposed by Selectman Charles Lyons, required a greater override amount, \$6 million, but also came with commitments to contain increases in operating budgets and healthcare costs. The commitments are summarized as follows:

- Override funds will be made to last at least five years (FY2006-FY2010). No general override will be sought during this period.
- Healthcare and pension costs will be limited to increases of no more than 7% and 4% respectively.
- Town and school operating budgets will be limited to increases of no more than 4%. Should healthcare costs exceed the 7% limitation, operating budget increases shall be reduced below 4% accordingly.
- Reserves shall be maintained in amount equivalent to at least 5% of the budget.

The FY2008 budget is the third year of the five-

# EXECUTIVE SERVICES

year override plan. As proposed, it provides for level services. Budget priorities have been retained, public safety and education being the top priorities. Overall personnel complements have been increased by two positions.

## Municipal Departmental Budgets

Municipal departmental budgets, as proposed in the FY2008 budget, total \$27,125,700, which is an increase of \$1,025,159, or 3.93%.

Municipal Budget Increases		
<b>Major Budget Increases</b>		
Total Increase	\$1,025,159	3.93%
Wages, Steps & Benefits	\$748,344	
Energy	\$188,474	
Reserve Fund	\$ 50,000	
Expenses	\$ 38,341	
<b>Other Budget Increases</b>		
School	\$1,411,860	3.99%
Minuteman	\$383,587	13.26%
Health & Pensions	\$1,026,588	5.20%
Other Fixed Costs	\$111,050	13.07%
Capital	\$341,443	4.26%
Warrant Articles	(\$1,479,921)	(-59.8%)
Non-Appropriated	(\$677,056)	(-6.85%)
<b>Total Municipal &amp; Other</b>	<b>\$2,142,710</b>	<b>2.03%</b>

Of the increase, approximately \$664,197 is for collective bargaining increases, \$84,147 is for other personnel cost increases, \$188,474 for energy cost increases, \$50,000 for an increase in the reserve fund, and an increase of \$38,341 for expenses. The Po-



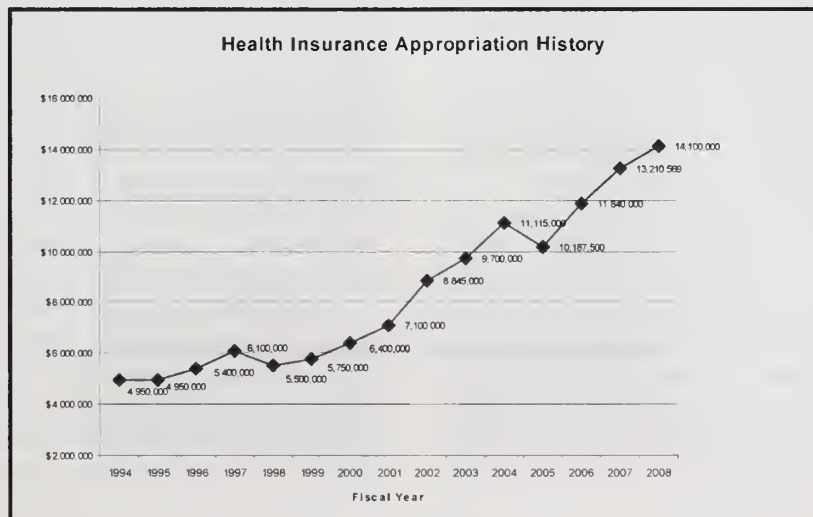
Brian F. Sullivan, Town Manager

lice Department has added a School Resource Officer which will be cost shared with the School Department and the Personnel Department has requested an additional person devoted solely to the administration of our health insurance program.

## Collective Bargaining and Healthcare

Given the dramatic increases in healthcare costs, as illustrated in the appropriation history chart, working with our employees to explore all possible cost containment measures has been a top priority. The override commitment capping and linking operating budget increases (in large part wages) and healthcare cost increases makes this effort imperative.

Collective bargaining agreements with all the unions, with the exception of the Librarians, who have an agreement through FY2007, expired in FY2006. In the expired agreements, the unions agreed to increase employee contributions for HMO healthcare coverage from 10% to 15%. Contribution rates for Indemnity plans are already at 25%. The Town has reached agreements for new two-year contracts for FY2007 and FY2008 with AFSCME 680, SEIU, and Ranking Police Officers. Still being negotiated are agreements with Pa-





trolmen and Firefighters for FY2007 and FY2008, and Librarians for FY2008. The new agreements call for a 2.5% wage increase in FY2007 tied to increased health-care co-payments for doctor visits, emergency room visits, and prescription drugs. An additional 0.5% increase will be implemented when a second higher level of co-payments is implemented which cannot be done until the final two unions (Patrolmen and Firefighters) have agreed. The second year, FY2008, calls for a 3% wage increase tied to a requirement that new hires, effective July 1, 2007, pay a HMO contribution of 25%, up from 15%. The increased co-payments and 15% HMO contribution rate have been implemented for retirees as well. The Board of Selectmen voted to implement a means test so that the increase will be waived for those retirees below a certain income level.

The result of all these healthcare changes is that the healthcare budget for FY2008 will increase less than 6%. For FY2008, healthcare costs are projected to increase \$741,324, or 5.85%. The chart, Health Insurance Appropriation History on the previous page, shows the history of healthcare appropriation increases since 1994. During this period the increases averaged 8%. Given the oversight required to administer multiple co-pay plans, multiple contribution rates, means tests, and to analyze and implement an opt-out plan and new fitness programs, it will require the addition of a staff position dedicated solely to administering the healthcare program.

## Retiree Healthcare Liability—OPEB fund

GASB 45, a new accounting standard to be imposed on all municipalities throughout the country, requires municipalities to include on their balance sheets the accrued liability for their retiree healthcare costs. Several years ago, private companies were required to do this. The result was great upheavals and drastic reductions in retiree healthcare benefits.

Currently retiree healthcare costs are funded on a pay-as-you-go basis, as is the case with social security, rather than fully-funding the benefits as employees earn them. GASB 45 essentially says that when an employee retires, there should be sufficient funds in an account to pay for the retiree's healthcare costs throughout their retirement. The last actuarial evaluation of the Town's unfunded liability placed it between \$109 million and \$174 million depending on the discount rate used.

This issue is nearly identical to the issue faced with pension systems back in the 1980's. At that time, cities and towns funded pension obligations on a pay-as-you-go basis. A new accounting standard then required that the accrued liability be carried on the balance sheet. Ultimately, communities were required by law to fully-fund their pension obligations over a long period of time, roughly forty years. The Town's system is now 65% funded and is required to be fully funded by the year

2028. Over this forty year period, the Town essentially has been paying off a mortgage for this debt. Once the mortgage is paid off, the Town's pension appropriation will drop significantly.

Arlington is one of the few communities in the State who have had special laws enacted to allow them to put funds aside to start funding this liability. There is approximately \$1.4 million in the fund now.

In FY 2008, the appropriation into the fund will consist of three components totaling approximately \$815,000. The first component is the accumulated reduction in the non-contributory pension appropriation. In FY 2008 it is estimated at \$310,000 and eventually in the future this will cap out at \$500,000. The second component is the savings from increased healthcare contribution rates and co-pays for retirees estimated at \$155,000. The third component is the Federal government Medicare Part D prescription drug reimbursement of \$350,000.

While this is a token amount when compared to the liability, the Town has at least been out front in recognizing and beginning to address the problem. Much more will need to be done over the next several years to begin addressing this issue in a meaningful way.

## State Aid

In the FY2008 state aid budget proposed by the Legislature, state aid is increased \$227 million, or 5%. The two major increases are Chapter 70 school aid (exclusive of regional school aid) and lottery which are increasing \$188 million and \$15 million respectively. Due to a number of factors in the Chapter 70 school aid distribution formula which work to the disadvantage of Arlington, the Town will receive an increase of only \$221,450. The overall increase in FY2008 state aid for Arlington is \$304,817, or 1.7%. This still leaves Arlington \$1.3 million below what it received in FY2002. Exclusive of school construction reimbursements, in FY2002, the Town received \$17.3 million. In FY2008, the Town expects to receive \$16 million.

The report of the Municipal Finance Task Force, chaired by John Hamill, Chairman of Sovereign Bank New England, noted that "Massachusetts cities and towns are facing a long-term financial crunch caused by increasingly restricted and unpredictable local aid levels, constraints on ways to raise local revenue, and specific costs that are growing at rates far higher than the growth in municipal revenues. The Task Force recommended "...a revenue sharing policy that allocates a fixed percentage of state tax receipts to local aid".

Researchers at Northeastern University's Center for Urban and Regional Policy have documented the critical link between the financial health of municipalities and the future growth of the Massachusetts economy. They too have called for a new fiscal partnership between the State and local governments.

## EXECUTIVE SERVICES

The Mass Taxpayers Foundation has also recommended that 40% of annual revenues from the state income, sales and corporate taxes should be dedicated to local aid. This would result in more than a \$1 billion increase in local aid. The new revenue sharing policy would need to be phased in over several years given the magnitude of the dollars involved.

The State must implement a revenue sharing formula that provides more aid to cities and towns on a consistent, reliable basis. It must recognize the limited revenue raising opportunities of communities like Arlington. Even its own measure of a community's ability to raise revenues shows that Arlington's ability is extremely limited compared to that of other communities. This has to be recognized in future aid distribution formulas.

### Town Financial Structure and Outlook

Each year, for several years, the Town has had a structural deficit whereby the growth in revenues has not kept pace with the growth in costs necessary to maintain a level-service budget. The result has been a gradual erosion of services. The nature of the Town's structural deficit is illustrated in the chart below.

Typical Annual Growth	
<b>Revenues</b>	
Property Taxes	\$ 2,100,000
Local Receipts	\$ 50,000
State Aid	\$ <u>600,000</u>
<b>Total</b>	<b>\$ 2,750,000</b>
<b>Expenditures</b>	
Wage Adjustments	\$ 2,000,000
Health Insurances/ Medicare	\$ 1,300,000
Pensions	\$ 300,000
Miscellaneous*	\$ <u>1,000,000</u>
<b>Total</b>	<b>\$ 4,600,000</b>
 Structural Deficit	 \$ (1,850,000)
*utilities, capital/debt, special education, other	

The Town's fiscal condition was exacerbated in FY2003 and FY2004 as a result of state aid reductions in excess of \$3.3 million. After major budget reductions and the depletion of reserves, which carried the Town through FY 2005, the Town was facing a deficit of approximately \$4 million in FY2006.

The passage of a \$6 million Proposition 2 ½ override in 2005 for FY2006 covered the \$4 million and allowed the Town to put into reserve the remaining \$2 million. One of the key commitments made as part of the Proposition 2 ½ override was that the funds would be made to last five years and that no override would be requested during that time. As previously stated, FY2008 is the third year of the five-year override plan. The plan is on target and has served the Town well. The plan requires tight controls over operating budgets and healthcare costs and provides a linkage between wages and healthcare costs. With these controls appropriately managed, the plan is designed to overcome the Town's structural deficit and provide sufficient resources to maintain services for at least the five year period. The Town's structural deficit still exists, it's just that the override provided more than enough funds in the first two years so that these surpluses could be used to fund the deficits of the last two years. The middle-year, FY2008, is essentially balanced without any surplus or deficit. After the five years, however, the deficits will reappear.



# EXECUTIVE SERVICES

## Override Stabilization Fund (OSF)

As mentioned, in the first year, FY2006, \$2 million was put into an Override Stabilization Fund. In the second year, FY2007, an additional \$2 million was put into the fund. In the third year, FY 2008, \$100,000 is projected to be available to put into the fund. In the fourth year, FY 2009, it is estimated that approximately \$1.1 million will need to be withdrawn from the fund to balance the budget. In the fifth and final year, FY2010, approximately \$2.8 million is projected to be needed from the fund to balance the budget. After the fifth year, less than \$1 million would be left to offset a projected deficit of more than \$4 million leaving a projected net deficit in the sixth year, FY2011, of \$3.7 million. How these funds will be used is illustrated below.

If all the estimates hold, the override funds should enable the Town to fund existing service levels through the five years (through FY2010) but only by using the early year surpluses to fund the later year deficits.

Override Stabilization Fund (OSF)						
	FY2006	FY2007	FY2008	FY2009	FY2010	FY2011
Balance Forward		2,064,528	4,247,109	4,519,993	3,616,656	984,366
Deposits	2,064,528	2,100,000	100,000	0	0	0
Withdrawals	0	0	0	(1,081,017)	(2,776,956)	(984,366)
Interest at 4%	0	82,581	169,884	180,680	144,666	0
Balance	2,064,528	4,247,109	4,516,993	3,616,656	984,366	0

## Comparative Data

There are a number of factors that contribute to Arlington's structural deficit—some common among all municipalities and some relatively unique to Arlington. Double digit increases in employee healthcare costs and energy costs affect all municipalities. State aid reductions have affected all municipalities, however, Arlington is among a small group of communities that were cut close to 20% as opposed to the state-wide average of 6%.

Some of the factors particular to Arlington include the fact that Arlington is a densely populated, fully built-out community (see Tables 1 and 2).

Table 1	
Municipality	Pop Per Square Mile

1 BROOKLINE	8,410
2 ARLINGTON	8,180
3 WATERTOWN	8,026
4 MEDFORD	6,851
5 MELROSE	5,780
6 BELMONT	5,190
7 SALEM	4,986
8 STONEHAM	3,614
9 WINCHESTER	3,446
10 WEYMOUTH	3,174
11 RANDOLPH	3,075
12 WOBURN	2,940
13 NORWOOD	2,727
14 WELLESLEY	2,614
15 READING	2,388
16 NEEDHAM	2,293
17 NATICK	2,133
18 MILTON	1,999
19 LEXINGTON	1,851
20 CHELMSFORD	1,495

Ave w/o Arlington 3,842

Arlington 8,180

Table 2	
Municipality	Households Per Sq Mile

1 BROOKLINE	3,890
2 ARLINGTON	3,746
3 WATERTOWN	3,652
4 MEDFORD	2,787
5 MELROSE	2,396
6 SALEM	2,243
7 BELMONT	2,141
8 STONEHAM	1,511
9 WEYMOUTH	1,327
10 WINCHESTER	1,310
11 WOBURN	1,214
12 RANDOLPH	1,145
13 NORWOOD	1,140
14 READING	889
15 NATICK	886
16 WELLESLEY	870
17 NEEDHAM	860
18 MILTON	703
19 LEXINGTON	691
20 CHELMSFORD	575

Ave w/o Arlington 1,591

Arlington 3,746

## EXECUTIVE SERVICES

Revenue from growth in the tax base ranks next to last among a group of 20 comparable communities (Table 3). It is less than one-half of the state-wide average. Another indicator of the Town's ability and opportunity to raise revenues is a measure developed by the Department of Revenue called Municipal Revenue Growth Factor (MRGF). It measures a community's ability to raise revenue taking into consideration a community's tax levy limit, new growth, state aid, and local receipts. As you can see from Table 4, the state-wide average and average of the twenty comparable communities MRGF is 6.1 and 5.0 respectively. Arlington's is 3.9, nearly 56% below other communities in terms of ability to raise revenue.

Table 3	
Municipality	New Growth Ave Last 3 Yrs

1 WOBURN	3.1%
2 WATERTOWN	2.6%
3 LEXINGTON	2.5%
4 CHELMSFORD	2.3%
5 BROOKLINE	2.2%
6 NEEDHAM	2.1%
7 WELLESLEY	1.9%
8 WEYMOUTH	1.8%
9 WINCHESTER	1.7%
10 MILTON	1.7%
11 READING	1.6%
12 BELMONT	1.5%
13 NORWOOD	1.5%
14 RANDOLPH	1.4%
15 MEDFORD	1.4%
16 SALEM	1.3%
17 NATICK	1.2%
18 STONEHAM	1.2%
19 ARLINGTON	1.2%
20 MELROSE	1.0%
Ave w/o Arlington	1.8%
Arlington	1.2%
State-wide Ave	2.8%

Table 4	
Municipality	FY2007 Municipal Revenue Growth Factor

1 MILTON	6.5
2 CHELMSFORD	6.0
3 WOBURN	5.9
4 RANDOLPH	5.4
5 SALEM	5.4
6 READING	5.2
7 WATERTOWN	5.2
8 LEXINGTON	5.0
9 NATICK	5.0
10 WELLESLEY	4.9
11 NORWOOD	4.9
12 BROOKLINE	4.8
13 NEEDHAM	4.7
14 STONEHAM	4.7
15 WEYMOUTH	4.6
16 MEDFORD	4.5
17 WINCHESTER	4.4
18 BELMONT	3.9
19 ARLINGTON	3.9
20 MELROSE	3.8
Ave w/o Arlington	5.0
Arlington	3.9
State-wide Ave	6.1

Table 5	
Municipality	FY2007 Commercial /Industrial % of Total Value

1 WATERTOWN	32.4
2 WOBURN	27.0
3 NORWOOD	25.4
4 NATICK	20.2
5 CHELMSFORD	17.6
6 SALEM	16.9
7 WEYMOUTH	13.0
8 NEEDHAM	11.7
9 LEXINGTON	11.5
10 RANDOLPH	11.4
11 WELLESLEY	11.1
12 MEDFORD	10.8
13 STONEHAM	10.6
14 BROOKLINE	8.9
15 READING	7.3
16 ARLINGTON	5.4
17 BELMONT	5.2
18 WINCHESTER	5.0
19 MELROSE	4.7
20 MILTON	2.9
Ave w/o Arlington	13.3
Arlington	5.4
State-wide Ave	15.5

Another factor affecting the Town's financial structure is its tax base. The Town's tax base is nearly all residential—the commercial/industrial sector makes up less than 6% of the total. Table 5 (above) shows that Arlington's 5.4% commercial/industrial tax base ranks it 16<sup>th</sup> out of 20 comparable communities. The average of these communities is 13%, nearly triple that of Arlington. This affects not only the Town's ability to raise revenue, it places a heavier tax burden on the residential sector as there is almost no commercial/industrial sector with which to share the tax burden.

Notwithstanding this, the tax burden when measured several different ways is at or below the average of the 20 comparable communities. In fact, the Town ranks 13<sup>th</sup> in taxes per capita (Table 6), and 10<sup>th</sup> in taxes per household as a percent of median household income (Table 7). This despite the fact that Arlington's tax levy includes more than \$5 million in MWRA water and sewer debt that only one other community includes on its levy.

# EXECUTIVE SERVICES

Table 6	
Municipality	FY2007 Taxes Per Cap

1	LEXINGTON	3,340
2	WELLESLEY	2,940
3	NEEDHAM	2,601
4	WINCHESTER	2,579
5	BELMONT	2,460
6	BROOKLINE	2,340
7	CHELMSFORD	1,991
8	READING	1,972
9	MILTON	1,971
10	NATICK	1,967
11	WOBURN	1,948
12	WATERTOWN	1,926
13	ARLINGTON	1,862
14	STONEHAM	1,587
15	NORWOOD	1,545
16	SALEM	1,480
17	MELROSE	1,444
18	MEDFORD	1,350
19	WEYMOUTH	1,255
20	RANDOLPH	1,185

Ave w/o  
Arlington 1,994

Arlington 1,862

Table 7	
Municipality	FY2007 Taxes Per Household As a % of 1999 Household Income

1	LEXINGTON	7.4%
2	WINCHESTER	7.0%
3	WELLESLEY	7.0%
4	BELMONT	6.8%
5	MILTON	6.7%
6	READING	6.2%
7	BROOKLINE	6.2%
8	NEEDHAM	6.2%
9	CHELMSFORD	6.1%
10	ARLINGTON	5.8%
11	SALEM	5.6%
12	STONEHAM	5.4%
13	NATICK	5.4%
14	MELROSE	5.0%
15	MEDFORD	4.9%
16	WATERTOWN	4.7%
17	RANDOLPH	4.5%
18	WOBURN	4.5%
19	WEYMOUTH	4.5%
20	NORWOOD	3.5%

Ave w/o Arlington 5.7%

Arlington 5.8%

A look at how the Town's spending levels impact the Town's financial position shows that the Town's spending per capita is well below the state average and the average of the 20 comparable communities. In overall expenditures per capita, the Town ranks 17<sup>th</sup> and nearly 20% below the state-wide average (see Tables 8-12 next page). With spending well below the state-wide average and below comparable communities, and with revenue growth opportunities well below the statewide average and at the bottom of comparable communities, it is clear that the structural problem with the Town's finances lies with the revenue side of the equation as opposed to the spending side. Limited growth in the tax base, a tax base almost all residential, coupled with a \$3.3 million reduction in state aid, left the Town in 2005 with only two choices— significant budget cuts with the resulting service reductions or the first Proposition 2 ½ general override since 1991.



# EXECUTIVE SERVICES

**Table 8**

Municipality	FY2006 Gen Gov Expenditures Per Cap
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1 WINCHESTER	353
2 RANDOLPH	248
3 NATICK	158
4 BROOKLINE	152
5 NORWOOD	137
6 NEEDHAM	136
7 BELMONT	133
8 WELLESLEY	130
9 LEXINGTON	128
10 WATERTOWN	119
11 ARLINGTON	109
12 READING	100
13 CHELMSFORD	99
14 SALEM	89
15 WOBURN	85
16 WEYMOUTH	81
17 MELROSE	80
18 MILTON	79
19 STONEHAM	79
20 MEDFORD	64
Ave w/o Arlington	129
Arlington	109
State-wide Ave	121

**Table 9**

Municipality	FY2006 Public Safety Exp Per Cap
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1 BROOKLINE	456
2 WATERTOWN	412
3 WOBURN	377
4 NORWOOD	373
5 NEEDHAM	372
6 MILTON	360
7 MEDFORD	360
8 BELMONT	354
9 NATICK	340
10 SALEM	335
11 WINCHESTER	334
12 WELLESLEY	330
13 WEYMOUTH	329
14 STONEHAM	323
15 LEXINGTON	309
16 READING	292
17 ARLINGTON	282
18 CHELMSFORD	274
19 RANDOLPH	272
20 MELROSE	256
Ave w/o Arlington	340
Arlington	282
State-wide Ave	355

**Table 10**

Municipality	FY2006 Public Works Exp Per Cap
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1 NORWOOD	619
2 RANDOLPH	235
3 WATERTOWN	221
4 WELLESLEY	220
5 LEXINGTON	211
6 READING	185
7 BELMONT	182
8 NATICK	175
9 BROOKLINE	169
10 CHELMSFORD	161
11 WINCHESTER	160
12 MEDFORD	160
13 WEYMOUTH	158
14 MILTON	155
15 WOBURN	139
16 SALEM	134
17 STONEHAM	134
18 ARLINGTON	134
19 NEEDHAM	130
20 MELROSE	122
Ave w/o Arlington	193
Arlington	134
State-wide Ave	153

**Table 11**

Municipality	FY2006 School Per Pupil Exp
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1 WATERTOWN	15,032
2 BROOKLINE	14,929
3 LEXINGTON	12,600
4 MEDFORD	12,233
5 WOBURN	12,225
6 WELLESLEY	11,494
7 NEEDHAM	11,291
8 NATICK	11,092
9 NORWOOD	11,015
10 WEYMOUTH	10,855
11 ARLINGTON	10,841
12 MILTON	10,585
13 BELMONT	10,374
14 WINCHESTER	10,139
15 RANDOLPH	10,032
16 READING	9,765
17 MELROSE	9,571
18 STONEHAM	9,359
19 CHELMSFORD	9,117
Ave w/o Arlington	11,206
Arlington	10,841
State-wide Ave	11,188

**Table 12**

Municipality	FY2006 Total Exp Per Cap
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1 LEXINGTON	3,706
2 WINCHESTER	3,149
3 WELLESLEY	3,129
4 NORWOOD	3,030
5 NEEDHAM	3,008
6 BROOKLINE	2,867
7 NATICK	2,794
8 BELMONT	2,768
9 READING	2,732
10 CHELMSFORD	2,589
11 WATERTOWN	2,495
12 MILTON	2,483
13 WOBURN	2,478
14 STONEHAM	2,274
15 SALEM	2,273
16 RANDOLPH	2,233
17 ARLINGTON	2,181
18 WEYMOUTH	2,135
19 MEDFORD	2,105
20 MELROSE	2,070
Ave w/o Arlington	2,648
Arlington	2,181
State-wide Ave	2,556

# EXECUTIVE SERVICES

## Long Range Financial Projection

The cornerstone of our strategic budgeting process is the long-range financial projection. Based upon analysis of internal and external factors impacting the Town's operations and finances, we have prepared the long-range projection (below). These projections will, of course, have to be modified as events unfold, but we believe that they are reasonable for fiscal planning purposes.

Five Year Financial Plan FY 2007 - FY 2012						
	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012
<b>I REVENUE</b>						
A State Aid	15,600,746	15,980,823	16,580,823	17,180,823	17,780,823	18,380,823
School Construction Aid	2,269,282	2,194,022	2,194,022	2,194,022	2,194,022	2,194,022
B Local Receipts	8,172,024	8,834,256	8,884,256	8,934,256	8,984,256	9,034,256
C Free Cash	2,084,695	954,736	1,300,000	1,300,000	1,300,000	1,300,000
D Stabilization Fund	0	0	0	0	0	0
E Overlay Reserve Surplus	400,000	500,000	400,000	400,000	300,000	300,000
F Property Tax	76,778,350	78,983,969	81,013,995	83,216,555	85,486,569	87,809,822
H Override Stabilization Fund			1,081,017	2,776,956	984,366	
<b>TOTAL REVENUES</b>	<b>105,305,097</b>	<b>107,447,806</b>	<b>111,454,113</b>	<b>116,002,612</b>	<b>117,030,036</b>	<b>119,018,923</b>
<b>II APPROPRIATIONS</b>						
A Operating Budgets						
School	35,363,743	36,775,603	38,246,627	39,776,492	41,367,552	43,022,254
Minuteman	2,893,035	3,276,622	3,407,687	3,543,994	3,685,754	3,833,184
Town Personnel Services	19,880,738	20,926,813	21,763,886	22,634,441	23,539,819	24,481,411
Expenses	8,434,905	8,722,073	9,044,790	9,379,447	9,729,300	10,092,203
<b>Less Offsets:</b>						
Enterprise Fund/Other	1,535,102	1,843,186	1,916,913	1,993,590	2,073,334	2,156,267
Tip Fee Stabilization Fund	680,000	680,000	680,000	680,000	680,000	680,000
<b>Net Town Budget</b>	<b>26,100,541</b>	<b>27,125,700</b>	<b>28,211,762</b>	<b>29,340,298</b>	<b>30,515,785</b>	<b>31,737,348</b>
MWRA Debt Shift	5,593,112	5,593,112	5,593,112	5,593,112	5,593,112	5,593,112
B Capital budget						
Exempt Debt Service	3,143,808	3,114,096	2,904,056	2,810,551	2,727,097	2,638,046
Non-Exempt Service	3,950,037	4,431,942	4,535,287	4,720,085	5,180,547	5,267,337
Cash	917,458	806,708	864,250	854,750	883,927	891,700
<b>Total Capital</b>	<b>8,011,303</b>	<b>8,352,746</b>	<b>8,303,593</b>	<b>8,385,386</b>	<b>8,791,571</b>	<b>8,797,083</b>
C Pensions	6,496,453	6,706,716	6,974,985	7,253,985	7,544,144	7,845,910
D Insurance	14,082,511	15,009,885	16,060,577	17,184,817	18,387,755	19,674,897
E State Assessments	2,605,385	2,683,277	2,750,359	2,819,118	2,889,596	2,961,836
F Offset Aid - Library & School	75,461	75,761	75,761	75,761	75,761	75,761
G Overlay Reserve	1,194,924	600,000	600,000	800,000	600,000	600,000
H Other Crt Jdgmts/ Snow Deficit	413,733	253,409	300,000	300,000	300,000	300,000
I Warrant Articles	374,896	894,975	929,649	929,649	929,649	929,649
J Override Stabilization Fund	2,100,000	100,000				
<b>K TOTAL APPROPRIATIONS</b>	<b>105,305,097</b>	<b>107,447,806</b>	<b>111,454,112</b>	<b>116,002,612</b>	<b>120,680,679</b>	<b>125,371,034</b>
<b>BALANCE</b>	<b>(0)</b>	<b>(0)</b>	<b>0</b>	<b>0</b>	<b>(3,650,642)</b>	<b>(6,352,110)</b>
<b>Reserve Balances</b>						
Free Cash	1,221,870	1,554,736	1,000,000	1,000,000	1,000,000	1,000,000
Stabilization Fund	2,375,252	2,470,262	2,569,072	2,671,835	2,778,709	2,889,857
Override Stabilization Fund	4,247,109	4,516,993	3,616,656	984,366	0	0
Tip Fee Stabilization Fund	3,545,977	3,007,817	2,448,129	1,866,054	1,260,697	631,124
Municipal Bldg Ins Trust Fund	674,406	680,757	697,675	725,582	754,605	784,790
<b>TOTAL</b>	<b>12,064,614</b>	<b>12,230,564</b>	<b>10,331,533</b>	<b>7,247,838</b>	<b>5,794,011</b>	<b>5,305,771</b>
% of General Fund Revenue	11%	11%	9%	6%	5%	4%



# EXECUTIVE SERVICES

On the revenue side, we have made the following assumptions:

## Revenue Assumptions:

Overall revenues: are expected to increase 2.03% in FY 2008. Future years ranges from 0.89% to 4.08% depending on our the of the Override Stabilization Fund.

Tax Levy: Projected to increase 2.87% in FY 2008 and thereafter between 2.5% and 2.7%.

Regular Levy: 2 ½ % plus new growth of \$400,000 in FY2008 and \$450,000 thereafter.

Debt Exclusion: Actual debt for Proposition 2 ½ debt exclusion school projects minus state reimbursements.

MWRA Water and Sewer Debt: Amount from FY2007 held level as voted by Board of Selectmen.

State Aid: Projected to increase 2.44% in FY2008, based upon the Legislature's budget, and then increased by \$600,000, or approximately 3.5% thereafter.

School Construction Reimbursement: Projected to decrease \$75,260 in FY2008, due to an audit adjustment for Brackett School and then held level.

Local Receipts: Increased \$50,000 each year except in FY2008. Estimates are based on actual receipts received in FY 2006.

Free Cash: Typically appropriate one-half of certified amount. In FY2007 we used \$1.9 million, \$325,000 more than customary practice. The amount used in FY 2008 reflects a decrease to compensate for this one-time usage. Use is maintained at \$1.3 million each year thereafter in anticipation of smaller certified balances.

Overlay Reserve Surplus: Use \$500,000 in FY2008 and then held at \$400,000 in FY 2009 and FY 2010 dropping in the next several years. There is a reasonably good chance that the actual surplus could be greater. If they are, it would simply serve to reduce the deficit in FY2011.

Other Revenues: In FY2009, \$1.1million is drawn down from the Override Stabilization Fund. In FY2010, \$2.8 million is drawn down from the Fund leaving a balance of less than \$1 million for FY2011. FY 2010 is the final year of the 5 Year Override Plan.

## Expenditure Assumptions:

School Budget: In accordance with the override commitment, capped at 4% less any amount above a 7% increase for employee healthcare. In FY2008, we have been able to increase the budget by the full 4%.

Minuteman School: In FY2008, assessment increased by 13.26%. Thereafter, increases projected at 4%.

Municipal Departments: In accordance with the override commitment, capped at 4% less any amount above a 7% increase for employee healthcare. In FY2008, we have been able to increase the budget by

the full 4%.

Capital Budget: Based upon the 5 year plan that calls for dedicating approximately 5% of revenues to capital spending.

Exempt Debt: Actual cost of debt service for debt exclusion projects. Declining debt service over the next several years.

Non-Exempt Debt: Increasing based on major projects over next several years including the fire stations.

Cash: In FY2008, CIP calls for \$806,708 in cash-financed projects. Thereafter, amount averages closer to \$900,000.

MWRA Debt Shift: In FY2008, level-funded at the FY 2007 level. Amount held level thereafter.

Pensions: In FY2008, increased 3.24%. Thereafter increased 4%.

Insurance (including healthcare): In FY2008, projected increase of 6.59%. Thereafter, capped at 7%. Any amount above 7% reduces municipal and school budgets.

State Assessments: Based upon preliminary cherry sheets, increased 3% in FY2008. Thereafter, increased 2.5%.

Offset Aid: These grants to schools and library are increased slightly in FY 2008 based upon preliminary cherry sheets thereafter held level.

Overlay Reserve: This reserve for tax abatements is increased in revaluation years which is every three years starting in FY2007. In non-revaluation years, it is reduced to \$600,000.

Other: Court judgments or deficits including snow removal, revenue, etc., are estimated at \$253,409 in FY2008 and \$300,000 thereafter.

Warrant Articles: In FY 2008, includes \$325,000 for revaluation and \$465,000 for Retiree Healthcare along with an allowance of approximately \$100,000 per year for typical warrant articles. Future years include Medicare Part D appropriation to the OPEB account. This would also include any amount deposited into Override Stabilization Fund.

## Capital Improvements Program

The Town's capital improvements program policies call for the allocation of approximately 5% of the general fund revenues to the capital budget. This is exclusive of dedicated funding sources such as enterprise funds, grants, and proposition 2 ½ debt exclusion projects. Our existing non-exempt debt is \$5,036,275 of which \$634,143 is paid by the water/sewer enterprise fund. The additional new non-exempt debt service is estimated at \$72,060 of which \$2,250 will be paid from the Veterans' Memorial Rink Enterprise Fund to pay for the new rink chiller.

The Cemetery funds will pay \$40,000 for replacement of fences and restoration of stones and tombs. Our existing exempt debt service is \$3,114,096. The total capital budget for FY2008 is estimated at \$8,352,746. For FY 2008, expenditures for the capital budget are as follows:

Capital Expenditures	
Bonding	\$3,202,660
Cash	806,708
Other	3,337,500
<b>Total</b>	<b>7,384,368</b>

Major projects to be funded in FY2008 include \$828,000 for public safety vehicles and equipment including a fire engine and upgrading the radio system; \$563,000 for public works vehicles and equipment; \$412,760 for building repairs at the Town Hall, Library, Community Safety Building, and the Public Works yard; \$269,000 for repairs to facilities under the jurisdiction of the Redevelopment Board; \$580,000 for repairs and improvements to the High School, Stratton School, and Thompson School; \$900,000 for roads, sidewalks, and culvert; \$436,100 for park renovations including \$361,100 for Pheasant Ave/Stratton School field and playground, and \$298,800 for Town and school technology software and hardware. Also included from the water and sewer enterprise fund is \$1,300,000 for water system rehabilitation, \$740,000 for sewer system rehabilitation, \$200,000 for lift station upgrades, and \$250,000 for a jet truck.

Major capital expenditures in our 5-year plan include the fire station renovations, renovations to the community safety building, and an upgrade of our rink including replacement of the rink floor and boards.

## School Construction

In July of 2004, the Governor signed Chapter 208 and Chapter 210, of the Acts of 2004 into law, which makes substantial changes to the School Building Assistance (SBA) Program. This legislation (Ch. 208) transfers responsibility for the School Building Assistance Program from the Department of Education to the Massachusetts School Building Authority (MSBA), under the Office of the State Treasurer. The Authority is a new and independent governing body comprised of seven members.

The reform legislation (Ch. 210) dedicates one cent of the state sales tax to the new off-budget school building trust. This funding will be phased in between now and 2011. Funding will no longer be subject to an annual appropriation from the Legislature and approval of the Governor. The state is providing \$1 billion in bond

proceeds and an additional \$150 million in cash. The new trust is responsible for paying old contract assistance totaling \$5.5 billion over the next 20 years, while financing the current waiting list amount of \$5.5 billion (and growing) over the next 3 years. A major feature of the new law is the up-front cash grant program. When a project is approved for funding, the program will make a single payment for 75% of the full amount of the state's reimbursement. The balance of the state share will be paid when the project audit is completed. There are currently 425 school construction projects on the waiting list. The new legislation intends to fund all 425 projects in the next 2½ years.

Chapter 208 imposes a moratorium on the approval of new school construction projects by the MSBA until July 1, 2007. Communities may submit these projects for approval at the close of the moratorium. The MSBA has warned communities against proceeding with a project without its prior approval and its active involvement right from the feasibility study phase. Such action would be contrary to the requirements and process of the program and there is a strong risk that the project would not be funded. At the conclusion of the three-year moratorium, the authority will use \$500 million per year to finance new projects. Projects will be funded to the extent that money from the sales tax will allow. Projects that cannot be funded will be rejected and automatically reapplied for the following year. There will not be a waiting list. Reimbursement rates are based on community factors and incentive points. The base percentage is 39%.

The lack of a waiting list creates a major problem for cities and towns because now communities will have no idea whether their project will be funded. At least before, you were put on a list and knew that eventually you would receive funding. Given the lengthy moratorium, there is a growing backlog of projects that will be competing for limited dollars.

The MSBA conducted a condition assessment of every school building in the State. The ratings were 1 through 4, with 4 being the poorest condition. Less than 3%, or 62 schools, fall within category 4. Seventy-six percent of the schools received a rating of 1 or 2, meaning that they are generally in good condition with few building systems that may need attention. This leaves 21% that fall within category 3. The Thompson was rated 3, a relatively poor condition, and the Stratton a 2. While the condition of the school is one factor in the criteria for funding, it is only one of eight criteria. Actually, replacement of obsolete school buildings is ranked next to last in terms of priority. Based upon the little information available at this time, it would not be unreasonable to expect funding for Thompson School in the 4 to 7 year range. Stratton would likely be significantly longer.



## EXECUTIVE SERVICES

Sometime after July 1, 2007, when the MSBA lifts the moratorium and decides what projects will be funded in the first year, we will have a much better understanding of the number of the projects competing and how the criteria will be applied. The School Facilities Working Group is recommending at this time that both schools wait until the State funding picture becomes clearer.

The Capital Planning Committee has put a "place holder" of \$50,000 per year into the Capital Plan to allow for urgent (but non-reimbursable) renovations such as the restrooms. Following the requests of the School Department and the recommendations of the School Facilities Working Group, the Capital Planning Committee is planning a future expenditures level of \$150,000 per year, principally for the Stratton, to insure a long term program to maintain and upgrade this capital asset. Specific detailed requests for both the Stratton and Thompson will be reviewed by the Capital Planning Committee and presented to Town Meeting for approval on an annual basis. As the policy and direction of the MSBA becomes clearer, the Town will be able to prepare a more definite plan for rebuilding the Thompson and Stratton schools.

The School Facilities Working Group has also recommended that the potential sale of two unused schools, the Parmenter and Crosby, which are currently rented out, be considered and that the proceeds be put into a fund to be used to help fund these school projects.

### Retirements and New Hires

Patsy Kraemer, Director of Human Services, retired after 35 years of service to the Town. Patsy performed outstanding service to the Town and worked tirelessly to help citizens in need. After Patsy's departure, the department was reorganized with Recreation being split off as a separate department.

Joseph Connelly was hired as the new Director of Recreation. Joe was serving as Recreation Director in Winchester and brings a wealth of experience and professionalism to the new department. In his short tenure, he has been able to implement a number of new programs and has enhanced existing programs.

Christine Connolly was appointed as the Director of Health and Human Services. Christine is a real rising star in the organization has already been recognized beyond the Town for her talent and innovation in the human services field.

During the year Joan Roman was hired as the Town's new part-time Web Manager. Joan has brought a great deal of enthusiasm and tireless work to the position. She has built it into one of the premier municipal websites. The Town even received an award for its extensive public information maintained on the site.

After serving nearly four years as Public Works Director, John Sanchez left to take over the same position in Burlington. John was the consummate professional and brought a great deal of innovation to the department. He will be missed.

### Dedicated Team

Arlington is very fortunate to have so many talented citizens willing to volunteer their time to serve the Town in various capacities including Town Meeting and Boards and Commissions. Together with our elected leaders, management team and employees, they make Arlington the special community that it is.

My thanks to the Board of Selectmen for its leadership and support this past year. Special thanks also to the Town's department heads who are truly top notch. Deputy Town Manager Nancy Galkowski has been an invaluable asset to me and the Town. I would also like to thank my office staff, Gloria Turkall and Domenic Lanzillotti. They are exceptional public employees dedicated to providing the best possible service to each and every person interacting with the Town Manager's Office.



# EXECUTIVE SERVICES

## 2006 STATE OF THE TOWN KEVIN F. GREELEY, CHAIRMAN ARLINGTON BOARD OF SELECTMEN

Thank you, Jane and Vision 2020. Thank you Gordon Jamieson. I am feeling lucky and proud this evening. Proud to be a member of the Arlington Board of Selectmen and lucky that this year I get to deliver this address. In thinking about tonight, over the last 17 years, 6 times my colleagues have chosen me to represent them as Chairman – 3 overrides, 4 debt exclusions, retirement of Don Marquis, and subsequent selections of Phil Farrington and Brian Sullivan — I'll get it right yet!

We are on the eve of Arlington's 200th anniversary. What is the state of this Arlington?

Ask what do we value here in Arlington?

Jimmy Carter dedicates his book *Our Endangered Values* "to our children and grandchildren for whom America's basic moral values must be preserved."

Billy Joel's 2000 Years

*This is our moment here at the crossroads of time. We hope our children will carry our dreams down the line. They are the vintage – what kind of life will they live? Is this a curse or blessing that we give?*

Value: Webster's – "relative worth or importance..."

What have we valued throughout Arlington's history. We have valued leadership and service to Arlington – especially women – consider the following examples:

Squaw Sachem: From Hebert Meyers' paper *Red Coat Flankers In Menotomy* he references: *History of Winchester By Henry Smith Chapman* "...the Squaw Sachem, though she may have owed her rule to extraordinary and unhappy conditions, must have been a woman of parts and character to have retained, as she did, authority for some thirty years. She it was with whom Governor Winthrop dealt when the settlement of this part of the country was undertaken, and they always treated her and spoke of her with respect. She married after Nane-pash-e-met's death, the chief medicine man of the tribe, whose name was Webcowet, but seemingly surrendered to him none of her pre-rogatives."

Surrendered none of her pre-rogatives – her rights and powers.

Arlington has seen others throughout history: Mother Batherwick, in 1775 on the banks of Spy Pond was harvesting flowers, she came upon a group of retreating Red Coat soldiers – forced them into the center of town. Robbins sisters, Caira, Eliza, and Ida – in the 1800's civic service and civic vision for the maintenance of the culture, pride, and education of all Arlingtonians. Ida served in the first representative Town Meeting and then on the School Committee. They gifted Arlington

with their home, our library, our Town Hall and the surrounding gardens. Georgiana Peatfield, late 1800's first woman to hold elective office on the Arlington School Committee – 30-40 years before women were given the right to vote in the United States. Ann Mahon Powers, first woman to serve on the Arlington Board of Selectmen. Peg Spengler, first woman elected to the Arlington Board of Selectmen. To today, The Executive branch of Arlington's Government is controlled by three women, none of whom intend to surrender any of their pre-rogatives.

Diane Mahon, your loyalty and the amount of time and energy you put into being a Selectman. Annie Lacourt, worked together on overrides and debt exclusion and the energy and smarts you bring to the Board. Clarissa Rowe, this dance is new but not the music. We have worked together on more than a few issues before Town Meeting. These are just a few of the names we know and remember, but let us never forget the thousands of other women who gave service to this Town as mother's, voter's, business owners and workers.

Congratulations to all women of Arlington, you most certainly have come a long way. Not just women have exemplified great leadership and service to Arlington. Jack Hurd, exemplifies service to Arlington. He was re-elected by a resounding victory across town. He has proven he's not just East Arlington's Selectmen, he is respected and appreciated from Medford/Winchester to Belmont, and from Cambridge to Lexington. Jack and I are "townies," doesn't matter townie or newbie or temporary visitor, it's a choice that we make to live in this town. Whether here for 45 years or minutes we are all Arlington. They, Jack and I are backed up by Marie, Mary Anne and Jean.

On the eve of our 200th anniversary, we must work to celebrate service and leadership and other values as well. Is this a curse or blessing that we give to Arlington's future generations? Preserve our values?

SERVICE: In all its forms elected and appointed. Marie Krepelka, cancer and service; Kathleen Dias, quiet dignified service; John Bilafer, not always quiet; Charlie Lyons, two times Charlie has brought national attention to Arlington; Brian Sullivan, has just started his service, but has already shown his commitment to our values. Public Service, the management team; Our educators, police, fire, and public works; Volunteer Service, Patricia Fitzmaurice, Jane Howard (2020), Elsie Fiore (Arlington's Open Space).

We Value EDUCATION: Must be our first priority – O'Neil Formula "Education is a journey not a destination."

We Value COMMUNITY: as defined by those members of it. Those living and working together who



## EXECUTIVE SERVICES

are tolerant of differing perspectives and come together when it's necessary to preserve our values.

Symmes Hospital is an example. First we fought at every level to keep her here. Next we took a bold step and with the voters we purchased the property – not to be developers – but to control those who would develop it and try to as much as possible to preserve what we value: Open Space, Revenue neutral, Preserve medical services, Minimize the impact on the neighborhood and our Schools, (and) Provide affordable housing for Arlingtonians. We are just about at the end of the process and I believe all of these goals have been achieved and soon to transfer ownership to EA Fish. The work that has gone into this by the Board of Selectmen, the Symmes Advisory Board, Town Meeting and the Redevelopment Board. On one part of the proposal whether to set aside a part of the land in advance of the sale for affordable housing – 9 public sessions. Service that has gone into this project

We Value DEBATE: Town Meeting – from its start in colonial times; Here where we define and act on those things that we value; Must always remember we attack issues not issuers.

We Value LAND & COMMERCE: Started because the mill drops 150' from Lexington to Cambridge. Captain Cook's mill.

Of course this exercise caused me to think on what I value. I value my values that came from Arlington; I have lived in Precincts 16, 6, 18 and 11. I attended the Cutter, Locke, Jr High West and Arl Catholic HS. I've been a registered member of all 5 catholic parishes. I have worked for the Public Works, Water, Paint, Tree and Cemetery Departments. Collected trash and plowed snow. I have been a 20 year member of Town Meeting representing 4 precincts. I am into my 18th year as one of your Selectmen. I think of Arlington like in the words of the Town I have Loved So Well!

To preserve our values I believe we must do the following: Honor our commitments to the voters. To rebuild the Stratton and Thompson Schools. To navigate through the development of the Symmes Property. Support the Lyon's 5 Year Plan of no new taxes and capping budgets at 4%. Continue to keep education as our top priority. We must preserve Town Meeting. Improve working conditions for all our employees. Provide a safe community for residents and businesses to thrive. Continue to honor service – start with how to celebrate Arlington's 200 years.

### Billy Joel's 2000 Years

*There will be miracles, after the last war is won  
Science and poetry rule in the new world to come.*

*Prophets and angels gave us the power to see.*

*What an amazing future there will be.*

There will be an amazing future for Arlington because there has already been an amazing past.

What is the state of this town?

This land of Squaw Sachem, the Pawtuckets, Abnaki's and Wampanoags'?

This Menotomy the land of the swift running water?

This West Cambridge in 1807?

This Arlington on the eve of 200 years?

The state of this town is excellent because of her values and because it's the Town we have all loved so well!



Spy Pond

# CENTRAL MANAGEMENT SERVICES

## PERSONNEL DEPARTMENT

The Personnel Department serves all of the employees of the Town that are appointed by the Board of Selectmen, the Town Manager, the Comptroller, the Town Treasurer, the Town Clerk, and the Board of Assessors. The purpose of the Department is to administer the Town's compensation and benefits programs. Additionally, the Department deals with a wide variety of issues relative to quality of life in the workplace and seeks to improve the effectiveness of Town services by recruiting the best employees and reviewing and improving the Departments' organizational structure.

The Department handled sixty personnel transactions relating to a variety of positions. This includes retirements, resignations, promotions, vacancy postings and advertisements, interviewing, selection, and enrollment of new employees. The Town had twenty-six new hires and seven promotions in the year 2006.

The Personnel Department continues to be a very busy department. In the spring of 2006 the Director of the Department went out on maternity leave with her first child. In her absence, the Deputy Town Manager served as the Acting Personnel Director along with the assistance of Janice Borg Silverman, a human resources consultant and former Human Resource Director for the City of Worcester.

In late summer, the Director returned and the Town was actively engaged in the collective bargaining process. The Town successfully negotiated contracts with two of its six unions in 2006; when 2006 was ending the Town was very near to agreement with a third union.

In the fall, the Department was extraordinarily busy preparing for open enrollment and the implementation of a myriad of changes to the Town's Health Insurance Plans. Through collective bargaining the Teachers Union (AEA), Public Works and Clerical (Local 680), Town Middle Management (SEIU), Professional Librarians along with Town and School Non Union employees agreed to higher co-payments for doctor visits, emergency room visits, and prescription drugs. This resulted in the introduction of two new health plans while maintaining the administration of the existing plans. Additionally one of the Town's Medicare Supplement products was eliminated and replaced by Harvard Pilgrim with a Medicare Advantage plan. This resulted in significant enrollment changes across the board. Also keeping up with the changes brought on by the implementation of Medicare Part D and the passage of the state's Health Insurance Reform Law has been very challenging.

In 2007 the Department of Personnel will continue to search for ways to improve the morale and health of our employees without adding a financial burden to the Town. We will also continue to audit our policies and practices to ensure compliance to various collective bargaining agreements and employments laws.

## AFFIRMATIVE ACTION

The Town of Arlington has established the following mission statement relative to Affirmative Action:

*The Town of Arlington recognizes its legal obligation and moral responsibility to provide Equal Employment Opportunity to its employees and potential employees. The Affirmative Action Advisory Committee, a volunteer committee appointed by the Town Manager, is committed to the Affirmative Action program to prevent discriminatory employment practices. The Committee assists the Town in implementing its Affirmative Action Plan which creates the mechanism and sets the standards by which Equal Opportunity and Affirmative Action will be assured.*

The Affirmative Action Advisory Committee (AAAC) meets monthly on the 2nd Wednesday, throughout the year, in the Town Hall Annex. The Committee meetings are open to the public and public attendance is encouraged.

Throughout 2006, the Committee reviewed monthly reports from the Director of Personnel/ Affirmative Action Officer regarding employment opportunities for the Town. The principal focus of the Committee is to ensure that people of all races and ethnic backgrounds are given equal opportunity to apply for and receive positions of employment here in Arlington. The Committee continues to try to increase the number of minority and female applicants for positions of employment by communicating with the population at large through posting Town positions in publications that serve different minority communities in the area. The Committee continues to strategize about new and inventive ways in which to attract qualified minority applicants.

The Committee closely monitors minority and female participation in all construction projects of over two hundred thousand dollars. Communicating with the general contractor at the beginning of such projects is essential. As a result of working cooperatively with the Town's Purchasing Officer, the Committee achieved a greater awareness of the Town Bylaw on construction projects and our requirements with regard to female and minority participation goals. Ongoing and future projects include the completion of the Park Circle Fire Station, Water Rehabilitation, and Curb/Sidewalk improvements.

In addition to meeting with the Town's Purchasing Officer, the Committee continues to meet with Town Department heads to reinforce the message of the Affirmative Action Plan as well as offer their support in enhancing Affirmative Action opportunities within the Town. The Committee met with the Town Manager in early 2006 to



impress upon him the Committee's strong beliefs in the importance of creating and maintaining a diverse workplace.

The Committee looks forward to working on many projects in 2007. One of these projects is the ongoing update of the Affirmative Action Plan. Members of the Committee will also be actively involved in supporting the Town in its effort to become a No Place for Hate Community. The mission of No Place for Hate is: "To empower Massachusetts municipalities to create local programs that will actively promote inclusion and respect for individual and group differences, while encouraging residents and officials to speak out against hate and intolerance."

Any person interested in the issue of Affirmative Action and Equal Opportunity Employment is encouraged to contact the Affirmative Action Officer at 781-316-3121 or email [cmalloy@town.arlington.ma.us](mailto:cmalloy@town.arlington.ma.us).

## LEGAL DEPARTMENT

The Legal Department commences, prosecutes and defends all legal actions and other matters on behalf of the Town in all state and federal courts and administrative agencies. The Department functions as a full-service law office handling nearly all of the Town's litigation in-house. In addition to its litigation function, the Department furnishes legal opinions and advice on a daily basis on matters referred to it by the Board of Selectmen, the Town Manager, the School Department and the various Town Department Heads. Additionally, the Department provides legal advice to all Town officials, boards, committees and employees concerning their legal responsibilities and prerogatives, attends meetings and counsels Town Departments on legal issues related to operational and project-related matters as they arise. The Town Counsel drafts and prepares warrant articles and votes at Town Meeting. The Department investigates all claims, advises and monitors Town regulatory compliance and coordinates all legal affairs of local government.

As a corporation, the Town is constantly involved in contractual and other legal arrangements with public and private agencies in the purchase of properties and materials, the rendering of services and awarding of grants. The Legal Department prepares applications, contracts, leases, deeds and other legal instruments concerning these matters. Additionally, the Department drafts, reviews and approves a wide range of other legal instruments including licenses, releases, easements and a multitude of other documents required for the orderly accomplishment of the Town's increasingly complex daily legal municipal issues.

The Town Counsel as Director of Labor Relations represents the Town Manager as the Town's agent in collective bargaining with six employee unions. These

duties include supervision of negotiations, contract administration, and grievance arbitration proceedings.

The Department manages and directs the Town of Arlington's Workers' Compensation Self-Insurance program. Through the timely processing of claims and the attentive investigation of accidents, the department aims to protect workers from the economic consequences of injury, promote safe work environments, assist injured employees in both their medical recovery and return to work, and seeks overall to limit the Town's liability consistent with the fair treatment of injured workers. In coordination with participating network pharmacies, the Department manages an in-house prescription program with the goal of maximizing generic substitutions, providing greater control authorization for drugs outside our formulary design, reducing costs to the Town commencing at the point of fill and eliminating 'first-fill' out-of-pocket prescription expense to the injured employee. The Department also prepares and litigates all contested Workers' Compensation cases before the Department of Industrial Accidents as well as reviewing and responding to any pending legislation affecting the Town's Workers' Compensation program.

The Department oversees line of duty injury claims administration for all police and fire personnel. The Department is responsible for providing complete claims management for any injured on-duty uniformed employee of the police and fire divisions consistent with appropriate provisions of law, fairness to effected employees, and prudent financial practices.

The Department appeared regularly in the courts of the Commonwealth for hearings on motions, including many significant dispositive motions and successful hearings and trials. The Department provided representation to the Town in several arbitrations and administrative agencies' proceedings with successful conclusions. Additionally, the Department achieved its goal of integrating and streamlining the workers' compensation and tort claims' procedure. This two year project has resulted in a more effective, responsive, and administratively efficient claims handling process.

## Future Activities

The Legal Department expects to take a leading role under the supervision of the Town Manager in an effort to successfully negotiate all Town-side contracts which expired on June 30, 2006. A central goal will be to work cooperatively with the Unions to address how healthcare costs, which impact both the Town and its employees to a significant degree, can be controlled.

The Department will also provide substantial assistance to the Redevelopment Board in its continuing efforts to finalize the development of the Symmes site, which will include taking a lead role in successfully defending the Board and the Town in litigation that has arisen from such development.



## CENTRAL MANAGEMENT SERVICES

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In conjunction with the Cable Advisory Committee, the Legal Department will provide assistance to the Board of Selectmen in its capacity as the Town's cable licensing authority under Federal and State law in regard to the possible renewal of RCN's cable license which expires later in 2007. The Legal Department will coordinate negotiations for an initial license for Verizon.

# FINANCIAL MANAGEMENT SERVICES

## FINANCE COMMITTEE

During 2006, the Finance Committee (FinCom) was chaired by Allan Tosti and assisted by vice-chairs Richard C. Fanning, Alan Jones, and Charles T. Fosskett. Peter B. Howard served as secretary. The FinCom has twenty-one positions, one for each precinct. The appointing authority (Moderator, Trust Fund Commissioners Chair, FinCom Chair) acted to reappoint all members whose terms had been completed and to fill vacant positions.

In January, the FinCom began its yearly effort to develop a comprehensive balanced budget recommendation for the Annual Town Meeting which begins in April. The budget of each department was reviewed with the department head by one of the subcommittees. The school budget subcommittee attended School Committee meetings in order to gain an understanding of the school budget. Hearings were held on all warrant articles which required an appropriation or had a financial impact. Twenty-six full committee meetings were held which, when combined with numerous subcommittee meetings, made for a busy winter schedule.

The FinCom's report was distributed at the third session of the Annual Town Meeting. In addition to recommending a budget for each department, the report recommended a vote on twenty-three articles. As in previous years, this year's report contained additional information of interest to Town Meeting members including a report from the Comptroller on funds related to the solid waste collection program, trash disposal and recycling information, and the five-year budget plan.

Although the improving economy allowed the State to increase state aid to Arlington, the reductions in state aid that had been made during the recession were not completely restored. Funds from the override passed in 2005, however, were used to maintain services to the residents. In addition, as called for in the five-year plan, some of the override money was set aside to be used in the last two years of the five-year plan.

The Finance Committee also continued to monitor other ongoing activities that could have a large financial impact. The FinCom followed the progress of the school renovation projects, the Peirce Field cleanup, and the Symmes project through regular reports by the responsible Town officials. Both the Town Manager and the Superintendent of Schools provided budget description documents which we hope will satisfy the request of some Town Meeting members for more descriptive material.

Although the five-year plan funded largely by the \$6 million override is a big step toward stabilizing the Town's finances, issues remain. One issue is the level of State aid. The five-year plan assumes that state aid will gradually be restored to pre-recession level. This will require continuous effort by our legislative delegation.

Other ongoing issues include funding for the final round of school renovations, the renovation of the Town's fire stations, the increasing costs of health insurance and pensions, and funding the liability for future health insurance for retired employees. The Finance Committee will continue to work with the Town to deal with these issues and will keep the Town Meeting informed.

## OFFICE OF THE TREASURER

The citizen's of Arlington elected Stephen J. Gilligan as Treasurer & Collector of Taxes on April 1, 2006. He brings 30 years of Arlington government experience, 25 years Fortune 50 business and technology experience, and credentials in Economics, Business & Managerial Finance, and Public Management with him, in serving our community.



*Treasurer & Collector of Taxes, Stephen J. Gilligan*

### Mission Statement

Responsible for the proper collecting, investing, safe-guarding, and managing of all funds and receipts belonging to the Town of Arlington.

### Audit

Immediately upon taking office, the Treasurer conducted a Cash Audit of the Treasurer's Office and a Procedural Audit of the Payroll Division. These audits, which were performed by Powers & Sullivan, returned positive and favorable results. The audits included:

- Assessing schedule of Cash Balances.
- Inspecting Bank Reconciliation.
  - Determining clerical accuracy of Bank Reconciliation.
  - Inspecting schedules supporting reconciling items for accuracy.
  - Tracing random sample of deposits to clearing statements.
  - Tracing bank balances to Treasurer's statements.
  - Tracing reconciled balances to Quarterly

## Report of Reconciliation to Treasurer's Cash Report.

- Trace all the above to the Town Comptroller's general ledger.
- No exceptions or findings were found as a result of this audit.
- Procedures Audit of Payroll Division.

## 2006 Accomplishments

The many and varied accomplishments achieved for the 2006 calendar year include:

- Revamp Parking Clerk responsibilities and processes.
  - Commenced developing violations database and reporting tool.
- New Bond Issues attaining AA and AA2 bond rating from S&P and Moody's.
- Most recent general obligation bond issue receiving "AAA," with bond insurance.
- Aggressively sought and successfully obtained \$10.1M (as of 10/20/06) for elementary MSBA reimbursement dollars.
- Promulgated financing options for Thompson and Stratton Schools.
- Initiated tracking process for Treasurer Office technology projects.
- Established internal control procedures for payroll reconciliation.
- Initiated policy on Cash Management, Investment Management and Debt Management.
- Successful Cash Audit for Treasurer's Office and Payroll Division Procedural Audit.
- Installed new parking machines in Town's parking lots and acquired new service company for improved maintenance response.
- Executed an aggressive approach to short-term investing that yielded higher results in Town deposits.
- Arlington Citizen's Scholarship Fund presented \$107,000 to 92 students.

- The Town's scholarship program continues to be a success. Citizens have been active in establishing scholarship programs with the minimum contribution of \$10,000.
- Exceptional collection rate for Real Estate taxes, water, and motor vehicle excise.
- Continue to release all bills for Real Estate, Motor Excise, and Water & Sewer on time.
- Maintain the lowest outstanding real estate and personal property taxes of any community in the Commonwealth. Focused collection procedures insure that less than .02% of outstanding water bills are placed onto the real estate tax liens each year-\$68,676 in FY06. (see performance measurements for additional details)
- The creation of a website dedicated to Treasurer's office functions [www.arlingtontreasurer.com](http://www.arlingtontreasurer.com) where citizens can view bill information for all amounts due the Tax Collector.
- In 2006 the Office of the Treasurer was active borrowing funds for various purposes: Symmes development project, school construction, water & sewer bonds, general obligation bonds, and, most notably, refinancing an outstanding loan to create savings for the Town.
- Continued success in collaborating with the Board of Assessors' office in meeting tax commitments timely and efficiently.

## Primary Responsibilities

- Responsible for the billing and collection of all Real Estate & Personal Property, Motor Excise, Water & Sewer accounts and miscellaneous departmental receivables.
- Receive deposits from all departments that charge fees or receive revenue. Assist all departments in the collection of delinquent accounts.

**Treasurer's Performance Measurements**

	FY 2002	FY 2003	FY 2004	FY 2005	FY2006
Real Estate Bills Processed	60,000	60,000	60,000	60,000	60,000
Motor Excise Bills Processed	40,000	40,000	40,000	40,000	40,000
Water Sewer Bills Processed	25,000	25,000	25,000	25,000	25,000
Liens from Water Sewer delinquency (less than .02% of total commitment)	\$80,967	\$72,257	\$69,766	\$51,127	\$68,675
Lien Certificates processed	1,576	4,327	2,210	1,451	1,323
Lien Certificate revenue	\$40,000	\$108,000	\$55,250	\$36,500	\$33,075



- Responsible for the Investment of all Town revenues, this includes the General Fund and Trust Funds.
- Determine cash management needs to meet vendor and payroll warrants.
- Supervise and direct all short and long-term borrowings.
- Manage relationships with finance professionals providing custodial, investment, and banking services to the Town.
- Administer all phases of the Arlington Dollars For Scholars tax check-off scholarship program.
- Provide quality customer service to all Town residents in the performance of the above-described duties.

## **New Initiatives for Fiscal Year 2007**

- Expand Treasurer website to accommodate payments online for real estate, motor excise, water bills, and parking tickets.
  - On-line bill paying implementation is anticipated for May FY07.
- Redesign all tax bills to 8-1/2 x 11 to print in-house, saving outsourcing costs
- Develop an in-house application program to assist with managing and awarding scholarships.
- Investigate and evaluate investment strategy and management for Trust Funds and Pension Fund.
- Reorganize Treasurer's Office staff responsibilities.
- Develop and document Procedures Manuals for all staff and processes within the Office of the Treasurer.
- Develop business operations continuity strategies for all applications and staffing back-up.
- Rename the Scholarship Fund to: The John J. Bilafer Arlington Citizen's Scholarship Fund, to honor Mr. Bilafer's contribution in founding the program, and achieving it's incredible success over the past 25 years.

## **TOWN COMPTROLLER AND COORDINATOR OF DATA PROCESSING**

In accordance with the general accounting standards board pronouncements, the Town now accounts for its fixed assets and infrastructure on its financial statements. For the fiscal year ending June 30, 2008 the Town will have to account for its other post employment benefits (OPEB) accrued liability. The total Actuarial Accrued Liability as of January 1, 2005 is \$109 million. Upgrades to the MUNIS Software System continue on an annual basis. The use of laser printing of payroll checks was completed in January 2006. Computerization of school purchasing is scheduled to be completed by the end of calendar 2007.

The following were processed for FY06: 91,274 journal entries, 5,334 purchase orders, and 905 accounts payable batches.

The Town's telephone call accounting system was upgraded to enable the Town to monitor both incoming and outgoing calls and to generate management reports of phone usage.

The data processing department continues to maintain the Town's Information Technology (IT) infrastructure, improve the systems performance and security while accommodating various departmental requests. The data processing department supports most of the Town's file and application servers, adding new ones as required and consolidating old servers onto newer servers. Improvements continue to the security infrastructure by upgrading anti-virus, anti-spy-ware and spam protection services. Most of the network switches have been upgraded and reconfigured to provide both better performance and more security. Software was added to all of the desktops to accommodate remote diagnostics and support by the IT staff. Desktop computers and printers are periodically upgraded with current models to replace aging and unreliable equipment. In fiscal year 2006, thirty-four computers were upgraded and eighteen printers were installed.

Based on the ever-growing scope of Information Technology, as it plays a vital role for all of the Town's departments, a new CTO (chief technology officer) position was created and is expected to be filled by the end of fiscal year 2007.

## BOARD OF ASSESSORS

At the annual election held in April of 2006, Kevin P. Feeley, Esquire, was re-elected for a three-year term to the Board of Assessors. At the organizational meeting of the Board of Assessors, James F. Doherty, MAA, was elected Chairman and Mary Winstanley O'Connor, Esquire, was elected Vice Chairman.

In 2006, the Board of Assessors successfully completed the triennial update of assessed values, meeting the requirements of the Department of Revenue and complying with MGL.

The Board of Assessors committed 14,928 real estate and personal property tax bills to the Tax Collector for collection for Fiscal Year 2007. These bills raised a total of \$76,778,350 in property and personal property taxes. The total assessed value of all taxable real estate and personal property for Fiscal Year 2007 was \$7,011,721,520, which resulted in a tax rate of \$10.95 per thousand dollars of assessed value. The board also committed over 41,000 automobile excise tax bills for collection of an estimated income of \$4,100,000.

The Board would like to thank all taxpayers for their cooperation and the Assessing Office staff for their continued support and for a job well done in 2006.

## Tax Abatement Overlay

State law requires that the Assessors put aside funds from each tax levy in a reserve that is called an Overlay. This account is established in anticipation that a certain percentage of the tax levy may end up being abated. Individual tax abatements are paid out of this fund. The final amount of the overlay account is determined by the Assessors and added to the tax rate without appropriation and is usually set at anywhere from 1% to 2.5% of the tax levy. In revaluation years, which occur every three years, the overlay account is usually set at a higher amount in anticipation of an increased number of abatements. FY2007 is a revaluation year, so the overlay account is set at \$1,194,923. In other years, the overlay is set closer to \$600,000. In FY2008, the overlay is set at approximately \$600,000. Any surplus left in an overlay account is appropriated by Town Meeting in much the same manner as free cash. Below is a chart showing the disposition of Overlay funds for the last three years. Prior to FY2004, the reserve balance from all prior fiscal years is \$223,779.

Tax Abatement Overlay Funds			
	FY2004	FY2005	FY2006
Overlay Amount	\$937,031	\$584,602	\$902,675
Abate & Exemptions to Date	\$437,031	\$324,602	\$345,515
Declared Surplus to General Fund	\$450,000	\$200,000	\$100,000
Reserved For Additional Liability	\$50,000	\$60,000	\$457,160

# FINANCIAL MANAGEMENT SERVICES

## ASSESSMENT DATA

Valuation and Tax Levy			
Fiscal Year	Total Assessed Valuation	Tax Levy	Tax Rate*
2007	\$7,011,721,520	\$76,778,350	\$10.95
2006	\$6,483,756,733	\$73,578,994	\$11.34
2005	\$6,007,309,836	\$65,719,969	\$10.94
2004	\$5,990,614,666	\$63,740,140	\$10.64
2003	\$4,500,135,559	\$61,246,845	\$13.61
2002	\$4,266,984,229	\$59,097,731	\$13.85
2001	\$4,239,775,439	\$55,838,267	\$13.17
2000	\$3,063,254,230	\$54,097,069	\$17.66
1999	\$3,504,316,820	\$52,443,515	\$17.17
1998	\$2,955,114,603	\$49,439,067	\$16.73
1997	\$2,815,373,412	\$48,086,577	\$17.08
1996	\$2,816,605,462	\$46,586,654	\$16.54
*Tax rate expressed in per thousand dollars of assessed value			

Percent of Tax Levy by Class					
CLASS	TYPE	Fiscal Year			
		2007	2006	2004	2003
I	RESIDENTIAL	94.6310	94.067	93.9454	93.004
II	OPEN SPACE	.000	.000	.000	.002
III	COMMERCIAL	4.1305	4.496	4.5246	5.319
IV	INDUSTRIAL	.3107	.313	.3137	.376
V	PERSONAL PROPERTY	.9278	1.244	1.2167	1.299
Total		100.00	100.00	100.00	100.00



# FINANCIAL MANAGEMENT SERVICES

Summary: Tax Rate Components FY2002-2007						
	2002	2003	2004	2005	2006	2007
Levy Base	\$11.96	\$11.74	\$9.13	\$9.44	\$9.03	\$9.53
2 1/2%	\$0.30	\$0.29	\$0.23	\$0.24	\$0.23	\$0.24
Growth	\$0.12	\$0.12	\$0.11	\$0.08	\$0.13	\$0.13
Override					\$0.93	\$0.00
Water/Sewer Debt Exclusion	\$1.00	\$1.00	\$0.84	\$0.85	\$0.84	\$0.80
School Debt Exclusion	\$0.47	\$0.46	\$0.33	\$0.34	\$0.18	\$0.25
Tax Rate*	\$13.85	\$13.61	\$10.64	\$10.94	\$11.34	\$10.95
*Tax Rate = Amount To Be Raised/Total Taxable Assessed Value *1000						

Details of Summary						
	2002	2003	2004	2005	2006	2007
Max Levy Prior FY	\$51,042,116	\$52,838,686	\$54,703,728	\$56,720,544	\$58,597,089	\$66,906,029
2.50%	\$1,276,053	\$1,320,967	\$1,367,593	\$1,418,014	\$1,464,927	\$1,672,651
Growth	\$520,517	\$544,075	\$649,223	\$458,531	\$844,013	\$887,247
Override					\$6,000,000	\$0
Maximum Levy	\$52,838,686	\$54,703,728	\$56,720,544	\$58,597,089	\$66,906,029	\$69,465,927
Levy Increase %	3.52%	3.53%	3.69%	3.31%	14.18%	3.83%
Levy Increase \$	\$1,796,571	\$1,865,042	\$2,016,816	\$1,876,544	\$8,308,941	\$2,559,897
Water/ Sewer Debt Exclusion	\$4,255,691	\$4,516,649	\$5,033,997	\$5,103,729	\$5,475,486	\$5,593,112
Debt Exclusion	\$2,007,525	\$2,052,096	\$2,000,153	\$2,056,781	\$1,197,479	\$1,755,952
Max to be Raised	\$59,101,902	\$61,272,473	\$63,754,694	\$65,757,599	\$73,578,994	\$76,814,991
Actual Raised	\$59,097,731	\$61,246,844	\$63,740,140	\$65,719,969	\$73,525,801	\$76,778,350
Excess Levy	\$4,171	\$25,629	\$14,554	\$37,630	\$53,193	\$36,641
Total Taxable AV	\$4,266,984,229	\$4,500,135,559	\$5,990,614,666	\$6,007,309,836	\$6,483,756,733	\$7,011,721,520
Total Avg. % Increase	0.64%	5.46%	33.12%	0.28%	7.93%	8.14%
Tax Rate	\$13.85	\$13.61	\$10.64	\$10.94	\$11.34	\$10.95
Penny on Tax Rate	\$42,670	\$45,001	\$59,906	\$60,073	\$64,838	\$70,117
Avg. AV on Single Family	\$298,716	\$316,291	\$414,125	\$415,167	\$444,515	\$486,431
Avg. Taxes Single Family	\$4,137	\$4,305	\$4,406	\$4,542	\$5,041	\$5,326
* All numbers subject to rounding and final DOR certification.						



# FINANCIAL MANAGEMENT SERVICES

## ASSESSMENT DATA (CONTINUED)

Results Summary of the Revaluation by State Class Code FY2007 Vs. FY2006					
	2007		2006		2007 Vs. 2006
Property Type	Parcels	FY 2007 AV	Parcels	FY 2006 AV	% (+/-)
Residential		6,635,259,255		6,122,484,385	8.38%
Open Space		0.00			
Commercial		289,620,695		269,489,678	7.47%
Industrial		21,784,000		20,197,900	7.85%
Total Real Est	14,453	6,946,663,950	14,295	6,412,171,963	8.34%
Personal Prop	477	65,057,570	448	71,584,770	-9.12%
Total Real & PP	14930	7,011,721,520	14743	6,483,756,733	
Exempt	340	374482100	342	337532300	
<b>Grand Total</b>	<b>15270</b>	<b>7,386,203,620</b>	<b>15085</b>	<b>6,821,289,033</b>	

AV = Assessed Value

Summary Details									
	FY2007					FY2006			2007 Vs. 2006
Property Type	Parcels	FY 2007 AV	Avg. AV	Parcels (+/-)	Avg. AV (+/-)	Parcels	FY 2006 AV	Avg. AV	% (+/-)
Single Family	7,962	3,872,962,500	486,431	13	41,916	7,949	3,533,447,900	444,515	9.61%
Condominium	2,697	827,941,700	306,986	252	41,965	2,445	647,977,100	265,021	27.77%
Misc	-2	9,091,100	757,592	13	122,118	-5	9,532,100	635,473	-4.63%
2 Family	2,566	1,479,016,460	576,390	-89	18,328	2,655	1,481,653,200	558,061	-0.18%
3 Family	226	141,245,700	624,981	-4	13,667	230	140,602,300	611,314	0.46%
Apartments	145	240,216,300	1,656,664	-5	-5,913	150	249,386,600	1,662,577	-3.68%
Res Land	351	27,320,100	77,835	-5	9,645	356	24,275,700	68,190	12.54%
Open Space						0			
Commercial	385	261,291,100	678,678	-2	50,619	387	243,058,900	628,059	7.50%
Industrial	23	21,784,000	947,130	0	68,961	23	20,197,900	878,170	7.50%
Ch 61 Land		0				0	0		
Ch 61A Land		0				0	0		
Ch 61B Land	0	289,290	144,645	0	28,414	0	232,463	116,232	24.45%
Mixed Use(Res)	84	37,465,395	779,830	1	35,157	23	35,609,485	744,672	5.98%
Mixed Use(Com)		28,040,305		0			26,198,315		
Per Prop 501	292	1,823,560	6,245	27	-3,457	265	2,571,090	9,702	-29.07%
Per Prop 502	172	4,281,400	24,892	0	-15,825	170	6,921,940	40,717	-38.15%
Per Prop 503	0	0		0		0	0		
Per Prop 504,550-552	2	39,264,110		2		2	36,592,740	18,296,370	7.30%
Per Prop 505	9	13,321,400	1,480,156	0	-738,222	9	19,965,400	2,218,378	-33.28%
Per Prop 506	2	6,367,100	3,183,550	0	416,750	2	5,533,600	2,766,800	15.06%
<b>Totals</b>	<b>14,930</b>	<b>7,011,721,520</b>				<b>14,743</b>	<b>6,483,756,733</b>		<b>8.14%</b>

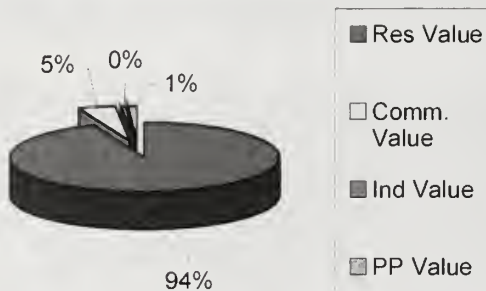
# FINANCIAL MANAGEMENT SERVICES

## ASSESSMENT DATA (CONTINUED)

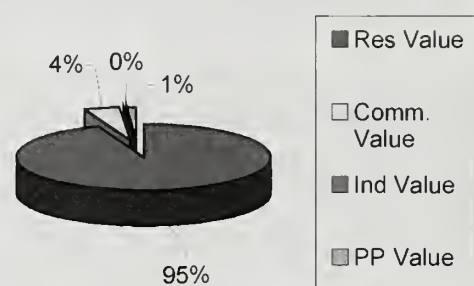
Taxable Percentages by Property Class					
Fiscal Year	Res Value	Comm. Value	Ind. Value	PP Value	Total Value
FY 2007	6,635,259,255	289,620,695	21,784,000	65,057,570	7,011,721,520
FY 2006	6,122,484,385	269,489,678	20,197,900	71,584,770	6,483,756,733
FY 2005	5,650,865,334	270,099,532	18,791,800	67,553,170	6,007,309,836
FY 2004	5,627,884,519	271,051,747	18,791,800	72,886,600	5,990,614,666

Res Value = Residential, Comm. Value = Commercial Value, Ind Value = Industrial, PP Value = Personal Property

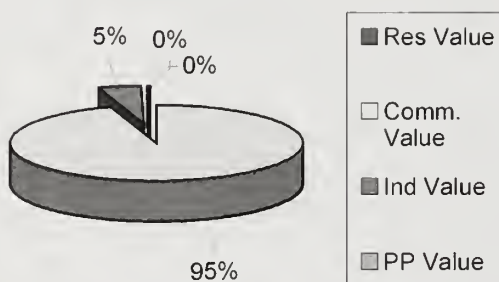
Taxable Value by Class FY2004



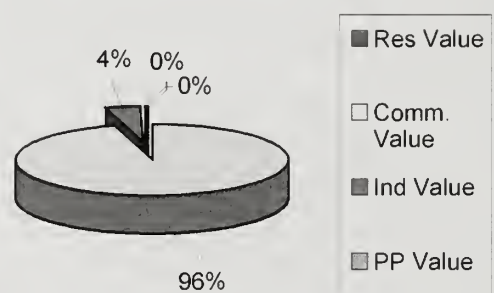
Taxable Value by Class FY2005



Taxable Value by Class FY2006

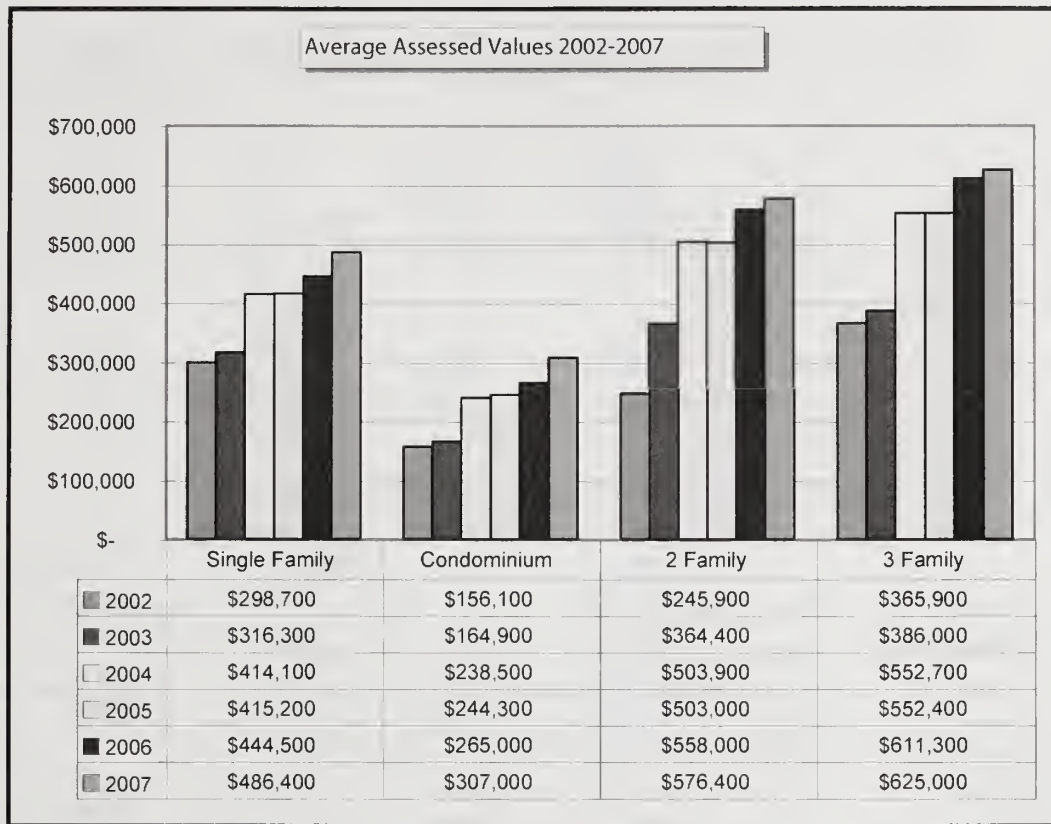


Taxable Value by Class FY2007



# FINANCIAL MANAGEMENT SERVICES

## ASSESSMENT DATA (CONTINUED)



**Average Selling Prices 2001-2005**





# FINANCIAL MANAGEMENT SERVICES

## BUDGETS

Department	Fiscal Year				
	2003	2004	2005	2006	2007
<b>Executive Services</b>					
Board of Selectmen Administration & Licensing	163,182	174,652	186,291	186,608	193,199
Annual Report	6,000	6,000	6,000	6,000	6,000
Audit	40,000	45,000	50,000	50,000	50,000
Town Manager	308,314	277,625	339,658	362,709	419,953
<b>Sub-Total</b>	<b>517,496</b>	<b>503,277</b>	<b>581,949</b>	<b>605,317</b>	<b>669,152</b>
<b>Central Management Services</b>					
Personnel	130,998	139,196	151,193	169,983	172,573
Legal & Worker's Compensation	693,368	605,697	723,458	771,295	821,695
<b>Sub-Total</b>	<b>824,366</b>	<b>744,893</b>	<b>874,651</b>	<b>941,278</b>	<b>994,268</b>
<b>Financial Management Services</b>					
Finance Committee	11,257	9,995	10,288	10,443	10,443
Treasurer / Collector	560,637	544,952	577,181	589,640	542,303
Parking	77,645	73,771	77,617	87,097	90,766
Postage	154,733	122,432	125,859	143,595	147,482
Comptroller / Data Processing / Telephone	875,836	768,457	820,912	839,255	933,611
Board of Assessors	267,702	270,956	282,815	288,444	284,569
<b>Sub-Total</b>	<b>1,947,810</b>	<b>1,790,563</b>	<b>1,894,672</b>	<b>1,958,474</b>	<b>2,009,174</b>
<b>Human Services</b>					
Human Services Administration	103,030	110,097	118,363	126,013	129,972
Youth Services Enterprise Fund	381,090	281,286	279,784	291,241	301,520
Council on Aging	139,767	104,604	118,370	130,496	136,827
COA Trans. Enterprise Fund	141,696	94,723	106,034	110,580	115,839
Board of Health	163,991	182,815	182,055	220,859	213,348
Veteran's Services	180,254	157,089	161,796	163,288	193,311
Recreation Enterprise Fund	375,188	367,935	434,842	604,103	585,668
Veterans' Memorial Rink	384,025	398,150	433,008	452,334	459,340
<b>Sub-Total</b>	<b>1,869,041</b>	<b>1,696,699</b>	<b>1,834,252</b>	<b>2,098,914</b>	<b>2,135,825</b>
<b>Education and Libraries</b>					
Libraries	1,616,142	1,483,953	1,578,339	1,734,262	1,766,163
Arlington Public Schools	32,000,100	30,645,435	32,337,667	34,280,901	35,319,943
Minuteman Regional High School	2,106,883	2,008,143	2,140,851	2,573,834	2,893,035
<b>Sub-Total</b>	<b>35,723,125</b>	<b>34,137,531</b>	<b>36,056,857</b>	<b>38,588,997</b>	<b>39,979,141</b>



# FINANCIAL MANAGEMENT SERVICES

## BUDGETS

Department	Fiscal Year				
	2003	2004	2005	2006	2007
<b>Public Works and Environmental Quality</b>					
Public Works	6,754,259	5,996,597	6,363,818	6,346,806	6,496,522
Water / Sewer Enterprise Fund	12,491,712	12,854,323	13,762,011	14,643,541	17,696,077
<b>Sub-Total</b>	<b>19,245,971</b>	<b>18,850,920</b>	<b>20,125,829</b>	<b>20,990,347</b>	<b>24,192,599</b>
<b>Community Safety</b>					
Police Services	4,856,628	4,675,146	4,964,635	5,161,334	5,247,987
Community Service Administration	291,028	299,627	320,869	337,747	339,459
Fire Services	4,757,069	4,506,366	4,726,829	4,921,763	4,927,298
Community Safety Support Services	728,035	611,153	655,961	671,020	645,355
Street Lighting	422,500	422,500	250,000	250,000	441,175
<b>Sub-Total</b>	<b>11,055,260</b>	<b>10,514,792</b>	<b>10,918,294</b>	<b>11,341,864</b>	<b>11,601,274</b>
<b>Community Development</b>					
Planning and Community Development	207,061	194,001	196,789	207,171	203,394
Redevelopment Board	340,727	329,780	394,671	407,851	407,751
Zoning Board of Appeals	19,570	20,632	21,812	22,922	21,968
Inspectional Services	301,852	298,315	318,500	329,713	324,790
<b>Sub-Total</b>	<b>869,210</b>	<b>842,728</b>	<b>931,772</b>	<b>967,657</b>	<b>957,903</b>
<b>Town Clerk and Elections</b>					
Town Clerk	192,594	195,177	207,549	211,728	220,914
Registrar of Voters	91,838	52,387	55,941	58,287	59,087
Elections and Town Meeting	94,861	75,163	112,042	46,970	115,300
<b>Sub-Total</b>	<b>379,293</b>	<b>322,727</b>	<b>375,532</b>	<b>316,985</b>	<b>395,301</b>
<b>Fixed Costs</b>					
Insurance	9,866,390	12,460,118	10,457,985	12,259,672	13,866,942
Pensions	5,093,726	5,872,043	5,936,350	6,345,069	6,496,453
Long Term Debt	6,552,441	6,199,555	6,781,130	7,238,346	7,420,652
Capital Budget	656,853	757,120	626,000	504,410	590,651
Reserve Fund	300,000	400,000	300,000	350,000	400,000
<b>Sub-Total</b>	<b>22,469,410</b>	<b>25,688,836</b>	<b>24,101,465</b>	<b>26,697,497</b>	<b>28,774,698</b>
<b>TOTAL</b>	<b>94,900,982</b>	<b>95,092,966</b>	<b>97,695,273</b>	<b>104,507,330</b>	<b>111,709,335</b>

# FINANCIAL MANAGEMENT SERVICES

## RECAPITULATION OF THE FISCAL YEAR 2007 TAX RATE

**\$10.95 / \$1,000 of Assessed Value**

### DEBITS

Appropriations	\$114,669,334
Court Judgments	\$30,000
Cherry Sheet Offset	\$75,461
Revenue Deficits	\$121,199
State and County Charges	\$2,605,385
Snow and Ice Deficit	\$262,535
Allowance for Abatements & Exemptions	\$1,194,924

<b>Total Debits</b>	<b>\$118,958,838</b>
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### CREDITS

State Receipts	\$17,870,028
Local Receipts	\$20,989,654
Free Cash	\$1,939,695
Other Available Funds	\$981,110
Overlay Surplus	\$400,000

<b>Total Credits</b>	<b>\$42,180,487</b>
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<b>Amount to be Raised by Taxation</b>	<b>\$76,778,351</b>
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<b>Town Property Valuation</b>	<b>\$7,011,721,520</b>
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Setting the Tax Rate: Divide the **Amount to be Raised by Taxation** by the **Town Property Valuation**, then multiply by 1,000

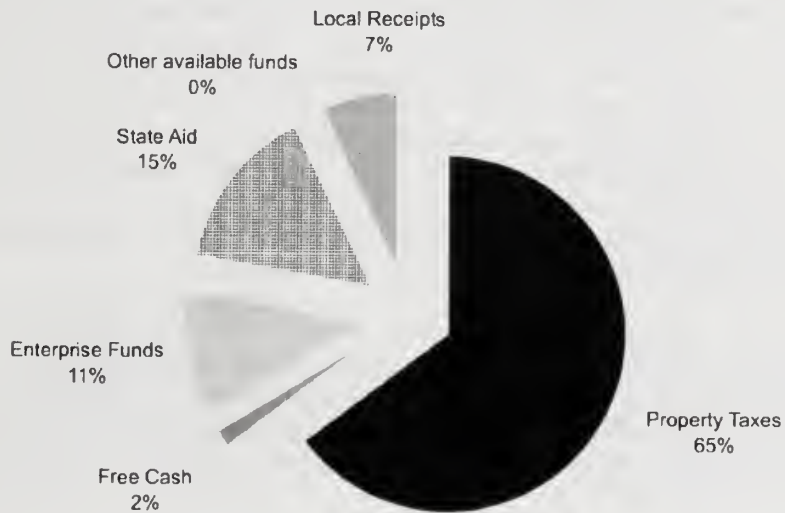
$$(\$76,778,351 \div \$7,011,721,520) \times 1,000 = \$10.95$$

Source: Tax Rate Recapitulation Sheet

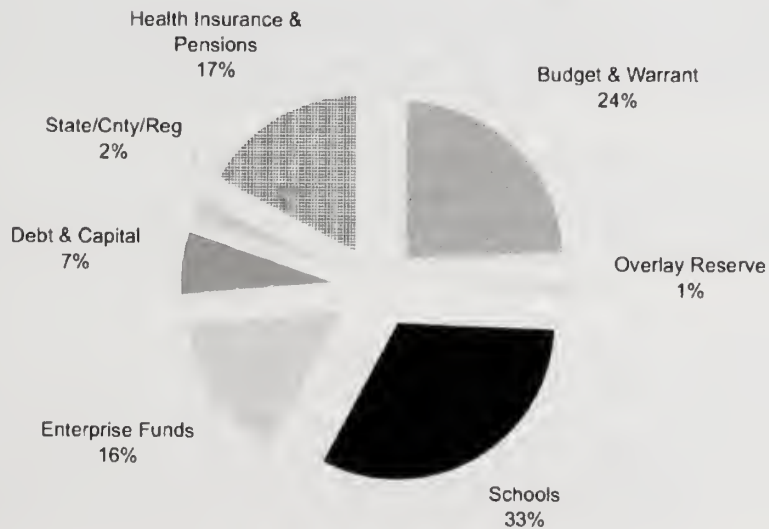
# FINANCIAL MANAGEMENT SERVICES

## REVENUES & EXPENDITURES Fiscal Year 2006

### WHERE IT COMES FROM



### WHERE IT GOES





# FINANCIAL MANAGEMENT SERVICES

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## INDEPENDENT AUDITORS' REPORT

To the Board of Selectmen  
Town of Arlington, Massachusetts

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Arlington, Massachusetts, as of and for the fiscal year ended June 30, 2006 (except for the Arlington Contributory Retirement System which is as of and for the year ended December 31, 2005), which collectively comprise the Town's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Town of Arlington, Massachusetts' management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Arlington, Massachusetts, as of June 30, 2006 (except for the Arlington Contributory Retirement System which is as of December 31, 2005), and the respective changes in financial position and cash flows, where applicable, thereof for the fiscal year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated September 1, 2006, on our consideration of the Town of Arlington, Massachusetts' internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Management's discussion and analysis, located on the following pages, and the schedule of revenues, expenditures and changes in fund balance – general fund – budgetary basis, located after the notes to the basic financial statements, are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

September 1, 2006

# FINANCIAL MANAGEMENT SERVICES

## MANAGEMENT'S DISCUSSION AND ANALYSIS

As management of the Town of Arlington, we offer readers of these financial statements this narrative overview and analysis of the financial activities for the fiscal year ended June 30, 2006. We encourage readers to consider the information presented in this report.

### Overview of the Financial Statements

This discussion and analysis are intended to serve as an introduction to the Town of Arlington's basic financial statements. These basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other required supplementary information in addition to the basic financial statements.

**Government-wide financial statements.** The *government-wide financial statements* are designed to provide readers with a broad overview of finances, in a manner similar to private-sector business.

The *statement of net assets* presents information on all assets and liabilities, with the difference between the two reported as *net assets*. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position is improving or deteriorating.

The *statement of activities* presents information showing how the government's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of related cash flows*. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions that are principally supported by taxes and intergovernmental revenues (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (*business-type activities*). The governmental activities include general government, public safety, education, public works, property and natural resources, community development, human services, library, culture and recreation, pension benefits, employee benefits, claims and judgments, interest and state and county charges. The business-type activities include the activities of the water and sewer department, youth services, Council on Aging, Veterans' Rink and the recreation department.

**Fund financial statements.** A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. All of the funds can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

**Governmental funds.** *Governmental funds* are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund statements focus on *near-term inflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

The Town of Arlington adopts an annual appropriated budget for its general fund. A budgetary comparison schedule has been provided for the general fund to demonstrate compliance with this budget. The budgetary comparison schedule is reported following the notes to the basic financial statements as required supplementary information.

# FINANCIAL MANAGEMENT SERVICES

**Proprietary funds.** The Town maintains one type of propriety fund. *Enterprise funds* are used to report the same functions presented as *business-type activities* in the government-wide financial statements. The Town uses enterprise funds to account for its water and sewer, youth services, Council on Aging, Veterans' Rink and recreation department activities.

**Fiduciary funds.** Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are *not* reflected in the government-wide financial statement because the resources of those funds are *not* available to support the Town's own programs. The accounting used for fiduciary funds is much like that used for propriety funds.

**Notes to the basic financial statements.** The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

## Government-wide Financial Analysis

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. For governmental activities, assets exceeded liabilities by \$111.8 million at the close of FY 2006.

The largest portion of the Town's net assets, \$77.8 million, (70%), reflects its investment in capital assets (e.g., land, buildings, machinery, and equipment), less any related debt used to acquire those assets that are still outstanding. The Town uses these capital assets to provide services to citizens; consequently, these assets are *not* available for future spending. Although the investment in its capital assets is reported net of its related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of the net assets \$10 million, (9%) represents resources that are subject to external restrictions on how they may be used. The remaining balance of *unrestricted net assets* \$23.9 million, (21%) may be used to meet the government's ongoing obligations to citizens and creditors.

Governmental Activities		Balance at June 30, 2006	Balance at June 30, 2005
<b>Assets:</b>			
Current assets.....	\$	61,278,505	\$ 57,526,449
Noncurrent assets (excluding capital).....		17,573,162	22,162,210
Capital assets.....		118,187,682	96,380,267
Total assets.....		197,039,349	176,068,926
<b>Liabilities:</b>			
Current liabilities (excluding debt).....		12,801,527	15,095,260
Noncurrent liabilities (excluding debt).....		2,653,466	2,854,673
Current debt.....		16,115,048	27,215,000
Noncurrent debt.....		53,695,952	44,460,000
Total liabilities.....		85,265,993	89,624,933
<b>Net Assets:</b>			
Capital assets net of related debt.....		77,810,867	59,467,493
Restricted.....		10,031,555	10,260,588
Unrestricted.....		23,930,934	16,715,912
Total net assets.....	\$	111,773,356	\$ 86,443,993



## FINANCIAL MANAGEMENT SERVICES

At the end of the current fiscal year, the Town is able to report positive balances in all three categories of net assets, both for the government as a whole, as well as for its separate governmental and business-type activities. The same situation held true for the prior fiscal year.

The governmental activities net assets increased by \$8.5 million during the current fiscal year. This is an indication that the Town's financial position has improved for Governmental Activities during the course of the year. This year's increase was higher than fiscal year 2005. This is partly due to increases in investment earnings, the reservation of part of the real estate revenue raised through a proposition 2 ½ override to establish a municipal stability fund of approximately \$2.1 million to be used over the next five years to offset budget deficits, and a decrease in the amount used from the Tip Fee Stabilization fund to cover current operations. Similarly to fiscal year 2005, the Town recognized approximately \$3.6 million in capital grants from the Massachusetts School Building Authority for the school construction projects which contributed to the increase in net assets.

Governmental Activities		June 30, 2006	June 30, 2005
Program revenues:			
Charges for services.....	\$	6,805,064	\$ 8,382,130
Operating grants and contributions.....		28,457,512	25,196,840
Capital grants and contributions.....		3,594,436	3,387,413
General revenues:			
Real estate and personal property taxes.....		72,931,681	65,177,817
Tax liens.....		248,452	267,852
Motor vehicle and other excise taxes.....		4,110,104	4,196,715
Hotel/motel tax.....		116,403	113,104
Penalties and interest on taxes.....		143,972	138,005
Nonrestricted grants and contributions.....		8,955,375	8,809,989
Unrestricted investment income.....		1,367,230	637,008
Miscellaneous revenues.....		6,336	6,336
Total revenues.....		126,736,565	116,313,209
Expenses:			
General government.....		5,991,142	6,613,270
Public safety.....		18,975,313	18,321,869
Education.....		62,959,881	57,346,015
Public works.....		9,347,034	7,920,862
Property and natural resources.....		2,876,259	3,028,162
Community and economic development.....		3,969,824	4,788,634
Human services.....		1,110,780	1,032,764
Library.....		2,525,216	2,444,474
Culture and recreation.....		222,344	274,927
Claims and judgments.....		15,000	92,192
Interest.....		2,409,063	2,424,058
State and county charges.....		2,505,816	2,651,177
Total expenses.....		112,907,672	106,938,404
Transfers.....		(5,678,695)	(5,475,795)
Change in net assets.....	\$	8,150,198	\$ 3,899,010

# FINANCIAL MANAGEMENT SERVICES

Business-Type Activities		Balance at June 30, 2006	Balance at June 30, 2005
Assets:			
Current assets.....	\$	7,153,025	\$ 6,298,023
Capital assets.....		9,439,584	7,815,141
Total assets.....		16,592,609	14,113,164
Liabilities:			
Current liabilities (excluding debt).....		285,646	245,156
Noncurrent liabilities (excluding debt).....		113,000	121,000
Current debt.....		237,973	111,877
Noncurrent debt.....		1,659,015	797,508
Total liabilities.....		2,295,634	1,275,541
Net Assets:			
Capital assets net of related debt.....		8,239,642	7,602,802
Restricted.....		(8,239,642)	(7,602,802)
Unrestricted.....		6,057,333	5,234,821
Total net assets.....	\$	14,296,975	\$ 12,837,623

There was a net increase of \$1.5 million in net assets reported in connection with the Town's business-type activities. Additionally, the water and sewer enterprise fund was subsidized by the general fund in fiscal year 2006 by approximately \$5.5 million to offset a portion of the costs associated with the repayment of debt to the Massachusetts Water Resources Authority. The majority of the increase (\$1.6 million) is a result of the operating activities of the water and sewer enterprise fund.

Business-Type Activities		June 30, 2006	June 30, 2005
Program revenues:			
Charges for services.....	\$	8,926,734	\$ 8,769,042
Operating grants and contributions.....		67,850	94,983
Capital grants and contributions.....		132,120	171,315
General revenues:			
Unrestricted investment income.....		52,186	15,509
Total revenues.....		9,178,890	9,050,849
Expenses:			
Water and Sewer.....		12,016,130	12,199,666
Youth Services.....		273,132	248,548
Council on Aging.....		96,909	92,942
Veterans' Rink.....		452,291	393,931
Recreation.....		560,176	494,217
Total expenses.....		13,398,638	13,429,304
Transfers.....		5,678,695	5,475,795
Change in net assets.....	\$	1,458,947	\$ 1,097,340

# FINANCIAL MANAGEMENT SERVICES

## Financial Analysis of the Government's Funds

As noted earlier, the Town uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental funds.** The focus of *governmental funds* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing financing requirements. In particular, *unreserved fund balance* may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, governmental funds reported combined ending fund balances of \$23.3 million, an increase of \$7.1 million from the prior year. Of this increase, \$4.6 million was the result of the activity in the Town's capital borrowing fund, which is reported as a major fund. During fiscal year 2006, the Town recognized \$8.4 million in bond proceeds in this major fund to finance various capital projects. Current expenditures in this fund totaled \$7.4 million. The largest of the current projects are related to school construction and the Reeds Brook park project. These two major Town projects are more fully described under the Capital Asset and Debt Administration section of this report.

Of the remainder of the change in fund balance, (\$1.8 million) is in the results of operations of the general fund, and \$4.2 million is related to activities in other non-major governmental funds, which recognized \$4.3 million in transfers in. This consisted of a \$1.5 million increase in the Town's stabilization fund funded by the municipal building insurance fund, and \$2.1 million in increases to the Town's fiscal stability stabilization fund, approximately \$560,000 from the general fund to fund various capital projects and approximately \$169,000 in internal transfers within the Nonmajor funds.

The general fund budgeted to use \$2.3 million of reserves (\$1.6 million in available funds "free cash" and \$400,000 in prior reserves released by the board of assessors "overlay surplus") to balance the fiscal year 2006 budget. The actual result of operations collected approximately \$314,000 more than budgeted and departmental budgets turned back \$717,000. Consequently, on a budgetary (cash) basis, the general fund did not experience a material increase or decrease.

On June 11, 2005 the voters approved a \$6 million override of Proposition 2 ½. The purpose of the override was to fund the restoration of services that were lost due to state aid cuts in prior years. Two million dollars was placed in a fiscal stability stabilization fund to be used over a 5 year period to fund any budget shortfalls. The override was premised on a financial plan which consisted of the town not seeking another override for 5 years, spending limits for operating budgets at 4% annual increase, pensions at a 4% annual increase and health insurance at a 7% annual increase, and maintaining 5% of revenues in reserve funds.

The Town also maintains a stabilization fund and a tip fee stabilization fund, both classified within the nonmajor governmental funds. The stabilization fund has a year end balance of \$2.3 million which represents 2.3% of general fund expenditures. The Town transferred \$1.5 million from the municipal building insurance fund to the stabilization fund in fiscal year 2006. This fund may be used for general or capital purposes upon Town Meeting approval. Please refer to Note 8 for additional information on the Town's stabilization fund. The tip fee stabilization fund has a year end balance of \$4.2 million, which represents 4.2% of general fund expenditures. Please refer to Note 9 for additional information on the Town's tip fee stabilization fund.

## General Fund Budgetary Highlights

The \$2,661 increase from the original budget and the final amended budget represents a voted transfer to the human services budget from the youth enterprise fund.

Intergovernmental revenues were below budgeted estimates by approximately \$524,000. This was partly due to the change in funding from the Massachusetts School Building Authority for school construction projects whose audits were completed and the remaining grant payments adjusted. Public works expenditures exceeded appropriations by \$198,000, due to expenditures for snow and ice removal exceeding the appropriation. The Town is allowed to exceed the budget related to snow and ice removal and to raise the difference in the subsequent year's tax levy.



## Other Post Employment Benefits (OPEB)

In 2004 the Arlington Town Meeting formed the Other Post Employment Benefits Committee. The committee's charge is to make recommendations on the potential funding mechanisms for the post employment medical benefits unfunded liability as required in Statement No. 45 of the Governmental Accounting Standards Board.

An actuarial study conducted in 2005 by Stone Consulting, Inc. indicated that Arlington's total Actuarial Accrued Liability as of January 1, 2005 (at 7.75% discount rate) is \$109,006,474. The Town is required to implement GASB 45 in fiscal year 2009. At the present time, there is no requirement that these liabilities be funded. However, the committee believes that it is prudent fiscal policy to begin funding as soon as possible. To that end, the committee requested the 2005 Town Meeting pass legislation which would set up a trust to hold any funding so appropriated. This legislation was enacted and signed by Governor Romney on December 8, 2005.

In 1997 the Town began capturing revenues to fund the liability. At the time, the town established a policy of appropriating the difference in the non-contributory pension appropriation and \$500,000. The balance at the end of Fiscal Year 2006 in that account is \$1,093,390. At the 2006 Annual Town Meeting an additional \$280,410 was appropriated to that fund. The Town anticipates that these funds will be used to satisfy the first year of our liability.

The committee has been looking at other potential revenue sources to continue funding our outstanding liability. The committee recommended to Town Meeting that the following sources of revenue be earmarked for that purpose:

1. Continue the practice of appropriating the difference in the non contributory pension and \$500,000.
2. Dedicate any revenue received from the Federal Government for Medicare Part "D" subsidy.
3. Dedicate any one-time revenues to this fund – If, in the future the Town has a source of funding that is unexpected and not designated for a specific purpose, the Town should consider dedicating it to this liability. An example of this is the Federal reimbursement of prescription drug costs through Medicare Part "D".
4. Determine the liability associated with the Enterprise funds and charge this amount in future appropriations.

The Town of Arlington is serious about addressing this liability within our financial ability and the OPEB Committee will continue to explore possible funding sources.

## Capital Asset and Debt Administration

The Town Manager is responsible for submitting a five-year capital-planning program for all departments to the Board of Selectmen each year. The Capital Planning Committee was created to advise and make recommendations regarding the Capital Plan. Annually the first year of the Capital Plan is submitted to the Town Meeting as the Capital Budget for appropriation. The Capital Plan is reviewed and revised each year to make changes in priorities and to add an additional year to the planning process.

The goal of the Capital Planning Program is to provide a means of planning for the maintenance and/or improvement of the capital assets and infrastructure of the Town of Arlington. To that end, the policy is that approximately 5% of the projected revenue of the town is dedicated to capital expenditures including prior and future debt issuances. Generally this allows for an annual cash expenditure of \$600,000 and a new borrowing of \$1 million. The Town's outstanding long-term debt related to the general government, as of June 30, 2006, was \$52,951,952, for various CIP related projects.

The maintenance of the infrastructure and the capital assets of the Town are of vital importance to the delivery of the quality services that the Town has been known for. To this end, the Capital Planning Committee is dedicated to accomplishing the following objectives:

- To review, plan, and coordinate capital improvements so as to promote a systematic, organized replacement and acquisition schedule
- To insure that, given limited resources, the capital needs of the community are met
- To present a sound financial package so as to stabilize and level out the debt of the Town. It should assure timely planning for the most economical method of financing capital improvements
- To insure wider community participation in the planning of projects and to reduce the pressure to fund a project

# FINANCIAL MANAGEMENT SERVICES

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which may not present as great a need as another project

- To promote a more effective administration and coordination of capital projects to reduce scheduling problems, and conflicting or overlapping projects not only among local departments but also among other local and state agencies and private enterprises such as the gas and electric companies.

In reviewing the requests of the operating departments the committee uses the following criteria for evaluation:

- Imminent threat to the health and safety of citizens/property.
- Maintenance of operations/necessary expenditure. This does not include ordinary maintenance but rather maintaining a current service level through improvement of a capital asset. These may be major expenditures that will avoid costly replacement in the future.
- Requirement of State or Federal Law/regulation.
- Improvement of infrastructure.
- Improvement of productivity.
- Alleviation of an overtaxed/overburdened situation.

The relationship of the project to other Town projects and needs is also considered in the review and prioritization.

The Town is a member of the Massachusetts Water Resources Authority (MWRA), which assesses member communities annually for their proportionate share of the MWRA's debt service. The Town has also adopted Chapter 59 Section 21C Paragraph N of the Massachusetts General Law, which allows for the shifting of the debt service for water and sewer to the tax rate above the limits of Proposition 2 ½. The Town shifted \$5.5 million in fiscal year 2006 from the MWRA assessment to the property taxes. During fiscal year 2006, the Town issued an additional \$1.1 million in MWRA water and sewer bonds.

The Town of Arlington passed a debt exclusion vote to raise the funds necessary to purchase the Symmes Site, home of the former Symmes Hospital, in March 2001. The Town Meeting then formed the broadly representative Symmes Advisory Committee (SAC) to assist with redevelopment plans and to ensure that the plans were consistent with community goals and desires. On January 7, 2002, the Arlington Redevelopment Board (ARB) adopted the Symmes Arlington Conservation and Improvement Project (the Plan) as an urban renewal project in accordance with the procedures and requirements of Massachusetts General Law, chapter 121B. The plan was subsequently approved by the Town Meeting and by the Commonwealth's Department of Housing and Community Development (DHCD). The Town Meeting voted at a Special Town Meeting on January 12, 2002 to appropriate up to \$14,000,000 to purchase and maintain the old Symmes Hospital property until Town Meeting could vote how to utilize the property in the best interest of the Town. The ARB acquired the Site in April 2002. During fiscal year 2004, the Arlington Redevelopment Board issued requests for proposals, and in February, 2004 chose E.A. Fish Associates to purchase and redevelop the property. The terms of the sale have been amended to allow the developer to postpone closing until August, 2007. Beginning in January, 2007, the developer will pay the expenses of the Town for holding the property for the extended time period. The terms of the sale have been revised several times, most significantly as a result of a settlement the developer made with residents who appealed the developer's special permit to construct the residential portion of the project. It is now expected that the property sale will close before the August, 2007 deadline. Town Meeting voted to devote all funds, including tax receipts, to repaying the debt on the project. It is now projected that the indebtedness will be repaid completely in 2013. Total net expenditures are expected to be almost \$12 million at the time of closing on the property sale. The site will be redeveloped to accommodate 200 residential units and a medical office building with more than half the land area remaining in open space all according to the urban renewal plan adopted by Town Meeting. Please refer to note 13 for further information on this project.

The Town of Arlington is in the process of renovating/replacing its middle school as well as all of its 7 elementary schools. To date six schools have been completed, and two are in the design stage. Funding for the schools is from debt exclusion and is predicated on a 63% reimbursement from the State's School Building Assistance program which is administered by the Massachusetts School Building Authority (MSBA). Four of the schools have begun receiving the state reimbursement and one received the state's share of the cost subsequent to year end.

The Reed's Brook project is a major renovation of a prior landfill site into a park and playing fields. This project, with a total cost of approximately \$7.4 million, has been funded from Community Development Block Grant, Federal Emergency Management Agency, State highway money and Town appropriations. The playing fields were opened for



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play in the spring of 2006.

The Town through its water/sewer enterprise funds appropriates money each year for rehabilitation of its infrastructure (water/sewer lines). Also the Town appropriates money in the Capital Plan for roadway construction, which is added to the Chapter 90 money that the Town receives each year from the Commonwealth of Massachusetts.

Please refer to the notes to the financial statements for further discussion of the major capital and debt activity.

## Requests for Information

This financial report is designed to provide a general overview of the Town of Arlington's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Office of the Comptroller, 869 Massachusetts Avenue, Arlington, Massachusetts 02174.

### GOVERNMENTAL FUNDS BALANCE SHEET

JUNE 30, 2006

ASSETS	General	Capital Borrowing Fund	Nonmajor Governmental Funds	Total Governmental Funds
Cash and cash equivalents. . . . .	\$ 14,700,505	\$ 5,987,280	\$ 14,286,060	\$ 34,973,845
Investments. . . . .	1,807,419	-	11,026,153	12,833,572
Receivables, net of uncollectibles:				
Real estate and personal property taxes. . . . .	9,796	-	-	9,796
Real estate tax deferrals. . . . .	380,257	-	-	380,257
Tax liens. . . . .	324,281	-	-	324,281
Motor vehicle excise taxes. . . . .	248,473	-	-	248,473
Departmental and other. . . . .	105,598	-	-	105,598
Intergovernmental. . . . .	23,700,000	-	4,319,613	28,019,613
Loans. . . . .	-	-	1,184,077	1,184,077
Tax foreclosures. . . . .	396,784	-	-	396,784
<b>TOTAL ASSETS. . . . .</b>	<b>\$ 41,673,113</b>	<b>\$ 5,987,280</b>	<b>\$ 30,815,903</b>	<b>\$ 78,476,296</b>
<b>LIABILITIES AND FUND BALANCES</b>				
<b>LIABILITIES:</b>				
Warrants payable. . . . .	\$ 1,059,299	\$ 253,095	\$ 148,184	\$ 1,460,578
Accrued payroll. . . . .	4,414,268	-	47,155	4,461,423
Health claims payable. . . . .	1,434,871	-	-	1,434,871
Accrued interest on short-term debt. . . . .	497,366	-	-	497,366
Liabilities due depositors. . . . .	2,925	-	-	2,925
Payroll withholdings. . . . .	107,968	-	-	107,968
Abandoned property. . . . .	22,513	-	-	22,513
Other liabilities. . . . .	157,703	-	-	157,703
Deferred revenues. . . . .	25,165,193	-	5,026,421	30,191,614
Notes payable. . . . .	-	12,939,048	3,920,000	16,859,048
<b>TOTAL LIABILITIES. . . . .</b>	<b>32,862,106</b>	<b>13,192,143</b>	<b>9,141,760</b>	<b>55,196,009</b>
<b>FUND BALANCES</b>				
Reserved for:				
Encumbrances and continuing appropriations. . . . .	1,961,142	-	-	1,961,142
Loans. . . . .	-	-	1,184,077	1,184,077
Perpetual permanent funds. . . . .	-	-	3,031,184	3,031,184
Unreserved:				
Designated for municipal insurance. . . . .	2,704,303	-	-	2,704,303
Designated for subsequent year's expenditures. . . . .	2,339,695	-	-	2,339,695
Undesignated, reported in:				
General fund. . . . .	1,805,867	-	-	1,805,867
Special revenue funds. . . . .	-	-	10,870,206	10,870,206
Capital projects funds. . . . .	-	(7,204,863)	1,837,633	(5,367,230)
Permanent funds. . . . .	-	-	4,751,043	4,751,043
<b>TOTAL FUND BALANCES. . . . .</b>	<b>8,811,007</b>	<b>(7,204,863)</b>	<b>21,674,143</b>	<b>23,280,287</b>
<b>TOTAL LIABILITIES AND FUND BALANCES. . . . .</b>	<b>\$ 41,673,113</b>	<b>\$ 5,987,280</b>	<b>\$ 30,815,903</b>	<b>\$ 78,476,296</b>



## HEALTH & HUMAN SERVICES

### Administration

The Arlington Department of Health and Human Services is the agency that oversees the Health Department, Council on Aging, Arlington Youth Consultation Center, and the Veterans' Services Office. The agency also coordinates the activities of the following boards: Board of Health, Board of Youth Services, Council on Aging, Disability Commission, and the Human Rights Commission. Additionally, the agency works with the Food Pantry, Fair Housing, Widows Trust Fund Commission, Youth Health and Safety Coalition, and the Health and Human Services Charitable Corporation.

The mission of the Department is to both provide a safety net for Arlington residents experiencing difficulties in their lives and to promote a healthy environment for all residents.

In July 2006, the Department of Health and Human Services was formed after the retirement of the Director of Human Services, Patsy Kraemer. Patsy Kraemer served the Town of Arlington for over 30 years working within the Youth Consultation Center and then becoming the Director of Human Services. The new agency, under the direction of Christine Connolly, MPH, former Director of Public Health, will continue to serve the needs of the community in the years to come.

### ARLINGTON YOUTH CONSULTATION CENTER

The Arlington Youth Consultation Center (AYCC) continued to provide therapy services, referral services, and psychopharmacological services to Arlington children, adolescents, and their families in 2006. Approximately 725 people were helped in 2006.

This was a dramatic increase in services reflecting the expansion of AYCC service in Arlington Public Schools. Beginning in 2005, AYCC was asked to increase its school counseling to Special Education students. Much of this service was provided by graduate interns placed for training at AYCC. In the first part of 2006, a pilot project using one graduate intern, was started at Brackett School. Based on the success of these efforts, AYCC was asked to recruit, train, and supervise additional graduate interns to be placed in all the elementary schools for the start of school in September. A great deal of time and effort was put into interviewing interns, finding additional supervisors, and developing a training model. AYCC began the 2006-2007 school year with a total of 23 graduate interns supervised by existing staff and four consulting supervisors hired just to work with school based interns. The Interns represent eight different masters and doctoral graduate programs. In the elementary schools AYCC is providing most of the total counseling service, both to Special Education

students and the general school population. At the Otton Middle School and Arlington High School AYCC is providing counseling to alternative programs and to mainstreamed Special Education students.

The work of the staff and interns in the schools focuses on improving the overall adjustment and performance of students. Much of this is done in the context of social skills or friendship groups. The problems that arise cover a wide range of concerns: depression, peer problems, academic struggles, anxiety, ADHD, and learning disabilities. The dedication and hard work of all involved has gotten this effort off to a great start. A total of thirty graduate students received training at AYCC during 2006. This represented a total of more than 14,000 hours of in-kind service.

In the fall of 2006 AYCC sponsored its ninth annual sand tray therapy conference. More than forty clinicians from around New England attended this two-day event. The first day featured Auguste Eliot, a well-known trainer and therapist. The second day gave participants the opportunity to practice and learn techniques of sand tray therapy.

### BOARD OF YOUTH SERVICES

The Board of Youth Services continued its dedication to a caring community in 2006, overseeing the functions of the Arlington Youth Consultation Center, the Alcohol and Drug Education Program, and other youth serving programs.

The members of the Board are appointed by the Town Manager with the approval of the Selectmen. The eleven-member Board meets monthly throughout the academic year. The Board makes a great effort to stay well informed on all aspects of the community that impact youth and discusses and plans responses to needs both large and small.

Board members represent a broad cross section of the community. This includes close ties to the school department, police department, area health care systems, affordable housing, other service organizations, and Parent Teacher Organizations. All members are parents themselves, several with children currently in the Arlington Public Schools. Board members do a great deal of networking within the town. This includes strong connections to all the schools in town, the Boys and Girls Club, the Arlington Food Pantry, churches, youth recreation programs, police, and charitable groups.

In the past year, members continued to volunteer additional time as group leaders for women who are victims of domestic violence, as fund raisers for the Arlington Assistance Fund, and as part of a large holiday help to families program. The Emergency Fuel Assistance fundraiser which began in the fall of 2005, continued into 2006, and raised a total of \$65,000. Dozens of Arlington families were helped during the cold months of the year

to ensure they did not go without heat. The Board responded to such needs as camp scholarships and parent education programs.

The Board of Youth Services is proud to be an integral part of what makes Arlington a safe, fair minded, and engaged community.

## COUNCIL ON AGING

The mission of the Council on Aging (COA) is to provide advocacy and support services to help Arlington elders live dignified and independent lives. The Council's primary responsibilities are to design, promote, and implement services to address the identified needs of the community's elder population and to coordinate existing services in the community.

The percentage of elders as a subgroup of the overall population continues to grow. In Arlington, according to the 2000 federal census, there were 8,883 residents 60 years of age or older. The Town of Arlington's 2005 census counted 8,966 residents in this age range.

People are also living longer, and so, the oldest of the old are becoming more frail, requiring more complex services than in the past. In addition, the increase in the number and cost of prescription drugs for seniors are beyond the financial reach of many elders. Lengthier and more expansive health, wellness, monitoring, and social services are required in order to help seniors 'age in place' safely and with dignity. Councils on Aging have been called upon to provide increasing evaluation, monitoring, and support services to the community, often without any additional funding or increased staffing levels to meet these increased needs.



*Council on Aging Van*

## Highlights for 2006

- A Sevoyan Dial-a-Ride Scholarship Pilot Program was created to subsidize the cost of local transportation for very low-income clients. The Sevoyan Personal Needs Pilot Program, after a successful introductory year, achieved permanent program status. Its purpose is to provide for very low-income seniors some consideration for necessary maintenance of independence and safety, without which the client would be at risk.
- The Council on Aging's Transportation Program provided nearly 10,000 one-way rides for Arlington seniors through the agency's lift-equipped vans and subsidized taxi vouchers.
- The Sevoyan Dental Subsidy Program continues to provide critical financial support for low-income seniors who have no dental coverage; 49 clients were served this year.
- Continued advocacy on issues affecting seniors at the local, regional, and state level, through membership and active participation in the Massachusetts Councils on Aging & Senior Center Directors (MCOA).
- The COA's podiatry clinic, a much sought-after health resource, serves more than 80 seniors each month.
- The Sanborn Transportation Subsidy Fund continues to serve as a vital transportation-subsidy resource for Arlington cancer victims and their families. In 2006, through various transport such as COA vans, taxis, ambulance service, private van services, and private drivers, this fund provided 1,476 (one-way) rides to and from cancer-related medical appointments and treatments.
- The exercise grant from Lahey Clinic to introduce seniors to the benefits of regular exercise allowed the continuance of Aquacise, Tai Chi, and Walk the Rink programs for a second year. In 2006, across the three program components, 224 seniors received over 1,000 units of service.
- In conjunction with the COA, Arlington Police Services continue the "RUOK"© Program, a senior safety program in which a computerized system makes daily calls to those needing regular safety monitoring.
- A Title III grant from Minuteman Senior Services supporting the Grandparents Raising Grandchildren Support Group was awarded for another year.
- Nine to ten clients at any one time are supported through the Lifeline Subsidy Program. Due to the continuing need for Lifeline monitoring, the annual expenditures go up as we add new



clients while continuing to subsidize current clients yearly.

- The Executive Director of the Arlington Council on Aging was elected to a two-year term as president of the Massachusetts Councils on Aging and Senior Center Directors (MCOA), a statewide association whose mission is to improve the quality of services provided to senior citizens of the Commonwealth by the Councils on Aging, Senior Centers, and other social services providers within the Commonwealth. This is a unique opportunity for Arlington to be involved in understanding and advocating on statewide policy, and to be able to bring this body of knowledge back to Arlington to enhance current services.

## Community Partnering Efforts

In addition to close collaboration with the above-mentioned service providers, the COA has productive working relationships with other agencies including: Arlington Visiting Nurse & Community Health; Arlington Community Media, Inc; McLean Hospital; Operation A.B.L.E.; Arlington Seniors Association; Cooperative Elder Services, Inc; Arlington ELKS; Commonwealth of Massachusetts Executive Office of Elder Affairs; Scott Flowers of Arlington; SCM Transportation; and many others. Examples of such efforts are:

- A generous grant was received from the Edwin S. Farmer Trust and provides for the needs of indigent and deserving Arlington residents 65 years of age or older.
- The COA received a significant gift from the Newcastle Foundation Trust for the recognition, education, and support of Senior Center Volunteers.
- A grant from The Memorial Church, Harvard University, supported printing of a new Senior Center informational brochure.
- The COA continues to host the Minuteman Senior Services Nutrition Program at the Senior Center, where home-delivered meals are prepared and one of the two Arlington Eating Together meal sites is located.
- The Retired Men's Club Of Arlington again generously assumed all costs for the annual Thanksgiving Day Dinner deliveries to the frail and homebound. Individuals and families, all volunteers, packed and delivered one hundred forty meals this year. For the first time, students at the Brackett School made Thanksgiving Day greeting cards that were delivered with each meal.

- Received a grant from the Arlington Arts Council to buy books for the Intergenerational Book Club.

## Volunteer Involvement

The nine-member Council's primary responsibilities are to design, promote, and implement services to address the identified needs of the community's elder population, and to coordinate existing services in the community. The COA works in concert with the Massachusetts Executive Office of Elder Affairs, public and private agencies, and providers in the area. In addition, many COA programs would not exist without the dedication and continued involvement of COA volunteers. These include the Council's *Golden Opportunities* cable television show, Telephone Reassurance Program, Friendly Visitor Program, Income Tax Aide, Tax Abatement Assistant, Medical Escorts, Health Benefits Counselor (S.H.I.N.E.), Blood Pressure Clinic, Podiatry Clinic, Flu and Pneumonia Clinics, Receptionist, Clerical Assistant, and Special Projects. More than eighty-five individuals gave 8,000 hours of service through these COA programs. Volunteers are recognized and honored at an Annual Volunteer Luncheon that acknowledges their valuable and continuing efforts for seniors.



*Golden Opportunities taping*

## Funding

Principal funding for the agency derives from municipal, state and federal sources. The Massachusetts' Executive Office of Elder Affairs (EOEA) Formula Grant to the Council on Aging provides for half the salaries for two of the COA's key positions, the agency's Social Worker and the Geriatric Nurse Specialist. Federal dollars, through the Community Development Block Grant Program, support the Council on Aging Transportation Program.



Gifts and donations to the Council on Aging continue to be an important budgetary resource. Relying upon the generosity of individual and corporate benefactors in the community, COA Subsidy Funds supplement the cost of the following services:

- The Medical Appointment Subsidy Funds support some costs for qualified Arlington elder's out-of-town medical transportation.
- The Elizabeth and George L. Sanborn Foundation Fund subsidizes multiple-trip transportation costs for cancer treatments. The cost of out-of-town transportation several times a week for several weeks can be prohibitive for an individual.
- The COA Edwin S. Farmer Trust Fund provides for the needs of indigent and deserving Arlington residents, 65 years of age or older.
- A gift from The Newcastle Foundation Trust was given for the recognition, education, and support of Senior Center Volunteers.

## 2006 Performance Measurements

- Provided nearly 10,000 one-way rides for seniors' medical appointments and other destinations. Increased participation in COA Health & Wellness programs under the direction of the Geriatric Nurse Specialist.
- Observed a 10% increase in the number of COA volunteers.
- An increase in Community Partnership arrangements with other Town agencies and organizations.

## Goals For 2007

- Perform a detailed assessment of needs for Arlington seniors, and to assess the ability of the Council on Aging's various programs and services to meet such needs.
- Make a town-wide informational outreach effort to inform Arlington's elders and their families of the Council on Aging's mission and its offerings.
- In light of increasing expenses and in the absence of municipal funding, consider all options in order to assure continuity of services, within the constraints of budget and personnel.
- From the review of the transportation program's operating budget, develop future directions to assure the availability of transportation options for Arlington's seniors.
- Increase the number of Volunteer Medical Escorts who drive elder clients to and from their scheduled medical appointments.

## HUMAN RIGHTS COMMISSION

The Arlington Human Rights Commission (AHRC) was created by Town Meeting in 1993 to advance issues related to the fair and equal treatment of individuals and to create a mechanism for addressing complaints arising out of these issues. The mission of the AHRC is to work individually and collaboratively with other groups in our community to celebrate the ever-changing tapestry of our town, and to emphasize, through educational outreach, the danger of intolerance at every level. The Town Manager, School Committee, and the Town Moderator have appointing authority for thirteen members of the Commission. The AHRC began the year by electing Nancy Rhoads as chairperson. Nick Minton was elected to serve as vice chair.

Early in the year, the Commission had the opportunity to speak at a Selectmen's meeting to discuss graffiti incidents and hate literature that had been distributed in an Arlington neighborhood. The AHRC was updated on the Arlington-Teosinte Sister City Project and agreed to work with Arlington High School students and three adult volunteers to help sponsor their work with the Sister City Project. The Commission also contributed to the Town's Martin Luther King Birthday Celebration. In March, the Arlington Police Department made a presentation before the Commission explaining the process for collecting data that provides information for them on issues like racial profiling, etc. The AHRC continued its Arlington Dialogue series this year by hosting three events. The commission hosted an evening with author David Gumpert, who discussed his book *Inge: A Girl's Journey Through Nazi Europe*. There was a dialogue by Michelle Bates Deakin, author of *Gay Marriage, Real Life*. Alan Greenfield spoke of his thoughts and experiences entitled, *Genocide in Darfur – One Man's Path Towards Activism*.

The AHRC presented its first Everyday Hero Award to Kate Cremens-Basbas. Kate had been head of the Arlington High School Physical Education Department for more than twenty years. During that time, in addition to her regular responsibilities, she devoted countless hours to providing compassionate help and resources for students who did not always fit the typical high school mold. Among other things, she was instrumental in starting the Arlington Gay Straight Alliance, which grew to be one of the largest and most respected in the state of Massachusetts.

The AHRC hosted an informational meeting for local churches and synagogues to create a Campaign for Understanding.

In an effort to increase visibility and awareness, the AHRC once again staffed a booth at Town Day in September, distributing informational brochures and answering questions.

The Commission revisited with Arlington High

School students who expressed positive feelings about some of the racial/diversity issues previously discussed before the Commission and will continue to reach out and support teachers and students regarding civil rights issues.

The AHRC continues to maintain records of hate crimes and incidents and work in cooperation with the Police Department in order to track the frequency and severity of such events in Arlington. In 2006, six police reports were forwarded to the Commission as relevant to the Commission's jurisdiction.

In 2007, the AHRC will continue to focus its efforts on keeping Arlington a safe, welcoming community where all individuals are treated with warmth, mutual respect, and acceptance.

## COMMISSION ON DISABILITY

In its thirteenth year of service, the Arlington Commission on Disability has continued to provide information, referral, guidance, and technical assistance to Arlington officials, residents, public and private agencies, and others to insure that people with physical, sensory, cognitive, and other disabilities have equal access to Town facilities, services, and programs. The Commission consists of nine commissioners, all volunteers. As mandated by state law, the majority of Commissioners have a physical, cognitive, or sensory disability. This mandate brings an intimate and informed understanding of disabilities to the Commission's agenda and ultimate decisions.

Coordination and implementation of the Commission's agenda and goals continues to be handled by Jack Jones of the Arlington Office of Housing and Disability Programs. Cooperation between the Commission and this office is effective and efficient. The Commission continues to occupy office and meeting space in the Senior Center building at 20 Academy Street.

In 2006 the Commission for the first time reported to the Town Meeting on its history and future goals. Also in 2006 the Commission submitted four warrant articles for the consideration of Town Meeting. The proposed articles addressed the need to increase pedestrian safety and to encourage universal design. As a result of the warrant articles the Selectmen promised to hold hearings during FY 2007 on the issue of clearing snow from the Donald R. Marquis Minuteman Trail. In 2006 the Commission requested \$200,000 in CDBG funding for curb ramp work, only \$25,000 in funding was approved.

During 2006 the Commission mourned the passing of two dedicated long time members of the Commission, Joe Giurleo and Tom Boudreau. The Commission and Town were fortunate to receive donations in the memory of Tom Boudreau that have been used for a memorial bench at the Dallin Playfield and to fund training on disability issues.

In the fall, the Commission endorsed the development of a residential program by the Arlington Housing Authority for people with mental retardation. At the November meeting there was an election of officers as required by the bylaws of the Commission that resulted in a new chair and vice chair. The Commission also heard complaints about the audible pedestrian signals installed on Summer Street. The Commission will continue to address this issue in 2007. In 2006 the Commission was successful in installing a path of travel from Varnum Street to the Donald R. Marquis Minuteman Trail.

Educating the community regarding disabilities is an ongoing agenda item of the Commission. During 2006 the eighth annual Arlington Disability Commission newsletter was published in order to provide information about the Commission's projects and disability laws. In addition to the annual newsletter the Commission has an occasional column in the Arlington Advocate. In 2006 the Commission participated in Town Day to acquaint the public with its role and to disseminate information about the Americans with Disabilities Act and accessible Town programs and facilities.

The Commission's goals in 2007 will continue to revolve around the parameters of the Americans with Disabilities Act. The 2007 agenda includes hosting a regional access monitor training, addressing the issue of chair lifts in Town Hall, preparing community disaster plans for people with disabilities, to continue to improve pedestrian safety by installing additional curb cut ramps, and monitoring audible pedestrian signals within the Town.

The Commission meets on the third Wednesday of each month at 4:00 P.M. in the conference room of the Housing and Disability Program Office located in suite #203, 20 Academy St., Arlington (the Senior Center Building). Meetings are open to the public and citizens are invited to attend.

## BOARD OF HEALTH

The Board of Health Office is located at 27 Maple Street in the Arlington Multipurpose Senior Center, located behind Town Hall

### Environmental Health Permitting and Inspections

The Board of Health is required by state statutes and regulations to perform many important and crucial duties relative to the protection of public health and safety, the control of disease, the promotion of safe and sanitary living conditions, and the protection of the environment from damage and pollution. Staff annually permit, and regularly inspect, restaurants, tobacco retailers, massage therapy establishments, tanning establishments, body art establishments, pools, the ice-skating rink, and the bathing beach. Inspectors from the depart-



ment also follow up on numerous resident complaints related to any health issue within the community ranging from trash and dumpster complaints to housing code violations.

Permit Types Issued by Board of Health in 2006	Number of Permits Issued*
Food	203
Tobacco	30
Massage Therapist	71
Massage Establishment	30
Waste Hauler	12
Funeral Director	7
Tanning Establishment	2
Public Pool	7
Public Beach	1
Ice rink	1
Body Art Establishment	1
<b>Total</b>	<b>310</b>
* These figures include establishments that changed ownership during the year and a new permit was issued.	

## Food Protection

In 2006, the Department continued to improve the risk-based food inspections program. A permit and inspection database was developed to track work performed and inspection score trends throughout the year. In total, there were over 300 food establishment inspections performed.

## Communicable Disease Surveillance

To protect the community against the spread of contagious illnesses, a rigorous communicable disease tracking system is in place. State law requires that doctors and hospitals report certain contagious diseases including diseases such as tuberculosis, whooping cough, and salmonella. When a doctor diagnoses a resident with a contagious disease, the public health nurse conducts an investigation to determine if further control measures are needed. The illness is then recorded and reviewed to identify and respond to any possible disease outbreaks.

During 2006, 130 communicable diseases were monitored. Other efforts for disease prevention during 2006 included immunization clinics such as flu vaccine clinics in the fall where over 1,000 elders were vaccinated. The Board of Health also vaccinated the Town's first responders, which included the police and fire departments. The Department again used the annual flu vaccination clinic as a practice run for testing emergency preparedness plans where Boards of Health may need

to vaccinate their entire population in a designated time-frame.

Childhood vaccines are provided to pediatric health care providers free of charge through the Vaccines for Children Program that is sponsored by the Commonwealth of Massachusetts. Through this program all children, regardless of a family's ability to pay, will have access to necessary vaccines. The Arlington Board of Health is the local vaccine depot for the State.

The three member Board of Health meets on a regular basis. During meetings, environmental health concerns are addressed and public hearings and policy review is performed. In 2006 the Board of Health received federal bio-terrorism preparedness funding that was used to train staff as well as improve local public health infrastructure. The Department entered into a mutual aid agreement with local public health departments across the region.

Communicable Diseases monitored by the Public Health Nurse				
Communicable Disease	# of	# of cases 2004	# of cases 2005	# of cases 2006
Campylobacter	7	7	15	12
Enteritis	1	1	16	13
Chicken pox	2	0	3	0
Cryptosporidiosis	0	0	1	0
Cyclospora	0	0	1	0
Dengue Fever	0	0	1	0
Ecoli				2
Ehrlichia	1	0	0	0
Enterovirus	0	0	0	1
Giardia	6	6	6	10
Haemophilus Influenzae	2	0	2	0
Hepatitis A	0	1	3	0
Hepatitis B	24	21	20	17
Hepatitis C	21	14	1 acute	0*
Hepatitis E	1	0	0	0
Legionellosis	1	3	1	3
Lyme Disease	11	4	23	15
Listeriosis	0	0	1	0
Malaria	0	0	2	0
Measles	0	0	0	1
Meningitis	1	1	3	1
Pertussis	10	18	8	32
Salmonella	6	4	7	9
S.A.R.S.	1 **	0	0	0
Shigatoxin	0	0	3	0
Shigellosis	2	3	1	1
Strep pneumonia	4	5	5	6
invasive				
Group A strep	1	0	2	2
Group B strep	2	0	1	3
Tuberculosis	3	6	0	1
West Nile Virus	1	0	0	1
Yersiniosis	0	1	0	0
<b>Total</b>	<b>108</b>	<b>95</b>	<b>125</b>	<b>130</b>
* in 2005 the Massachusetts Department of Public Health included Hepatitis C case reporting part of the STD Unit.				
**suspected case				



## Emergency Preparedness

In 2006, the department continued to work closely with the local emergency planning committee to develop and test local emergency response plans. Additionally, the department continued to work with the public health preparedness Region 4B to develop public health emergency response plans and to practice these plans. At Town Meeting, the department presented a warrant article that would allow the department to join into a mutual aid agreement with other public health departments.

The department also developed a Medical Reserve Corps with the Towns of Belmont and Watertown. In December, the Towns of Arlington, Belmont, Brookline, Watertown and the City of Newton came together to offer a flu and pneumonia clinic to the public, while testing a multi-community response to a large-scale public clinic. The response was evaluated by the Institute for Community Health and a report will be presented at many upcoming conferences and seminars.

## Weights and Measures

To ensure compliance with the Consumer and Merchant Protection Act, the Sealer of Weights and Measures conducts inspections of all scales, scanners, and dispensing equipment. This includes retail stores, gas stations, oil trucks, and food establishments. The Sealer responds to all consumer complaints to ensure fairness and accuracy.

As merchants are inspected annually, compliance with standards and accuracy of merchant measuring devices has increased steadily. It should be noted that the 2006 amounts are higher due to the dramatic increase in heating oil and gasoline prices during the year 2006.

## VETERANS' SERVICES

Impact Report 2001-2006 for Gas Stations and Home Heating Oil Trucks		
Year	Consumer Savings	Merchant Savings
2001	\$13,398.20	\$2,486.98
2002	\$ 7,424.05	\$1,754.35
2003	\$ 3,949.32	\$1,184.67
2004	\$ 6,634.17	\$8,495.03
2005	\$18,396.55	\$13,259.90
2006	\$ 5,511.40	\$19,117.97
<b>Total</b>	<b>\$55,313.69</b>	<b>\$46,298.90</b>

The Department of Veterans' Services is designed to aid and assist veterans and their families as provided by the Department of Veterans' Affairs and the Massachusetts Department of Veterans' Services. All eligible veterans and their dependents can seek counseling and assistance with applications for federal and state ben-

efits, financial aid, medical care at VA Medical Centers, educational/vocational benefits, and burial benefits.

On Memorial Day, 2006, the Vietnam Memorial was dedicated to honor those who were killed in action during the Vietnam War. The Arlington High School Alumni of 1966 conceived the notion and working with a committee of five, the dedication was a tremendous success. Over eighty family members were in attendance and the crowd was the largest for a Memorial Day Parade in many years. Shadow boxes containing each deceased's ribbons and awards were made and put on display in a showcase at Arlington High School. The class studying the Vietnam War at the high school read essays and unveiled the shadow boxes.

Also, in remembering the Vietnam War, the corner of North Union Street and Broadway was named David E. Williams Square on Veteran's Day. David grew up not far from the corner and was one of those killed in action in Vietnam.

As a result of interviewing over sixty veterans and/or dependents, a total of fifty-six clients received benefits under Chapter 115. Twenty-six veterans were awarded the Welcome Home bonus for service in the military since 9/11 and one 100% disabled veteran was advised of his eligibility for, and is now receiving, an annuity from the state.

After consulting with over a hundred veterans and/or dependents, twenty-seven claims were submitted to the VA for both service-connected and non-service-connected disabilities and/or pensions. Forty-five requests for either in-patient or out-patient care at VA Medical Centers and twenty-eight veterans' burial benefits were referred to the VA. All veterans buried in Mt. Pleasant should have received a bronze marker applied for from the VA.

Veterans' Services organized, coordinated, and participated in the Memorial Day Parade and the Veterans' Day Parade. It is the responsibility of the Veterans' Service Office to decorate the over 5,500 veterans' graves in the three cemeteries in town and assure the maintenance of veterans' lots and memorials. Services on Flag Day presented by The Lodge of Elks #1435 were assisted and attended.

Names are continuously being added to the Veterans' Honor Roll at Monument Square, which will be updated at the conclusion of the War on Terrorism. The Veteran's Agent also serves as vice-chair of the Patriots' Day Parade Committee.

The Department of Veterans' Services is located in the Town Hall Annex. The Department is continuing to purge old files and improve computerization, while reaching out to advertise benefits and advocate for volunteer opportunities at the Bedford VA Medical Center.

# PUBLIC WORKS & ENVIRONMENTAL QUALITY

## DEPARTMENT OF PUBLIC WORKS

### Administration

The Department of Public Works (DPW) is made up of several working divisions: Administration, Engineering, Highway/Water/Sewer, Properties and Natural Resources. With a staffing strength of 121 full-time personnel, it is the goal of the department to provide citizens, boards, commissions and other Town departments with superior service and support through the consistently managed efforts of the department.

### Major Recognition

The reservoir dam is a 1,600-foot long by 12-foot high earth embankment built in the 1870's. Major renovations in 2005-2006 replaced the existing reservoir dam due to unsafe conditions. The area is used for flood control in addition to active and passive recreation. In 2006, the project received an American Public Works Association's Public Works Projects of the Year award. The new approach saved hundreds of trees while making the dam safe for future generations. Input from the community, including the Arlington Reservoir Committee in particular, led to a highly successful project.

### Engineering Division

The Engineering Division of the Department of Public Works continues in its capacity as a service-oriented division supplying support services to various Town departments, commissions, contractors, public utilities, and to the general public. The Engineering Division works closely with the Highway, Water, and Sewer Division upgrading and improving the infrastructure of the Town by providing surveys, engineering design, construction plans, field layouts, and field inspection services.

#### *Major initiatives in 2006:*

- Assisted with the Summer Street project. This included drainage, sewer, and water information, advice, and attending weekly meetings. Staff of the division were on the job site nearly every day during the workweek.
- The next phase of Water Rehabilitation consisting of Highland Avenue, from Massachusetts Avenue to Gray Street, and Spring Street, from Wall Street to Morton Road, was completed in the fall.
- Provided support to the Transportation Advisory Committee for the purpose of solving traffic problems in Town. These support services include data collection, traffic counts, and geometric design improvements.

### Highway/Water/Sewer Division

The Highway/Water/Sewer Division of the Public Works Department shares in much of the credit for the accomplishments initiated, designed, and planned by the Engineering Division. In addition to performing many of the infrastructure improvements, these sections are responsible for responding to emergency calls on the water, sewer, and drainage systems. Maintenance of these systems is a major responsibility. The division maintains streets, sidewalks, bridges, and any structures in the right-of-way. Services provided in 2006 were snow and ice removal, street sweeping, catch basin cleaning, water and sewer customer service calls, maintenance of Town vehicles and equipment, and overseeing solid waste and recycling collection. Specific programs such as Investigations of Claims, Maintaining the Fuel Station and Grease Eradication are but a few of the dozens of programs for which the department is responsible.

#### *Highway/Water/Sewer Division Performance Measurements for 2006*

- Striping of centerlines and crosswalks (47,185 linear feet) throughout the Town using the international layout for crosswalks was accomplished using in-house staff. Repaired or replaced 120 catch basin frames and covers.
- Continued cleaning Mill Brook at the Grove Street facility to help prevent flooding.
- Installed new cement concrete and bituminous concrete sidewalks throughout various sections of Town.
- Cleaned 942 catch basins on Town streets with in-house personnel.
- Replaced 175 faulty water meters.
- Worked with the Fire Department to perform annual fire hydrant inspections.
- Repaired frost heaves from April until October. Maintained a fleet of over 300 motor vehicles and equipment.
- Swept streets of the Town from April to December, more frequently on Mass Ave.
- Managed 18,000 tons of solid waste disposal, 4,700 tons of recycling, and 3,300 tons of yard waste disposal.
- Collected 2,587 CRTs from televisions or computer monitors.
- Collected 2,164 white goods (washers, dryers, etc.).



# PUBLIC WORKS & ENVIRONMENTAL QUALITY

## Properties Division

The mission of the Properties Division is to provide the Town with a high degree of quality service in custodial services, maintenance, and improvements to its public buildings and facilities. The Division is responsible for the maintenance of forty individual public buildings including: Town Hall, all public schools, Jarvis House, Robbins Library, Whittemore-Robbins House, Grove Street complex, and the Fox Library.

A sampling of the kinds of projects completed and/or managed by this Division in 2006 is listed below:

### *Arlington High School*

- Repaired water damage in top floor of Menotomy Pre-School entrance and fire doors throughout school. Operated/serviced emergency lighting generator for athletic field evening events.
- Completed final phase of multi-year roofing project. Collaborated with inside/outside electrical contractors and completed athletic field snack shop.
- Completed construction of new office space for IT group.
- Installed air conditioning window units for summer program at Menotomy Pre-School.
- Transported and assembled furniture as required.
- Designed/constructed computer literacy lab.
- Completed asbestos abatement program in boiler and mechanical rooms.
- Cleared all roof drains.
- Completed set-up/breakdown of graduation stage.
- Replaced front doors at AHS main entrance.

### *Stratton School*

- Repaired several 'run-a-way heat' problems, roof leaks, intercoms, and stone wall on loading dock area. Installed fence in trash staging area.
- Replaced chain link fencing in playground along Pheasant Avenue and stockade fencing along property line in rear of school.
- Power washed graffiti off exterior walls and chimney. Blocked several building animal access points.

### *Brackett School*

- Repaired water leaks in library ceiling, gym roof and a major leak problem in the administration area.
- Repaired stage railings, gymnasium wood floor, and gymnasium scoreboard.
- Replaced clock dial face on building tower.

- Replaced exterior light fixtures.
- Secured gym mats to wall.
- Applied sealant to front of building.
- Covered playground basketball poles with protective padding.

### *Ottoson Middle School*

- Completed wall (building rear) waterproofing project. Installed new circuitry in computer lab.
- Replaced high ceiling lighting in media center. Completed railing installation on building exterior wall. Serviced elevator as required.
- Replaced clock cage in gym.
- Completed various food deliveries.
- Repaired several 'run-a-way' heat problems, loading dock water line, café garbage disposal, stone wall, and various lockers.

### *Thompson School*

- Repaired overhead door at food service delivery entrance, water damage in various areas, and office furniture as required.
- Completed asbestos abatement program in boiler room.
- Completed exterior chimney repair.
- Installed fourteen wall clocks.
- Re-keyed several locks.
- Completed oil spill cleanup.
- Filled sand barrels as required.

### *Peirce School*

- Repaired fire panel, handicap access buttons at front/rear entrances, outside building boiler signal light and water bubbler outside gymnasium.
- Repaired/replaced window screens around the school. Installed shelves in main office.
- Inspected/eliminated odors in classrooms as required.
- Resolved broken 'key-in-lock' issues.
- Painted plywood in gymnasium.

### *Hardy School*

- Updated electrical circuitry that operates front door.
- Repaired building exterior lighting.

### *Bishop School*

- Removed graffiti from exterior walls.
- Replaced wooden steps at side of building leading to playground.
- Repaired outside picnic tables.
- Installed shelf for defibrillation unit.
- Delivered salt/sand for snow removal.
- Inspected motion detector in lobby.



# PUBLIC WORKS & ENVIRONMENTAL QUALITY

- Removed bird nests.
- Installed parking sign and wall plaque.

## *Dallin School*

- Repaired system clock.
- Adjusted automatic light timer.

## *Robbins Library*

- Replaced pole light in parking area.
- Roof repairs as required.
- Repaired book drop doors.
- Replaced timers for parking area and front of library lighting.
- Replaced high ceiling lighting as required.
- Secured bookcase in conference room.
- Activated spigot on patio.
- Completed various delivery projects.

### List of Public Buildings (40) serviced by Building Maintenance

Arlington High School	Robbins Cottage
Athletic Field Snack Shack	Jarvis House (Legal Dept )
Ottoson Middle School	Jefferson Cutter House
Stratton Elementary School	DPW (Grove Street Complex)
Peirce Elementary School	Assembly Hall
Dallin Elementary School	Director/Engineering/Inspection
Brckett Elementary School	Snow Fighting Garage
Bishop Elementary School	Maintenance Garage
Hardy Elementary School	Large Salt Shed
Thompson Elementary School	Small Salt Shed
Gibbs (Private Use)	Dog Pound
Crosby (Dearborn Academy)	Cemetery Chapel
Parmenter (Private Use)	Garage
Town Hall	Reservoir Pump house
Community Safety Building	Bath House
Central Fire Station	Mount Gilboa
(Headquarters)	Recreation Ice Rink
Park Circle Fire Station	Spy Pond Fieldhouse
Highland Fire Station	23 Maple Street
Robbins Library	(Old High School)
Fox Library	27 Maple Street (House)
Robbins House	Hills Pond Electrical Shed
	(not included in count)

## *Robbins Cottage*

- Repaired/replaced bathtub piping on second floor.
- Plastered kitchen ceiling.

## *Fox Library*

- Replaced front lobby lights.
- Adjusted clocks.
- Installed diaper change table.
- Disposed of used light bulbs.

## *Crosby School*

- Repaired ceiling leak.
- Cemented floor section in boiler room.

## *Parmenter School*

- Repaired toilet and sink in children's center.

## *Gibbs School*

- Repaired roof at slope junction.
- Replaced shower valves.
- Resolved numerous heating issues.

## *Central School*

- Repaired main entrance door latches.

## *Cutter School*

- Repaired boiler control circuitry.
- Replaced light bulbs as required.

## *Town Hall*

- Repaired lollipop lights in front of Town Hall, fountain circulator pumps, drinking fountain in third floor of annex, and section of rug in DPW area of annex
- Designed/rehabilitated kitchen.
- Serviced Menotomy Indian Hunter reflective pool pumps.
- Rehabilitated bathroom/vault area in Selectmen office
- Resolved front automatic door problems.
- Refinished exterior door in Assessors office.

## *DPW Yard*

- Repaired outside light on engineering building, salt shed light timers, gas space heaters in garage and hand dryer in water department.

## *Mount Pleasant Cemetery*

- Replaced electrical sub-panel in garage.
- Installed hinge on receiving vault door.
- Realigned main door in chapel.

## *Community Safety*

- Replaced main boiler.
- Repaired cell block lights.
- Winterized cooling tower.
- Checked cell block audio monitors.
- Replaced one cell block toilet.

## *Jarvis House*

- Installed new front door landing and walkway.

## *Mount Gilboa*

- Completed glass window repairs.
- Minor plumbing.

## Recreation Department

- Reservoir Beach - Opened/closed for season.
- Spy Pond Club House - Opened/closed for season
- Summer Street Field - Serviced field lights and marked electrical panel.

## Lighting Rebate Program

NSTAR contributed \$205,535 and the Town contributed \$34,240 (mostly for Arlington High School) for energy saving lighting replacement. The investment justification was based on the combination of existing lamp and ballast age and long operating hours together with an energy cost savings for just AHS of \$22,311 leading to an eighteen month return on investment. As a result of this program, the annual anticipated total electric bill savings to the town is \$42,610.

## Natural Resources Division

The Natural Resources Division consists of the Forestry, Park, and Cemetery Sections and is responsible for the proper management, care and maintenance of the Town of Arlington's 18,000 public trees, open space facilities, playgrounds, and athletic field infrastructure. The division manages and operates Mount Pleasant Cemetery, maintains 19 athletic fields, 25 playgrounds, and all open space facilities, including: Reservoir Beach facility, North Union Spray Pool, Menotomy Rocks Park, Town Hall Gardens, Donald R. Marquis/Minuteman Trail, Broadway Plaza, and Robbins House gardens.

## Forestry

The Tree Division removed 207 diseased, storm damaged, or root damaged trees. There were 150 tree plantings during the year. The division responded to 360 calls for service. A microburst hit East Arlington on July 21 and it took the division thirty days to clean up all the debris from that storm.

During the year the division maintains the Minuteman Trail that runs from the Cambridge line to the Lexington line. The division also is responsible for the execution of the holiday lights program. The division cleans and maintains traffic islands around Town. On Massachusetts Avenue the division takes care of the American flags and the banners. Staff of the division maintains the extensive grounds, Town Hall Gardens, between the Town Hall and the Robbins Memorial Library.

## Park Maintenance

The ever-increasing athletic programs are causing very serious maintenance problems for the division. From mid-March through November all athletic fields are under extreme duress. It is nearly impossible to

maintain grass and other surfaces under these conditions. Graffiti removal has become a strain on the division as well.

The maintenance of 19 athletic fields, 25 playgrounds, Reservoir Beach Facility, North Union Spray Pool, Town Hall Gardens, Robbins House Area, the Olde Burial Grounds on Pleasant Street, and the Donald R. Marquis/Minuteman Trail upkeep are taxing our ability to maintain high standards.

## Cemetery

Mount Pleasant Cemetery is rapidly being used up and planning for future interments is a major priority. A Cemetery Expansion Committee was formed by Town Meeting in 2006 and this group is looking at options for future burial space.

### Revenues at Mount Pleasant Cemetery 2006

Sale of single graves	\$100,500
Perpetual Care	21,000
Openings/Foundations/Sat./Holiday Charges	223,150
<b>Total Revenues</b>	<b>\$344,650</b>
New Graves	77
Total Interments	226
Total Cremains	58



# RECREATION DIVISION

## RECREATION DEPARTMENT

In 2006, the Arlington Recreation Department went through many changes, while continuing to offer a multitude of safe, quality programs and facilities for the residents of the Town of Arlington. With the retirement of Human Services Department Head Patsy Kraemer, the Recreation Division became it's own department. The Recreation Department welcomed back former Superintendent of Recreation Joseph Connelly to take the Director position. Other changes included the resignation of Superintendent Jon Jalbert, Program Supervisors Donna Sullivan and Bill Gore and Facility Supervisor Dan Brothers. Mark Linskey was hired as the Skilled Maintenance Craftsman and Dave Cunningham was promoted to Facility Supervisor.

The Veterans Memorial Skating Rink at the Arlington Sports Center received several improvements, including the following: All locker rooms, coaches and officials room, showers, bathrooms and lobby painted, new poly-kick plates installed at the bottom of the board system, zamboni doors replaced, rink floor repainted, spectator heaters repaired, purchased two new goal frames, and a back-up drain was installed in the zamboni room. During the non-skating season batting cages were installed for spring sport use. A capital improvement study was also completed to present the Town with a detailed capital plan for the facility.

Arlington Recreation Department has been committed to improving the quality of existing programs in order to increase participation numbers. Arlington Recreation is also looking at expanding into alternative areas of recreation including fencing, karate, dance, and badminton. The Arlington Recreation Department has formally taken over the full administration of the Arlington Youth Travel Basketball Program. Overall the partici-

ipation numbers in the programs have slightly declined over the last year with a total this year of 3,853 participants.

The staff at Arlington Recreation work professionally with residents to meet their changing recreational needs. New programs in 2006 included: a women's hockey league, pick-up soccer, dodgeball, rock climbing, young adult tennis, MLS soccer, girls softball, girls volleyball, parent tot tennis, fencing, core conditioning program, and badminton. Many traditional programs were also modified to meet the increasing demand and changing needs of program participants.

The Arlington Reservoir continued to be a popular summer cooling spot for residents with a total of 1,481 passes being sold, an increase from 1,220 passes sold the previous year. This was the first year that season passes were sold at the reservoir. The beach did experience some minor interruptions in service due to a failing motor that needed to be replaced. The North Union Spray Pool located adjacent to the Thompson Elementary School was also enjoyed by residents on a daily basis throughout the summer. This continues to be a free service offered by the Arlington Recreation Department.

The Gibbs Gymnasium continued to house a majority of the recreation indoor programs as well as provide residents with indoor birthday party and gym rental options. The Recreation Department's Gibbs Gym housed seventy-three birthday parties in 2006 for residents.

Arlington Recreation collaborates with other town organizations and recreation centers in Arlington to offer town-wide special events. Such events include Town Day, Memorial Day Road Race, the Winter Carnival, Spring Craft Fair, and Summer Carnival. This year we continued to offer the successful Special Needs



*First Arlington Recreation Women's Hockey League – Picture courtesy of Heather Maietta*



# RECREATION DIVISION

Skate Program with the Arlington Catholic HS Boys' & Girls' Hockey teams, Minuteman Tech High School Hockey teams, and their respective coaching staff.

Limited outdoor recreational facilities and playing fields continue to be an important issue facing Arlington Recreation.

Arlington Recreation continues to work with both high schools and the many youth sport associations to adopt policy and procedures to assist in the scheduling and maintenance of our playing fields. Arlington Recreation also continues to manage the capital improvement projects for the Park and Recreation Commission. Capital projects completed in 2006 include Waldo Playground, Locke Playground, North Union Playground and Spy Pond Park. New capital projects initiated in 2006 include Bishop Field, Buzzell Field, and Menotomy Rocks Park. The management of the park capital projects continues to be a major responsibility of the Director of Recreation.

Looking ahead to 2007, the Arlington Recreation Department will continue to offer residents quality recreational programming. It is the goal of Arlington Recreation to increase and/or improve upon program offerings every season. Arlington Recreation will also continue to work with users of the Arlington Sports Center and Town outdoor playing fields to address the increasing needs of the community. Our financial goal is to continue to become increasingly self-supporting through appropriate fee structuring, improved program quality, and increased program budget management.

## PARK AND RECREATION COMMISSION

In 2006, the Park and Recreation Commission worked closely with the Recreation Director and various Town organizations to improve recreation facilities and develop policies that address the increased demand for Arlington's field and open space use. The commission continued the task of improving the Town's parks, playgrounds, and open spaces as outlined in the 10 Year Capital Improvement Plan. The commission also developed new policies to address the increased demand and use of open space in the town.

In July of 2006, Mr. Joseph Connelly was appointed Recreation Director by the Town Manager. Mr. Connelly has 12 years experience as a municipal recreation administrator. He served as Recreation Administrator in Reading for 5 years then 1-1/2 years as Recreation Superintendent here in Arlington. In 2001 Mr. Connelly served as Recreation Director in Winchester where he was employed before returning to Arlington. The position has been upgraded to a department head level position reporting directly to the Town Manager.

## Field Permit Policy

The Park and Recreation Commission continued to implement the Field Permit Policy to assist with the growing demands in scheduling and permitting of the Town of Arlington Fields and Outdoor Spaces. The policy was amended and approved by the Park and Recreation Commission. The Park and Recreation Commission formed a sub committee called "Field Use Committee". This committee meets several times a year to work together with the Recreation Director and his staff to discuss usage, maintenance, and permitting of playing fields. During the upcoming year this sub-committee will continue to encourage enforcement of the Town's bylaws for use of recreational facilities.

The sub-committee also met on numerous occasions regarding field and open space signage. A new sign policy was adopted and it is hoped to have the signs in place by the spring of 2007.

## Arlington Sports Center

With the finalization of a lease agreement for the Arlington Sports Center between the Town and the Commonwealth of Massachusetts, The Arlington Sports Center Improvement sub-committee will meet several times a year to discuss improvements to the Sports Center. Two additional members from the general public as well as members from the Sports Center user groups and the Park and Recreation Commission will comprise this sub-committee.

## Maintenance

Maintaining the Town's parks and playgrounds continues to be one of the major tasks facing the Park and Recreation Commission and the Department of Public Works. The number of organizations and teams that use the Town open space facilities continues to grow and has resulted in the deterioration of fields. The DPW has contracted with an outside specialist in field maintenance to provide scheduled seeding, aeration, fertilizer, and weed control. It is the hope of the Park and Recreation Commission that all combined efforts will improve maintenance and conditions for the future of playing fields.

During the 2006 Annual Town Meeting the Field User Fee Study Committee recommended a fee increase specifically for maintenance of the Town's fields. That recommendation has been implemented in FY 2007.

## Capital Improvements

The process of identifying and implementing capital improvements to open space areas under the jurisdiction of the Park and Recreation Commission involves establishing a priority of need, application for and approval of funding, coordination with open space advocates and user groups, development of plans and

# RECREATION DIVISION

specifications by qualified consultants, selection of contractors through the public bid process and construction of the projects. The time of this process varies depending on the availability of funds and complexity of the project. The following is a summary of the sites that are currently in design, construction or have been completed.

## *Spy Pond Park*

The Park and Recreation Commission opened the reconstructed park in the spring of 2006. Carol R. Johnson and Associates, landscape architects and Heimlich Construction Company began and completed improvements to Spy Pond Park. The improvements included restoration of the shoreline and drainage improvements to prevent erosion, new paths, selective pedestrian access to the waters edge, emergency boat access to the pond from Pond Lane, new landscaping, and site furniture. Because of the projects' proximity to Spy Pond, permits were required from the Town, state, and federal government. The Friends of Spy Pond were involved in the planning process and were participants during the construction process. In the fall of 2006 additional improvements were made to the park by adding a underground irrigation system.

## *Waldo Park*

In May of 2006, the Park and Recreation Commission held a Dedication Ceremony marking the official opening of the renovated Waldo Park and Playground in East Arlington. The project was funded by Community Development Block grant allocations in 2003, 2004 and 2005 totaling \$220,000. The renovations were designed by Larson Associates, Landscape Architects of Arlington, MA. The contractor was Emanouil Brothers, Inc. The Friends of Waldo Park were actively involved in the planning process and participated in the Community Build of the playground in September 2005. The Commission expresses thanks to the Friends group for running a well-organized event and for their fundraising efforts.

## *Locke Playground*

The Park and Recreation Commission open the renovated Locke playground in the spring of 2006. The project was funded by Town allocations in 2003 and 2005 totaling \$245,000 and included replacement and relocation of the play equipment, reconstruction of the entrance to the playground to make it handicap accessible, repairs to the fencing, seating, and landscaping. One of the park benches was dedicated to Debbie Hayes, former Recreation Superintendent and advocate for the park improvements. Larson Associates were the landscape architects and Emanouil Brothers was the general contractor.

## *North Union Playground*

North Union Playground was renovated in the fall of 2006. The Park and Recreation Commission worked with the Friends of North Union Playground and Leonard Design Associates to develop a plan for the installation of new and relocated play equipment plus the installation of new rubberized safety fall area surfacing in the playground area.

## **Future Projects 2007**

### *Buzzell Field Renovation*

The renovation of Buzzell Field was delayed so that the sports teams could utilize Buzzell Field during the renovation of Peirce Field at Arlington High School. The renovations include the re-grading of the entire field for improved drainage, the reconstruction of the two softball/baseball diamonds, the installation of an underground irrigation system, the reconstruction of the basketball court, the replacement of the sand surface in the playground with Fibar mulch, re-alignment of the Summer Street entrance, and new fencing. The \$290,000 project was funded by the Town in 2003 and 2006 and will go out for public bid in January 2007. Larson Associates is the landscape architect.

### *Menotomy Rocks Park*

The Park and Recreation Commission engaged Leonard Design Associates to prepare a design and cost estimate for the renovation of Menotomy Rocks Park. The upgrades include the reconstruction of the path system leading into the park and around Hills Pond, improved access to the edge of the pond, re-grading and irrigation for the south field, aeration of the pond, repairs to the Jason Street entry and stone wall, and drainage improvements. The Friends of Menotomy Rocks Park have been actively involved with the planning and design process. The Conservation Commission also reviewed the project for conformance with wetland regulations and issued an Order of Conditions for construction. It is anticipated that the project will be advertised for bid in February with construction completed in the fall 2007. The DPW will participate in the construction of the project.

### *Bishop Field*

In 2006, the Park and Recreation Commission worked with Leonard Design Associates and representatives of the Bishop School community to plan and design the renovations to Bishop Field. The \$190,000 project was funded by the Town in 2005 and 2006 and includes the reconstruction of the infield, re-grading, irrigation and new turf on the field areas, replacement of the backstop fence fabric, drainage improvements, and new players' benches. Bids were received in January 2007. The low bid contractor was Mountain View Landscape. Construction will begin in the spring with



## RECREATION DIVISION

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completion scheduled for fall 2007.

### *Stratton School*

With the delay in design and reconstruction of the Stratton School, the Park and Recreation Commission engaged Leonard Design Associates to prepare a Feasibility Study for the renovation of Stratton Field and Greeley Playground. Proposed improvements include re-grading and irrigation of the field plus renovation of the playground to meet current code requirements and eliminate erosion. The project is included in the 5-Year Capital Improvement Plan and a request for funding will be made in FY 2008.

### *Summer Street Playground*

In 2006, a Feasibility Study was prepared for the renovation of the Summer Street Playground. The Feasibility Study was prepared by Leonard Design Associates and included recommendations to replace the non-code compliant, and outdated, play equipment and renovation of the basketball court area. The Feasibility Study identified the estimated costs that are included in the Park and Recreation Commission 5-Year Capital Improvement Plan for FY 2009.

### *10-Year Capital Plan*

The Park and Recreation Commission have developed a 10-Year Capital Plan for upgrades and improvements to the recreation and open space areas that is under the jurisdiction of the Commission. The program is more than fifty percent complete, however a number of the remaining projects are expensive and complicated. Menotomy Rocks Park, Buzzell Field, Bishop Field and others will require significant funds to address the problems and potential of these sites. To avoid phasing of the work over many years, the commission will be seeking an increased level of funding that is greater than the amounts that have been traditionally approved by Town Meeting. Alternative sources of funding will be also be explored.



## LIBRARY DIRECTOR AND BOARD OF TRUSTEES

The Robbins Library system continued as in previous years to sustain high usage by the community. The public enthusiastically attended library programs and constantly used the computer workstations for access to the Internet and electronic databases. Professional librarians at the Reference Desk, in the Children's Room and at Fox Branch assisted the public in meeting their informational needs through the library's book and periodical collections and with electronic resources. Residents also accessed the library collections and databases from home. The library system received sufficient funding to maintain existing services although the Robbins Library continued to be closed on Thursday mornings and Sundays.

### Accomplishments

#### *Customer Service*

The library implemented the Customer Service grant received the previous year. Staff attended several in-house workshops on various aspects of customer service including communication, phone etiquette, and sensitivity training for working with people with disabilities. The grant also provided funding for new public relations materials including an updated borrower brochure and floor map. An information kiosk for library announcements and new displayers for the newspaper collection and the distribution of materials by local organizations were purchased. Financial assistance for this special project was made possible with Federal funds from the Institute of Museum and Library Services administered through the Massachusetts Board of Library Commissioners.

#### *Technology*

The public computers were in constant demand and frequently people needed to wait for these. The library expanded access to library catalogs, online databases and the Internet through the installation of a public wireless network. Funding was through the Friends of the Robbins Library and Board of Library Trustees with a connection provided by Comcast. A time management system for the public PCs was also implemented to more equally distribute computer resources. People can sign up for computer use and be notified at the central station when a computer is free for them. Users are automatically logged off after forty-five minutes which frees up the computers for people who are waiting. The computer network in the Children's Room was also upgraded.

Robbins Library joined with several other libraries in the Minuteman Network to make downloadable audio books available to Arlington residents. Hundreds

of digital audiobooks titles were made available including fiction, non-fiction, young adult literature, and the award-winning Pimsleur language series. After setting up an account from home, residents can access the audio library from any computer twenty-four hours a day seven days a week. Downloading is available without any special software on the computer or portable audio player.

#### *Programs/Outreach*

Library staff continued outreach to the community including an open house for English Language Learners (ELL) and participation in the Chamber of Commerce Business Forward program and the Asian Arts Festival in cooperation with the Arlington Center for the Arts. The ELL collection continued to be expanded with books, videos, CDs, and audiotapes to assist speakers of several foreign languages in their efforts to master spoken English. In November an open house was held to acquaint people with the collections and the services of the library. In May the library offered a display on Asian arts including popular films from India, China, and Japan plus books on origami, calligraphy, kites, folk crafts, Chinese porcelain, religious art, Manga, and children's books. In June the library again served as a program site for the Chamber of Commerce's Business Forward and offered workshops on business databases.

The library established a Young Adult Advisory Board to assist with planning services and programs for middle and high school students. The very energetic committee met several times and made a list of all the programs they would like the library to offer for their age group. They also planned an Oktoberfest celebration for young children which was very successful. The committee will continue to meet on a monthly basis.



Arlington residents enthusiastically participated in the fourth annual Arlington Reads Together program which promotes closer ties among community members through reading the same book and coming together at book discussions and other programs. *Mountains Beyond Mountains* by Tracy Kidder chronicles the efforts of Paul Farmer to cure infectious diseases and to bring lifesaving tools and modern medicine to some of the world's poorest populations. Farmer began in Haiti with a single clinic and expanded his work through the funding of the Boston-based public charity, Partners in Health (PIH).

The library was fortunate to have Dr. Serena Koenig, a clinician from PIH, speak at Town Hall in November on her experiences in Haiti. Students in their junior year at Arlington High School read *Mountains Beyond Mountains* as their summer reading requirement and two students were so motivated by the book that they formed a club to raise money for PIH. The Board of Selectmen and the School Committee held discussions on the book and a group of students participated in a sharing session with three staff members from PIH. Other programs included discussions of several books at the Robbins and Fox libraries, movie night, Haitian Festival with Yanvolu Drumming and Dance Ensemble, Haitian storytelling, arts and crafts, food, displays in the library, and thematic booklists for adults and children. The Community Read project is sponsored by the Board of Library Trustees, Friends of the Library, and the Diversity Task Force of Vision 2020.

This year there was increased participation in the library's annual summer reading program for children, young adults, and adults.

## Services for Adults and Young Adults

Adults and young adults of middle and high school age utilized the services provided by the librarians in the Adult Services Department for school, work, and personal life. The library continued to staff the Reference Desk whenever the library was open to the public and tried to provide two librarians whenever possible during busy hours. Twenty-two online databases were provided through the library's participation in the Minuteman Library Network and the Metrowest Regional Library System with municipal funding for fifteen others. With the public workstations in almost constant use, the staff assisted patrons in the use of the Internet and electronic databases and with troubleshooting equipment. The library recorded 66,092 visits to its web site.

Staff created book and audiovisual displays to highlight the collections and assist citizens in their pursuit of life-long learning. A summer reading club for adults and young adults was again offered with a raffle for gift certificates funded by the Friends of the Library. Many local organizations also took advantage of the library's exhibit space in the lobby to publicize their or-

ganizations and to present informational displays. Adult Services staff selected materials to increase the English Language Learning collection and actively promoted these as well as expanding the Chinese language collection. Staff also offered services to the business community by participating in Business Forward, offering a workshop on business databases, hosting a breakfast for Chamber of Commerce members, and sponsoring a workshop on How to Prepare a Successful Loan Package. Packets with information for new residents to the town were compiled and distributed by the Adult Services Department. With the new Speed Read collection, residents had the opportunity to browse this small collection of new and popular materials for which there was a significant demand. Staff decorated the walls along the Mass. Ave. stairway with art prints to promote their availability for public borrowing. Adults were encouraged to participate in the library's celebration of National Poetry Month by attendance at the open mike session in the Reading Room, display of poetry books, and the booklist of favorite library staff poems.

Young adults in grades six through twelve continued to make use of the facility and services. The Reference Desk staff assisted students with class assignments and bibliographic instruction. Young adults enjoyed several programs appealing to that age group including a book group for middle school girls, domino physics, Latin-African drum program, and an author visit at the Ottoson Middle School. Young adults also participated in the National Poetry Month celebration with an incredibly moving and inspirational open mike event at which twenty teens read their original poems after listening to the music of a high school jazz-fusion band. Artwork from Arlington High School was displayed in the Young Adult area of the library throughout the year. In June the first meeting of the Young Adult Advisory Committee was held. The library staff coordinated with both Arlington High School and the Ottoson Middle School on the summer reading lists. Teenagers participated in the summer reading program and had the opportunity to win raffle prizes funded by trust funds and local businesses.

The Community Room and Conference Room were used by eighty-five local organizations for a total of 677 meetings. In addition, the two study rooms were in constant demand by students and tutors. The Local History Room was used eighty-nine times by researchers with Independent Research Cards.

## Services for Children

Children from infancy to fifth grade enjoyed the materials and programs offered by the Children's Department. Materials included books, magazines, books on tape, music and spoken word on cassette, video-cassettes, CD-ROMs, puppets, and educational toys. Children and parents participated in 296 activities at



the Robbins and Fox Libraries including storytimes in English and foreign languages, sing-a-longs for infants and toddlers, craft times, craft fair with the Recreation Department, toddler programs, animation workshops, and various performances. The Children's Department participated in Poetry Month with open mike poetry readings, a poetry wall to display students' writing and favorite poems, and Poetry in Your Pocket. Students could pick up a poem in the Children's Room and if a volunteer bard approached a child and asked them if he had a poem in his pocket and the child showed/read the poem, he would receive a book from the library.

This year several children and library staff marched in the Patriot's Day Parade dressed as their favorite literary characters. The library cooperated with the organizers of the sister city of Teosinte project who did a story and craft program. Over 1,000 children participated in the summer reading program with a theme of What's Buzzing. Funding from the trust funds, Friends of the Library and local businesses enabled children who participated to choose a free book to keep and to win small prizes. The children's librarians offered assistance to children, parents and teachers in researching homework assignments, and for general use of the book collection and the Internet. The public continued to request the very popular graded and subject booklists that are updated annually by library staff and several new booklists were prepared. The library continued to prepare Quick Pick boxes with thematic picture books to assist parents who do not have time to browse the shelves.

The library is very fortunate to have the Anne A. Russell Children's Educational and Cultural Enrichment Fund which sponsors many special programs for children that could not be afforded through the municipal budget. In 2006 these included a magic show and workshop, author visits, Arlington Philharmonic Concert, domino physics, pirate's life, crafts, Colonial Day, bugs science, picnic concerts, African drumming, knitting, Haitian Festival, international games, musical theatrics, and poetry. The fund also finances the very popular infant-toddler sing-a-longs. The Russell Fund continued to provide kindergarten packets to children to introduce them to the library and baby bundle packets to new parents with information on library services for infants and toddlers.

The public and school libraries continued their cooperative efforts, although the lack of elementary school librarians continues to negatively impact this partnership. The public library maintained collaboration with the schools through letters to teachers, assignment support for teachers and students, extended loan periods for teachers, library tours, preparation of curriculum kits, and suggestions for the summer reading lists. The children's librarians at the Robbins and Fox presented book talks in the schools and instruction for classes

at the library. The Russell Fund continued to sponsor authors chosen by the elementary schools to visit their facility. As in previous years, the library considered the needs of the curriculum frameworks when selecting materials for purchase. The Children's Department sponsored a program at the library for parents with children entering kindergarten in conjunction with the School Department and English Language Learners. The library was delighted to be presented with a fantastic mural of children's storybook characters made by the Arlington High School Advanced Ceramics students.

## **Edith Fox Library and Community Center**

Children and adults in East Arlington continued to enjoy the services that a branch library provides. The municipal budget funded the three days that the library was open. In February, Page Lindsay retired after almost twenty years of dedicated service. Children and parents enjoyed story times, lap-sit programs, sing-a-longs, craft programs, and the summer reading club. Elementary and nursery schools brought classes to the library for stories and instruction. All ages enjoyed the monthly book displays that highlighted the collection and exhibits from community groups and the schools. The new branch librarian re-organized the collections, upgraded the configuration of the computers and re-decorated. Several programs were also introduced in the evenings with a small but enthusiastic audience and more will be held next year.

## **Behind the Scenes**

Library staff worked diligently to offer quality services to the community. The number of items borrowed for library patrons from other libraries and loaned to other libraries for their patrons continued to increase. Despite the fact that the public can request items electronically, the staff must still locate the materials and process them for loan and return. The Adult Services and Technical Services Departments selected, ordered, cataloged and processed 16,036 new items including books, magazines, music compact discs, books on CD, videocassettes, DVDs, CD-ROMs, puppets, and educational toys. The Circulation Department checked out and returned 525,791 items to the shelves. The Local History Librarian received sixty-five requests for research assistance in person, by phone, by letter, and by email. The Adult Services Department continued to order various tax forms and serve as a distribution center to assist patrons in filing their state and federal income taxes. Library administration maintained all state mandated standards to receive \$56,803 in a state aid grant that was used for participation in the Minuteman Library Network and library materials.

The library collected \$64,558 in overdue fines and lost book money that was returned to the general Town fund. Library administration updated the public



policy manual for staff. The Adult Services Department successfully submitted a federal grant application to provide training sessions for the public on the library's online databases and this will occur in 2007. Arlington organizations were encouraged to submit information to the Minuteman Library Network's Community Information Database. The online scheduling of museum passes was implemented for the public. Library staff in all departments attended the Public Library Association's National Conference that was held in Boston in order to learn about new trends in library service.

Library staff prepared the monthly children's newsletter and the quarterly newsletter for adults to keep the public aware of services available to them. Staff also updated the library's web page to keep it timely. Other staff activities included selecting, weeding and updating the collection, responding to local history questions of which many were from out-of-state patrons, updating the periodical list, shifting collections, creating booklists and displays, scheduling the meeting rooms, purchase and processing of the rental book collection, and processing books that need re-binding.

The library attempted to meet patron demands for new audiovisual materials. The Friends of the Library's DVD rental collection continues to prove very successful and the proceeds from the rentals will allow for the further expansion of the collection.

In order to raise revenue for the library, the Reading Room and lobby was made available for rentals by groups and individuals for private functions. Two very successful receptions were held this year and the library will do extensive marketing in 2007.

Maintenance of the building continued to be a high priority. Three concerns were studied this year and will be addressed in 2007: a need for better space for the new book and expanding audiovisual collections, improved exterior lighting, and moisture problems in the basement.

### Board of Trustees

The Board of Trustees continued its commitment to: sponsor a twice-yearly authors program, administer the trust funds for the optimum benefit of the community, raise private funds to augment the municipal budget and advocate for adequate staffing, and delivery of essential library services. The Board approved funding in FY06 for reference books, books on tape and CD, music CDs, non-fiction DVDs, literacy and multicultural materials, art prints, young adult books, children's materials, programs for children, materials for the Fox Library, Community Read, author program, public relations, volunteer appreciation, and staff development. The public enthusiastically received the two author programs sponsored by the Trustees; Anita Diamant and Gail Caldwell. The second annual Arlington Authors panel was also very well received and will be held again

next year. The Board conducted a mail solicitation of individuals and businesses to raise funds for the collections. Board members also participated in Town Day by staffing a table providing information on library activities and resources.



*Board of Library Trustees*

*Standing (l. to r.): Patricia Deal, Katherine Fennelly, Francis Murray, Susan Cronin Ruderman, Barbara Muldoon.  
Seated: Joyce Radochia, David Castiglione.*

### Friends of the Library

The Friends of the Robbins Library membership continued to grow with a current roster of 405 members. This support group raises supplemental funds for materials and equipment at the Robbins and Fox Libraries not provided through the municipal budget. They also sponsor the family museum pass program. An acquisition this year was a free parking pass for Massachusetts state parks and beaches. The winter doldrums book sale in March and the Town Day sale in September brought out book lovers and brought in much needed revenue. Many visitors also perused and made purchases from the ongoing book sale on the fourth floor of the library. The rental DVD collection is stocked with new releases and has many users.

Fundraising began early in the year with a benefit performance of Agatha Christie's *The Unexpected Guest* by the Arlington Friends of the Drama, with audience members partaking of a wine and cheese reception prior to the show. Attendees at the annual meeting in April were treated to a slide/lecture on the Boston Post Roads by Paul Hogman of the Arlington Historical Society. June brought a visit by author and librarian Jeanne Munn Bracken who entertained participants with tales of family life from her book *Some Day We'll Laugh About This*.

An Antiques Appraisal evening in December rounded out the Friends programming. In an entertaining and informative style, Stuart Whitehurst of Skinner, Inc. evaluated "treasures" brought by audience members. The Friends hope to make this an annual event. Administrative Coordinator Amy McElroy joined the team this summer and has become involved in all Friends of the Library activities.



*Stuart Whitehurst evaluates 'treasures.'*

## Volunteers

The library staff is grateful for the contributions made by volunteers who donated over 1,500 hours assisting with several aspects of library operations. Special recognition is due to Beverly Brinkerhoff, who continues to coordinate the homebound delivery program. She and the other program volunteers are able to bring the library to those who cannot come to it. Books, music, videos, and companionship are provided weekly to appreciative residents. Margarida Mapletoft has lent her talents to many tasks, large and small. Bill Bradley spent many hours each week shelving materials and keeping the shelves in great order. Other volunteers helping at the Robbins Library were: Carolyn Archer, Anika Ayaz, Susie Barbarosa, Joanne Burns, John Gearin, Mary and Catherine Gryniewicz, Kim Haase, Debbie Hayes, Morris Keesan, Marion Kranefuss, Helen Krikorian, Page Lindsay, Debbie Minns, Sally Naish, Judi Paradis, Dave Pienta, Nancie Richardson, Steve Scott, Ellen Shearer, Skye Stewart, Marcie Theriault, Sophie Travis, Barbara Wagner, Wendy Watson, and YuJia Xiao. Aply assisting the Fox Branch Library staff were: Joe Cook, Michel Jackson, Gert Kovar, and Beth Lanigan. The Children's Room staff acknowledges the efforts of three Arlington High School students who volunteered this summer in the children's room: Alex Long, Katherine Smith, and Katy Wassam.

## Donations

Citizens, businesses and organizations donated over \$33,000 to the library in FY 2006. The library ac-

knowledges with appreciation these gifts which allow for the purchase of books and audiovisual materials which could not be afforded through the municipal budget. As in previous years the programs and services of the Anne A. Russell Educational and Cultural Enrichment Fund have enriched the community. The library is also grateful to Arlington resident Richard Duffy who donated the profits from the sale of his book, *Arlington Then and Now* to the library.

The Friends of the Library donated \$32,975 to the library for membership to five museums, reference books, books on CD, young adult materials, DVDs, materials and a computer for the Fox branch wireless project, raffle prizes for summer reading program, and other supplementary materials.

## Looking Ahead

The administration and staff of the Arlington Library System (Robbins and Fox) strives to provide high standards of professional service and facility upkeep. In 2007 the library will continue to face the challenge of providing quality library services within the context of limited municipal resources. Despite the successful override in 2005, the library did not receive funding to restore all services that were cut back due to reductions in the municipal budget in fiscal 2004. The Robbins Library continues to be closed on Thursday morning and Sundays. The Fox Library was restored to opening three days.

With limited financial resources, the library will continue to face the challenge to maintain and expand its book and audiovisual collection, keep pace with technology, introduce new media and provide the residents of Arlington with a high-quality contemporary library system. Library administration and the Board of Trustees will endeavor to provide funding for the continued expansion of the very popular collection of music CDs, books on CD and DVDs. The library will maintain its commitment to high quality children's services through the financial support of the Anne A. Russell Children's Educational and Cultural Enrichment Fund. Staff will continue to work with the Young Adult Advisory Committee to plan programs and services that appeal to middle and high school youth. Participation in the Minuteman Library Network will continue to provide access to the Internet and electronic databases. The library will continue to replace and upgrade network equipment, PCs and peripherals connected to the Minuteman Library Network as well as office automation as long as capital funding is maintained.

The library will use its Long-Range Plan for FY2006-2008 in formulating its goals and objectives for FY2008 and will update the plan for the following years. Future activities include: the installation of a self-check-out station for patrons to ease the pressure of long lines at the Circulation Desk, the development of a market-



ing campaign to insure that residents of the town are aware of all the services the library has to offer, provision of training classes for the public on the Internet, online databases and the catalog, encouraging feedback from the community to insure that the collection meets community needs, survey of patron interests to guide in program development, and the co-sponsorship of events with other Town organizations. The library will also continue to work with the Minuteman Library Network to explore and evaluate service enhancements. To raise additional funding, library administration will publicize the availability of the Robbins Library Reading Room for rentals when the library is closed and continue to support the Trustee's annual solicitation of private funds. The administration and Board of Trustees will explore funding opportunities to meet the community's desire for the restoration of Sunday hours. Representatives from the library will continue to work with the Town Manager and Board of Selectmen to explore ways to raise revenue to make the Fox Library and Community Center as self-supporting as possible in anticipation of the financial deficit facing the town in FY 2011.

## ARLINGTON PUBLIC SCHOOLS

The 2005-06 school year was marked by a great deal of learning, much progress towards district goals, and difficult budget decisions. Once again the 4,500 plus students in our schools achieved at high levels academically, socially, and emotionally. These accomplishments are only possible due to the very hard work of talented and dedicated teachers and administrators.

This year brought a new approach to goal setting and measuring progress against our goals. Rather than have a multitude of small goals, the Superintendent and the School Committee set 5 major goals, with very specific actions for the year. Progress was measured monthly. This focus allowed the district to make significant progress. Results of this work include:

- The Special Education department made huge strides in improving our compliance with state-mandated timelines and improved our compliance rate in all areas. The staff also implemented over 80% of the 196 recommended changes from the Department of Education Program Review. Students with disabilities and their parents benefited greatly from all this hard work.
- The English Language Learners program (also known as English as a Second Language) was revamped and expanded. Beginning students now receive over two hours of targeted instruction each day. This speeds up their ability to spend more time in the regular classroom. In partnership with the World Language Network the district also offers a num-

ber of programs to welcome these students and their families to the community.

- The Arlington teaching staff matches the national trend of becoming younger, on average, as a wave of veteran teachers reach retirement. The workforce has shifted over the last ten years from two-thirds highly experienced (15+ years in teaching) to only one-third with as much experience. This has required us to redesign our professional development (teacher training) efforts. We are focusing on fewer topics but in much more depth. We have also greatly increased the opportunities for staff to work with colleagues and share best practices.

Our continued efforts to create a clearly defined curriculum that lets each teacher know what we expect each student to know and be able to do at a given grade level is very helpful for new staff. In addition to these content standards, we are developing assessments that allow each teacher to quickly determine what their students have mastered, what must be taught differently, and which students need extra help. One of the most exciting aspects of these standards and common assessments is that they were developed by teams of classroom teachers. This has provided much front line wisdom and has allowed teachers to shine as leaders.

Every three years the district and the teachers negotiate a new contract. Three years ago, the process was drawn out, emotional, and left both sides feeling angry, misunderstood, and undervalued. No one wanted a repeat. The union, the School Committee and the Superintendent tried something different this year called interest based bargaining. This process is more collaborative and seeks to build on our shared desire to help students in Arlington, treat teachers with respect, and compensate staff fairly within our fiscal constraints. With the help of a facilitator, the negotiations were respectful, resulted in improved district-union relations, and a contract ratified by over 75% of the teachers on the first vote.

As the world around us changes so do the Arlington Public Schools. To launch a multi-year self-evaluation of the district in light of rapid changes in technology, globalization, and life in general, we held a series of forums on education in the 21<sup>st</sup> century. Parents, community members, and staff have researched and discussed in depth the question, "What knowledge, skills, and habits of mind do our children need to be socially, emotionally, and vocationally successful in the 21<sup>st</sup> century?" These discussions are continuing, but already influence our day-to-day decisions. One small example of this is the increase in students traveling abroad with their teachers to Italy, France, Japan, and Germany. These trips are fully funded by students and scholarships, not the school budget.



This year brought a new look and level of detail to the budget. Living within the 5 year stability plan (the override commitment) is important and difficult. As Special Education costs rise faster than planned, we have made hard choices to prioritize resources staying in the classroom. The budget increased professional development and reading support, and provided fair wage increases to the staff, but not without a sacrifice. A \$500,000 reduction in administrators was needed. This impacted a number of talented, dedicated people and shifted their work to the remaining administrators. This was a very difficult decision, but necessary to meet the needs of students within our limited resources.

The Dallin School opened on time and on budget. It is a beautiful school with state-of-the-art technology and an environment that improves learning and teacher teamwork.

As all these goals and actions unfold, they support a unifying theme of bringing nine very good schools together into one great K-12 district that allows students to move more seamlessly from grade to grade, and from building to building. This spreads best practices in one room and shares it with all teachers. It allows students to enter the next grade with similar experiences, thus eliminating the need to spend the start of the year getting each student to the same place. It also makes sure that students receive the same great education no matter what school they attend. Some students deal very well with the variation from grade to grade, but for others this makes the start of each new school year very difficult.

It has been gratifying to see how well the principals, curriculum leaders, grade level teachers, and departments work so well together when we give them the opportunity.

The Arlington Public Schools have a team of talented professionals working together towards our shared goal: To help every student achieve their fullest potential as a well-rounded person ready for life after graduation.

## District Goals

Approved 11/08/05

The overarching mission of the Arlington Public Schools is to support and encourage all children to reach their full academic, social, and emotional potential. By graduation, each student should be ready to succeed (at work, life, and/or higher education) in the complex 21<sup>st</sup> century based on high levels of academic achievement and a well-rounded understanding of the arts. All this must be achieved within the financial limitations agreed to in the 2005 override. The following five (5) goals/actions will help us achieve our mission.

*Why just 5 goals?* In past years a great deal of effort

and thought has produced many worthwhile goals. These goals represent important initiatives, but their great number (over 45) make them difficult to implement. By selecting just 5 goals the district can concentrate our limited time, effort, and resources. Many of these goals will continue for years.

*Whose goals are these?* These goals belong to the teachers, administrators, parents, Town, School Committee and Superintendent. The goals are based on over 100 meetings with staff, administrators, parents, students, Town officials, and advocacy groups. They reflect the thinking and priorities of all of Arlington. Available data has also been analyzed.

*What else is important?* By focusing on just 5 goals, we unavoidably fail to mention many other important aspects of a successful school system. Although much of the district's efforts will be directed to the 5 goals, many other areas will and must be strongly supported. For example:

Academic achievement and emotional health require a supportive and caring school climate. The district will continue to build upon our positive school culture by supporting the Community of Caring concept and the Open Circle conflict resolution model.

Math and English may be the pillars of learning, but they are not sufficient. A well-rounded student should have ample exposure and demonstrated skill in all the arts. Our strong programs in music, performing arts, instrumental music, and art are also pillars of good education.

In our multicultural world, Arlington's long and strong commitment to diversity must be constantly renewed and strengthened. This includes hiring, programs like Facing History and Ourselves, and other efforts.

A healthy body is as important as a sound mind. Our modeling and supporting healthy decisions will continue.

## **Goal 1: Implement Special Ed and English Language Learners reforms per Coordinated Program Review.**

Under state and federal law the district has an obligation to serve students with special needs. We also have a moral responsibility to ensure that all children, including children with IEP's, reach their full potential. The Massachusetts Department of Education (DOE) has detailed a number of shortcomings and our Corrective Action Plan outlines the agreed-upon solutions. This is a multi year effort. Future years will focus more on academic achievement, collaboration between regular ed and special ed staff, and feedback from principals and staff. Given the DOE requirements and the state of our current data system and scheduling tools we must address structural problems before we can move onto

other equally important issues.

- Meet the timetable of the Corrective Action Plan. (See the district web site [www.arlington.k12.ma.us](http://www.arlington.k12.ma.us) for the full report and time table.)
- Improve central office administrative responsiveness to problems and concerns raised by parents (such as returning phone calls quickly, respect for differing opinions, etc.).
- Create a monitoring system to track compliance with time tables for initial evaluations, three year revaluations, and staffing levels needed to provide required services.

## *2005/06 Measures & Milestones*

- Meet deadline per Corrective Action Plan.
- Obtain written feedback from Special Education PAC. (January, 2006)
- Survey special education parents regarding incremental changes in central office responsiveness. (May, 2006)
- Produce reports on meeting timelines and compliance with the Corrective Action Plan (February, 2006 and monthly thereafter)
- Provide professional development for all involved staff in writing legal IEP's and measurable goals. (April 2006)
- Implement an intensive and tiered English Language Learners program. (January, 2006)

**Goal 2:** *Implement essential standards and common assessments in math, reading, writing, science, and social studies K-12 to build upon the foundation of our standards-based education and common curriculum.*

As children move from grade to grade and school to school we must ensure a clear, logical progression of learning. Time is wasted and frustration created when students advance to the next grade without having learned similar material. Only by using a common core curriculum (essential standards) can we maximize a child's learning. Much of this work has been completed in the past few years and some is in wide use.

To ensure what is taught is actually learned, we need common assessments. This does not require more testing or standardized testing, but only coordination of existing tests, quizzes and assignments. These common assessments monitor learning and provide feedback to staff, which is invaluable when teachers share best practices. Common assessments also help establish uniform and high expectations for student mastery at each grade level.

This is a multi-year effort. The first year will focus on math and writing because they have been focus areas in the last few years. We want to implement

and fine tune this prior work. A great deal of high quality curriculum development has been completed, but widespread use has been hampered by staff turnover and limited professional development time.

- Review existing and finalize simple, clear essential standards documents, including examples of student work at various levels of mastery at each grade level.
- Ensure significant staff buy-in exists for the essential standards. This includes assuring flexibility for teaching styles and teacher passions.
- Coordinate common assessments and assessment schedule.
- Collate and share internally results from common assessments to help teachers facilitate the sharing and adoption of best practices.

## *2005/06 Measures & Milestones*

- Articulate essential standards K-9 in math and writing. (February, 2006)
- Articulate common assessments in math and writing K-9. (February, 2006)
- Conduct at least two (2) common assessments per grade K-9 in math and writing. (April, 2006)
- Collate, distribute and discuss data from two (2) common assessments per grade K-9 in math and writing. (May, 2006)

**Goal 3:** *Provide highly effective and focused professional development.*

The Arlington School District has many recently hired staff, as well as experienced veteran teachers. As is typical across the country, many teachers work in isolation. Professional development is a time and an opportunity to allow teachers to share best practices, to learn from each other, and to assure that high expectations are set equally in each classroom.

This is a multi-year effort. Since the curriculum implementation focus this year is on math and ELA K-9, this goal will also focus on these areas and build on the extensive work already done through the Focus On Math grant.

- Professional development must support key district curriculum initiatives and be useful to teachers. Professional development is only successful if it helps teachers become more effective.
- Professional development will have many layers, such as peer observation, data analysis, mentoring, looking at student work, and study groups.
- Professional development will take place at many different times. This includes during the



school day, at faculty meetings, after school per the contract, and at other times. Professional development will expand well beyond the contractual 3 one hour blocks a month.

## 2005/06 Measures & Milestones

- Produce a detailed year-long plan for 2005/06 that supports the 2005/06 curriculum goals (goal #2) in Math and English language arts. Science, reading, social studies and other subjects to follow in future years. (November, 2005)
- Produce a detailed year-long plan crafted by a Professional Development Committee for 2006/07, including summer work for 2006 that supports the district goals. (May, 2006)
- Report on implementation of the 2005/06 professional development plan. (January, 2006 and June, 2006)
- Conduct survey regarding relevance of professional development for staff participating in the K-9 math and English language arts professional development. (May, 2006)
- Conduct survey to confirm sharing and team work has increased for staff participating in the K-9 math and English language arts professional development. (May, 2006)
- Provide expanded mentoring support in the area of K-5 math. (June, 2006)

**Goal 4:** *Determine what content knowledge, skills, and "habits of mind" will best prepare our students for the 21st century.*

Thomas Friedman in *The World is Flat* cautions not to prepare children for a world that no longer exists. Diane Ravitch, a leading educational historian, explains that in the future "Schools must do far more than teach children 'how to learn and how to look things up,' they must teach them what knowledge has the most value, how to use that knowledge, how to organize what they know, how to tell the difference between accurate information and propaganda, and how to turn information into understanding."

Much of the content knowledge our children will need throughout their lives they will learn after they leave high school and/or college. We need to be certain that we prepare students for this reality. This is a multi-year effort. The first year will focus on the district gaining clarity and agreement on what skills are most valuable.

- Document current situation.
- Create a needs assessment for student skills and habits of mind for the 21st century.
- Incorporate learning of desired skills and habits of mind into existing program.

## 2005/06 Measures & Milestones

- Produce list of core offerings and time commitments. (April, 2006)
- Produce list of all non-core offerings, related cost, and time impact on core curriculum. (April, 2006)
- Create forums for staff and administrators to discuss enduring skills and habits of mind. (February, 2006)
- Survey parents, staff, and experts re skills needed for 21st century. (April, 2006)
- Produce document detailing desired skills and habits of mind. (July, 2006)

**Goal 5:** *Create a transparent, simple-to-understand budget, which provides both line item and programmatic detail.*

Even as the district responds to rising expectations, increasing demands of a complex world, and an obligation to serve all children, we cannot expect additional funding. We must scrutinize every dollar spent to ensure that our mission and key goals/activities don't become victims of the budget.

- Produce new document with greater clarity.
- Combine (in separate columns) grants and other revenue within the operating budget.
- Build budget person by person and activity by activity with detailed back-up.
- Develop program summaries as part of budget document.
- Shift budgeting process to a more "bottoms up" approach, allowing for significant participation by principals and curriculum leaders.
- Ensure that budget decisions support teaching, learning, students, and the district goals.

## 2005/06 Measurements & Milestones

- Produce a budget with clearly defined line items. Provide back-up detail. (Jan. 2006)
- Calculate and present program cost summaries as well as line item detail. (Jan. 2006)
- Integrate grant revenue into budget document so that program summaries include grant funding. (Jan. 2006)
- Recommend methods to shift resources as needed to support the district goals without decreasing needed services. (Jan., 2006)
- Determine line item authority guidelines for school committee control as required by Mass General Laws. (June, 2006)
- Survey School Committee members, Town Meeting members, Principals, and Department Heads re usefulness of budget documents and the budget process. (3/06)



## MINUTEMAN REGIONAL HIGH SCHOOL SCHOOL OF APPLIED ARTS & SCIENCE

[www.minuteman.org](http://www.minuteman.org)

### Class of 2006 Graduate Achievement Highlights

- 96% of the Class of 2006 graduated into college, employed in their field of study or enlisted in the US military.
- Commercial & Human Services graduates achieved 98% placement rate with 76% en-



rolled in college, 21% employed in their field of study, and 1% in the military.

- Science Technology graduates achieved 98% placement with 81% enrolled in college, 7% employed in their field of study and 10% enlisted in the US military with 100% of Electromechanical Engineering, Environmental Science, Office Technology and Graphic Communications students attending college.
- Construction-Trades graduates achieved 92% placement rate 35% enrolled in college, 49% entering the workplace in their field of study and 8% enlisting in the US military.
- 100% of Dental graduates passed the National Dental Board examination.
- 100% of Early Childhood Education graduates were certified by the Office for Child Care Services.
- 100% of Cosmetology graduates passed the state board examination to become a licensed hair stylist.
- Medical Occupations graduates achieved 100% placement in college.
- Student speakers at the Class of 2006 graduation ceremony were Valedictorian John Pelletier of Lancaster, Salutatorian Victoria Coffey of Watertown and Class President Nicholas Radl of Stow.

### Academic Division Highlights

- Minuteman Regional High School sophomores had a 98% pass rate on the English Language Arts MCAS Test taken in May 2006.
- Thirty-eight students took advantage of college level pre-calculus and calculus courses under an articulation agreement with Middlesex Community College.
- Minuteman students on the Math Team competed strongly at all levels against academically diverse groups of area schools finishing the year ranked in first place in the state vocational conference for the third year in a row.
- A Latin course was expanded to serve the growing number of students interested in medical careers, biotechnology, and science.
- The Minuteman Players, the school's drama students, produced and performed a full production of Tim Kelley's murder mystery comedy, *Love is Murder*.
- The Special Education Department teamed with mainstream teachers to help students achieve one of the highest levels of special education MCAS pass scores in the state.
- Faculty members from English, Math, Science and several vocational fields designed a series of MCAS Science curriculum standards for use throughout each of the school's 22 vocational majors.

### Science & Technology Division Highlights

- The first state-approved high school pre-engineering program entered its seventh year and graduated its third class of students, again with 100% attending college.
- Many new business/industry projects were achieved, including; Verizon supporting with after-school technology training for middle school students; Cognex Corporation of Natick providing weekly on-line interactive training on Visions Systems; GTE helping with new physics units for biotechnology; the Northeast Center for Telecommunications providing grant assistance; and a \$80,000 gift from Adept Robots for the Electromechanical Engineering/Robotics program.
- Approximately 82% of the division seniors graduating received certification in their respective area, while approximately 92% were planning to continue their education or training upon graduation.
- A team of two Pre-Engineering students placed second in the West Point Bridge Design contest – a national internet-based software design contest.

- Minuteman is now an authorized CertiPort Testing Center for Microsoft Office Specialist Certifications.

## **Construction – Power Mechanics – Building Trades Division Highlights**

- The Automotive Technology Department won the industry's Most Outstanding Automotive Program in Massachusetts award for the sixth year in a row.
- Underclassmen created four scaled New England style homes for display at the New England Home Show in Boston. Minuteman is the only participating vocational high school in MA.
- In Landscape Management, two graduates won the two most prestigious scholarships given by the Mass Arborist Association.
- Carpentry was invited to attend the Secretary's Award for Excellence in Environmental Education as an honorable mention. This award honors individual schools, teacher and students across the commonwealth who have distinguished themselves in environmental education initiatives.

## **Commercial & Human Services Division Highlights**

- For the third year in a row, Culinary Arts students won first-place in the annual culinary competition at Newbury College and in so doing earned \$7,000 in scholarships for enrollment at Newbury College.
- As a community service project a team of junior Graphic Communications students worked with the Lahey Clinic in designing and printing a 2005 calendar incorporating artwork drawn by elementary age students who are patients in the Young Hearts clinic.
- The Cosmetology Class of 2006 had a 100% success rate when taking the State Board Exams.

## **National Honor Society**

The Minuteman Chapter of the National Honor Society proudly served the school and the community with thousands of volunteer hours maintaining a solid and diverse membership while inducting thirteen new members.

## **Overall School Highlights**

A new Freshmen Exploratory program was designed and implemented as a means to ensure that members of the Class of 2010 have a full opportunity to experience each of Minuteman's twenty-two technical programs before choosing a major. This new exploratory program runs half of grade 9 and allows students

to develop a better understanding of their talents and interests while exposing them to diverse careers.

Community Education services, including After School programs for middle school students, Adult High School services, Evening and Continuing Education courses and Summer School programs and camps, provided to member town residents continued at one of the highest participation and success levels in the state.

The Facilities Management Department completed major campus renovation and facility improvement projects including renovation of the school's Special Education administrative areas, renovation of elevators, upgrade of grades 9 & 10 Cosmetology Training Rooms, and updating of a Technical literacy Mac Lab and Training Room.

## **Minuteman Students Receive**

### *John and Abigail Adams Scholarships*

The John and Abigail Adams Scholarship provides a tuition waiver for eight traditional semesters of undergraduate education at the University of Massachusetts, the seven state colleges, or fifteen community colleges. Students qualify for the scholarship when they score in the Advanced category in either the Mathematics or the English language arts section of the grade 10 MCAS test; score in the Proficient or Advanced category on the second subject (Mathematics or English language arts); and have a combined MCAS score on these assessments that ranks in the top 25% in their school district.

The following students from Arlington were awarded the John and Abigail Adams scholarship: Louis Bowers, Karl Gibson, Molly McDowell, James Murray, and Matt Taber of Arlington.

## **Students Awarded National Merit Scholarship**

Three Minuteman Students were awarded as Commended Students in the National Merit Scholarship Program. These Commended Students are being recognized for the exceptional academic promise demonstrated by their outstanding performance on the PSAT's. Karl Gibson (Computer Technology) of Arlington was awarded the scholarship and received a Letter of Commendation for outstanding scores.

## **Minuteman Students Take Gold, Silver and Bronze Medals at National SkillsUSA Competition**

Eleven students from Minuteman Regional High School represented their school and Massachusetts at a national competition, the SkillsUSA Championships in Kansas City, MO in late June. Eight came home with first, second or third place medals and three more returned with top ranking national placements. Karl Gibson of Arlington, a junior in Computer Technology placed First in the Nation in the Computer Programming Competition. This is the first year that this competition has

been available to compete in. This was Karl's first year competing in SkillsUSA and was very excited about his success and ease in the competition. Karl will compete again next year to defend his title as a senior.

The team of Kerry McCoy, Molly McDowell, and Gina Willms all of Arlington were honored as Second Place finalists in the Tech Prep Showcase Competition. Tech Prep Showcase is a unique leadership competition where students are required to perform an act of community service and develop a detailed and rehearsed presentation following competition guidelines and concludes by making a formal presentation to a group of judges. This competition is also in it's infancy stages and has had great success from students for the past two years of its existence.

Three other students also received national standings; James Sullivan of Arlington, placed first in the state in Technical Computer Applications.

Through leadership events and competitions on the district, state and national level, the organization helps students excel in their education and future technical, skilled and service careers, including health occupations. SkillsUSA serves nearly 265,000 high school and college/postsecondary students and their chapter advisors who are professional members.



# CULTURAL AND HISTORICAL ACTIVITIES

## ARLINGTON CULTURAL COUNCIL

The Arlington Cultural Council (ACC) is a local council of the Massachusetts Cultural Council (MCC), and consists of volunteers appointed by the Board of Selectmen for three-year terms. Council members may serve no more than two consecutive terms. The Council's main function is to support and encourage the arts, humanities, and interpretive sciences in Arlington through the annual distribution of state funds to deserving applicants.

The ACC meets once a month at a public place, generally the Cyrus E. Dallin House or the Robbins Library. All meetings are announced in advance and are open to the general public. The council regularly submits articles to *The Arlington Advocate* – soliciting grant applications, publicizing funded projects, encouraging participation in the council, and generally sharing information about meetings and other activities.

During 2006, Tom Formicola continued to serve as Chair. Departing Council members included Mary Babic, Amy Peters, Margaret Ryder, and Leland Stein. Two new members joined the ACC this year, Roz Cummins and Sharon Shaloo.

Though much of the Council's business is related to grant cycle activities, occurring September through December, it is active year-round. Each year the ACC participates in the annual Town Day celebration – this year hosting a chalk art activity as well as an Arlington art and architecture hunt. Town Day also provides the ACC with important opportunities to distribute information, applications and guidelines.

Last March, the ACC presented its third public reception for grant recipients at the Whittemore Robbins House. Awardees and Arlington residents gathered at the reception to hear about funded projects and celebrate culture in our town. The Council welcomed Senator Bob Havern and Representative Jim Marzilli to these proceedings, which were also attended by representatives of the Massachusetts Cultural Council. A fourth reception is planned for the coming year.

The Council is currently at work coordinating a community input meeting to be held in the spring to brainstorm new ideas about priorities, encourage new proposals, and foster interest among potential new council members.

The most recent ACC application deadline was October 16, 2006. Two coaching sessions were conducted at Robbins Library for those seeking help in completing their applications. Following the deadline, applicants were invited to two public sessions that provided opportunity for them to elaborate on their projects. Soon thereafter, the council held a voting meeting to decide which applications would be funded. Applicants not receiving funds were notified in November, and those receiving funds were notified of their awards early in January.

In this most recently completed grant cycle 30 applications were received from schools, individual artists, and cultural groups. Requests for funds totaled \$29,771. Proposals were received from residents of Arlington as well as other towns and cities in Massachusetts. Following deliberations, the Council awarded 19 applicants a total of \$11,577 allocated by the Massachusetts Cultural Council. Awards for the FY 2007 grant cycle are below.

Arlington Cultural Council Grants 2006	
Recipient/Project	Amount
Arlington Center for the Arts	\$2,000
Brackett School	\$300
Cambridge Madrigal Singers	\$300
Roz Cummins	\$400
Karen Dillon	\$850
Hardy Elementary School	\$500
Arlington Town-wide Enrichment Program	\$1,400
Ruth Harcovitz	\$500
Jennifer Ingram	\$500
Jazz Composers Alliance	\$1,000
National Heritage Museum	\$275
New Repertory Theatre	\$250
Pierce Elementary School	\$215
Old Schwamb Mill	\$385
Solar Winds Woodwind Quintet	\$600
Tova Speter	\$400
Three Apples Storytelling Festival	\$225
Kate True	\$425
True Story Theater	\$500

To contact the Arlington Cultural Council please email [arlingtonculturalcouncil@yahoo.com](mailto:arlingtonculturalcouncil@yahoo.com) or call Tom Formicola directly at 781-648-4205.

# CULTURAL AND HISTORICAL ACTIVITIES

## ARLINGTON PRESERVATION FUND

Arlington Preservation Fund Inc. is a non-profit corporation of nine members appointed by the Board of Selectmen, and initially funded by Community Development Block Grant money. The principal purpose of the fund is to make low-interest loans for historic preservation projects in the Town. Reflecting increasing interest rates, the fund increased its rate to 4%.

These low cost home improvement loans (which are given without regard to financial need) make it more feasible for property owners to have work done correctly according to historical standards whether the properties are in one of the Town's seven historic districts, or listed on the Town's inventory of historically or architecturally significant buildings.

Three loans were granted during 2006: an 1870 mansard house on Massachusetts Avenue, for restoration of wooden gutters; a late 19th century house (now converted to office uses) also on Massachusetts Avenue, for replacement of a modern, inappropriate front porch with one in a more correct style; and another late 19th century house, this one on Jason Street, for removal of stucco and restoration of the original wood shingle sheathing.

Amy Lee Slade, an attorney, and Alexander Frisch, a real estate broker, were appointed to the board, filling vacancies in those disciplines.

## HISTORICAL COMMISSION

The Arlington Historical Commission (AHC) was established in 1970 to preserve and protect significant buildings within the Town that constitute or reflect distinctive features of the architectural, cultural, political, economic, or social history of the Town. This work is described in the Town of Arlington Bylaws, Title VI, Article 6. To accomplish these goals, the Commission maintains an Inventory of Historically and/or Architecturally Significant Properties and administers the demolition delay bylaw through formal public hearings and informal meetings with owners of inventoried properties. The Commission is an advocate for historic preservation in Arlington. The AHC usually meets on the first Tuesday of each month at the Whittemore-Robbins House and all meetings are open to the public.

### Hearings

The Commission conducted formal hearings on eleven inventoried properties in 2006: 41 Brantwood Rd., 42 Brantwood Rd., 54 Brattle St., 22 Franklin St., 201 Lake St., 22 Pleasant St., 251 Massachusetts Ave., 7 Tanager Rd., 40 Teel St., 81-83 Warren St., and 82 Wollaston Ave. An informational presentation on the preservation work at 54 Massachusetts Avenue, the Butterfield-Whittemore House was made before the Com-

mission in July. In addition, Co-Chair JoAnn Robinson worked successfully with the Zoning Board of Appeals to preserve landscape features listed on the Inventory at 40 Brattle St., site of a proposed 40B housing development.

Oversight on the properties from 2005-6 hearings continued throughout the year. Monitored properties included the ones listed above plus, 58 Brantwood Rd., 3-5 Brattle St., 248 Gray St., 91 Hemlock St. ("Knowles Farmhouse"), 75 Jason St., 85 Jason St., 197 Lake St., 201 Lake St., 821 Massachusetts Ave., 18 Robin Hood Rd., 45 Spring St., 24 Stony Brook Rd., and the former Symmes Hospital. Until October, the Commission monitored the property of the inventoried structure that was illegally demolished at 193-195 Forest St.

### Historic Markers

The Commission managed the historic house marker program for all Arlington properties on the inventory. Thirteen signs were distributed in 2007. The number of requests for the distinctive blue oval plaques has steadily risen. Each plaque displays the year the property was built and a historic house name, if any.

### Inventory Expansion

In 2006, Co-Chair Richard A. Duffy collaborated with the Historic District Commissions to fulfill the requirements to expand the Pleasant Street Historic District to include Oak Knoll.

### Education and Outreach

The Commission continues to maintain and improve its own web site that describes its work at [www.arlingtonhistoricalcommission.org](http://www.arlingtonhistoricalcommission.org). In January 2006, the Commission added a searchable list of the properties on the Inventory of Historically and/or Architecturally Significant Properties to the website.

The Commission actively supported the nomination of 1146 for a Preservation Restriction from the National Architectural Trust.

### Other Activities

Throughout the year, Commissioners participate in activities that educate and inform citizens about historic preservation. The AHC participated in Town Day with a booth. The Commission continues to work with other Town agencies on the maintenance and restoration of the Whittemore-Robbins House and its outbuildings, the Winfield Robbins Memorial Gardens, the Town Hall and its grounds, and the Jarvis House at 50 Pleasant Street. This year, the Commission has collaborated with the Cemetery Commission and other interested citizens to support a plan to inventory the gravestones, tombs, and walls of the Old Burying Ground in order to preserve and restore the historic cemetery.

Commissioners represented the Historical



Commission on various municipal boards and historic organizations in Arlington, including the Historic District Commissions, Zoning Bylaw Review Committee, the Arlington 200th Anniversary Planning Committee, the Arlington Preservation Fund, the Arlington Historical Society, and the Old Schwamb Mill.

## HISTORIC DISTRICTS COMMISSION

Historic Districts Act, M.G.L. Chapter 40C, was created to protect and preserve the historic resources of the Commonwealth through a local review system that encourages and ensures compatible improvement and development. Over 100 communities across the Commonwealth have enacted local historic districts to protect their historic resources and to ensure the preservation of the character of their communities.

Arlington has seven established historic districts that include 351 properties that the community has recognized as unique resources worthy of protection. The seven districts and the dates they were established or most recently enlarged are: Avon Place, 1996; Broadway, 1991; Central Street, 1982; Jason/Gray, 1998; Mount Gilboa/Crescent Hill, 1991; Pleasant Street, 2006; and Russell, 1983. The proposed expansion to add 8 properties on Oak Knoll to the Pleasant Street Historic District was approved at Town Meeting in 2006 and officially recognized by the Massachusetts Historical Commission and the Attorney General and recorded at the Middlesex (South) Registry of Deeds in September of 2006.

The Arlington Historic District Commissions are required by law to review the architectural appropriateness of most proposed exterior design changes, whether they be a minor alteration, new additions, or removal of trim or structures. The Commission consists of qualified volunteers appointed by the Board of Selectmen and always includes a property owner or resident of each District (if one is willing to serve), an architect, a real estate professional, and a representative from the Arlington Historical Society.

During 2006, the Commission met eleven times to hold hearings for property owners seeking approval for certificates for exterior work to be conducted on their homes. Part of the regular meetings included seven (7) Informal Hearings held for property owners seeking advice or resource information for work to be conducted, seventeen (17) Formal Hearings and eight (8) Continuations of Formal Hearings. As a result of those meetings, twenty (20) Certificates of Appropriateness, and twenty-two (22) Certificates of Non-Applicability were granted. In the course of these proceedings, and in many cases, the Commissioners were able to work with homeowners and their contractors to achieve solutions that were not only historically appropriate, but better for the homeowners.

During the year the Commissioners worked on updating the District Inventory Listing, an outreach program to realtors and property owners in all seven Districts, expanding the Pleasant Street Historic District, educating the public on the role of the AHDC at Town Day and increasing joint efforts with the Arlington Historical Commission. In 2006, Danielle Santos moved from Town and resigned as Commissioner for the Broadway Historic District and long-term Commissioner Andrea Alberg tendered her resignation as a Commissioner-At-Large to enjoy her upcoming retirement. There are currently vacant seats for the Broadway and the Mt Gilboa/Crescent Hill Districts.

## CYRUS E. DALLIN ART MUSEUM



The Cyrus E. Dallin Art Museum has become a firmly established presence in Arlington and a strong actor in the cultural life of the town. In 2006, The Board of Trustees expanded the collection, increased the numbers of visitors and established greater public awareness of Dallin and the Cyrus E. Dallin Art Museum. Significant activities for 2006 include participating in the founding of the Arlington 4 Culture coalition, a book signing for a recently published book on Dallin, a Dallin family weekend of events, a Jamboree for kids and various lectures and publications. The Museum continues to expand its collection and activities to honor Dallin and benefit the community.

### Acquisitions

During 2006, the Museum expanded its collection through gifts and loans including:

- Album of Arlington postcards and memorabilia
- *Caproni Casts, American Indians and Other Sculptures* 1915, catalog by P.P. Caproni and Bro.
- C.E. Dallin's gold pocket watch (on loan)
- *Governor William Bradford* 1920, sculpture (on loan)
- *Indian 1887*, sculpture (on loan)
- *Indian Head* 1929, sculpture (in restoration)
- Indian Head metal banks (3)



# CULTURAL AND HISTORICAL ACTIVITIES

- Letters (2) by C.E. Dallin to Mr. Charles T. Scott and to Mrs. Myra Nelson Hartman
- *Menotomy Hunter* china plate
- Morton Bradley bequest of a framed picture of the *Appeal to the Great Spirit*
- Oil paintings (3) by C.E. Dallin on permanent loan from Arlington Historical Society
- Photographs of C.E. Dallin by Paul A. Brodeur
- *Reclining Female with Poppies* 1903, sculpture
- *Sketches of Great Painters* 1902, book by Colonna Murray Dallin
- *Victory Memorial* 1919, sculpture

## Events/Communications/Outreach

This year the Dallin Museum participated in the founding of the Arlington 4 Culture coalition. Arlington 4 Culture includes four Arlington based museums and historic institutions, including the Arlington Historical Society, the Armenian Cultural Foundation (ACF), the Cyrus E. Dallin Art Museum, and the Old Schwamb Mill. The collaboration promotes awareness of the town's rich cultural heritage and legacy and will support each other in its respective missions. In October, the members held a reception at the ACF and displayed several rare books and letters. Dr. Robert Mirak, President, presented a history of ACF, and Geri Tremblay of the Dallin Museum presented the mission of the new fellowship.

The Friday night before Memorial Day weekend, the Museum hosted a reception and book signing for author Rell G. Francis and editor Denice Dallin Wheeler who recently published *Frontier to Fame: Cyrus E. Dallin, Sculptor*. Throngs of dignitaries, Dallin family members, and other guests packed the museum to view recent acquisitions and a new gallery.

Mr. and Mrs. Malcolm Murray of North Carolina with their daughters Frances and Nancy were honored for their permanent loan of Dallin's previously lost *General William T. Sherman*. The statue is the original and only model. Meticulously restored by Bob Shure of Skylight Studio (Woburn), *General Sherman's* pristine appearance was a delight to the Murrays, Dallins, and patrons.

On Saturday, Dallin family members who had traveled from California, Colorado, Connecticut, New Hampshire, Utah, Wyoming, and Massachusetts were guided on a tour of some of Dallin's monumental works: *Memory* in Sherborn, the *Storrow Memorial* in Lincoln, the *Woodbrook Cemetery Memorial* in Woburn, the *Menotomy Hunter* and the *Flagstaff* in Arlington, and the *Angel Moroni* in Belmont. That evening the Dallin family relaxed at a barbeque given at Gerry and Steve Ricci's home where videographer Steve Boudreau of the *Menotomy Journal* and James McGough of the museum interviewed Dallin family members. On Sunday, Doreen Stevens of the Arlington Historical Society presented

a lecture about Vittoria Colonna Dallin and Arlington's Pageants.

The Dallin Family Weekend was a great success. The Dallin family toured the museum and renewed family ties. A final comment from Gail Adams, "I have always been deeply touched by your dedication and extraordinary efforts to keep my great grandfather's spirit alive in Arlington."

Sculptures by Anne Philbrick Hall, C.E. Dallin's student at Massachusetts College of Art, were on exhibit from May to October. Friends and family attended a memorable opening reception on June 11. On display were exquisite animals - birds, a goose, grasshopper, horse, mouse, toads, rabbits, and many breeds of dogs - created in bronze and raku. Hall created the malamute trophy of the New England Sled Dog Club, but is more widely known for her sculpture of Northeastern University's mascot, the Husky. Anne was lauded in *The Arlington Advocate Arts Quarterly* and in *The Marshfield Reporter*.

The July Jamboree was held on the lawn in front of the Jefferson Cutter House. The Dallin Museum opened its doors with an added feature of special tours for very young museum goers. Looking at Art with Children was created especially for these tots and their parents.

Denice Dallin Wheeler of Evanston, Wyoming invited Geri Tremblay to represent the museum at *Ancient Threads, Newly Woven, Recent Art from China's Silk Road*, an exhibit in Salt Lake City, Utah. Dr. and Mrs. Virgil Jacobson represented Springville Museum of Art, UT. All the guests enjoyed the evening's reception, music, and art.

Springville Museum of Art, Utah featured two special exhibits in September at which the Dallin Museum was represented. Both museums share a special bond with their definitive Cyrus E. Dallin collections of sculptures and paintings and continue to collaborate on acquisitions and research.

The Oral History Project continues with James McGough and Heather Leavell interviewing those who knew the Dallins and recording anecdotes and associations.

Arlington Town Day was celebrated at the museum with special tours, sales of books and merchandise, and arts and crafts at Art on the Green.

*Historic And Idealized Americans, Sculptures By Cyrus E. Dallin, Arlington Artist*, a lecture scripted by Maria DiGioia and Geri Tremblay was delivered to a standing-room-only crowd. Archivist/librarian/lecturer Paul Dobbs from Massachusetts College of Art and attendees were treated to many new and interesting facts and colorful graphics. A reception followed in the galleries.

Participating in Arlington's 200<sup>th</sup> Anniversary Celebration, the Dallin Museum is collaborating with and supporting *Arlington 4 Culture*, to develop graphic-rich

## CULTURAL AND HISTORICAL ACTIVITIES

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lectures, displaying small works and memorabilia, redesigning galleries, exhibiting four "new" sculptures, and planning events about C.E. Dallin, Arlington Artist.

Publications continue with *Looking at Art for Children* a guide for very young children and their parents. Two postcards, *Arlington 4 Culture* and a collage of Dallin artwork, are printed and available. Sales of the biography *Frontier to Fame: Cyrus E. Dallin, Sculptor* and of the activity book, *Cyrus E. Dallin and His Native American Works* are brisk.

Museum attendance continues to grow daily. In addition to Arlington elementary students, several groups including the Cub Scouts, Brownies, and Arlington Children's Center visit for guided tours.

### Fundraising Grants

The Arlington Educational Enrichment Fund awarded a grant for 2007 to Geri Tremblay to develop an elementary level presentation about Dallin and his works, train museum docents, and invite Arlington students for a day visit to the museum for a guided tour.

The annual fundraising letter was launched this fall thanks to the herculean efforts of Angela Olszewski and Gerry Ricci. The Board of Trustees is thankful for the continued support of its generous patrons without whom the museum would not be possible. Matching grants from several corporations are greatly appreciated.

### 2007 and Future

The Museum continues to prepare for Dallin's 150th anniversary in 2011, which is certain to be the occasion for exhibits and publications. It has continued to complete its collection of the Caproni Brothers' casts of Dallin sculptures, either for exhibit in Arlington or other museums.

For 2007, the Museum intends to expand its outreach to the community by revising the Dallin website, increasing its school programs, publishing articles and brochures and strengthening Arlington 4 Culture. In addition the Museum intends to grow its collection of Dallin art and collectibles and restore the Indian Head sculpture.

The C.E. Dallin Art Museum is open Tuesday through Sunday from noon to 4 PM with the dedication of its volunteers. Docents provide group and student tours seven days a week by appointment and for a nominal fee. For reservations call 781-641-0747. Individuals are welcome gratis.



## POLICE DEPARTMENT



### Department Overview

The mission of the Arlington Police Department is to promote, preserve, and deliver quality services and to ensure the safety of all members of our community.

The Arlington Police Department is lead by Chief Frederick Ryan. The Department currently has sixty-three sworn personnel and sixteen full time and four part time non-sworn personnel. Chief Ryan's command staff consists of three captains, Captain Richard

Kennefick, Captain Richard McLaughlin, and Captain John Serson. Chief Ryan is assisted by Office Manager Ellen Messina. Ms. Messina is supported by a payroll clerk and an accounts payable clerk.

Captain McLaughlin is the Commander of the Community Services Division, which includes the uniform patrol function. Other functions of the Community Services Division include planning for special events, supervising community policing programs, grants administration, traffic and parking control, and animal control.

Captain John Serson is the Commander of the Support Services Division. Support Services is responsible for training, criminal investigation, licensing, maintaining records, acquiring materials and supplies, building and motor vehicle maintenance, and E-911 dispatching.

### Calls For Service

The Arlington Police Department responded to 26,821 calls for services during 2006, an increase of 4,218 calls ( 18.7%) as compared to 2005. The majority

of calls for services involved incidents other than reported crimes. Officers filed 3,534 police reports. In 2006, 323 people were arrested as compared to the prior years, 224 arrests, an increase of 99. Thirty-six people were taken into protective custody in 2006. And in 2006, 2,945 motor vehicle citations were issued, an increase of 742 citations from the previous year.

### Communications and Technology

The Arlington Police Department made several technological improvements during the year. The Department has adopted the Department of Homeland Security's Incident Command System. The system is a nationwide protocol for public safety personnel to use while interacting with other agencies when handling major incidents. The system is predicated on a unified structure of command and communication. All police officers have received training in Incident Command System. The department purchased a new Motorola XTS-1500 portable digital radio for every officer. These radios improved communication between officers and the dispatch communication center and meet APCO 25 interoperability standards. The radios allow officers to monitor and communicate directly with surrounding departments. This increased interoperability will be invaluable in incidents that necessitate the use of the Incident Command System. The department also acquired EX-600 portable radios for inspectors, which are a more concealable version of the XTS-1500 radio.

The department purchased an electronic fingerprinting machine. The new system, the Livescan Fingerprinting System, aids in officer safety and investigative purposes. Suspects are now being fingerprinted in a more effective and efficient manner. The department is now able to transmit fingerprint information digitally to other agencies, such as the FBI and the Massachusetts State Police.

**Police Activities by Month**

Activity	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Totals
Emergency Calls	2122	1888	2365	2236	2439	2288	2519	2258	2358	2270	2034	2044	26821
Police Reports	258	244	301	294	300	310	392	291	288	290	260	306	3534
Arrests	21	17	23	27	30	32	29	38	20	28	39	19	323
Protective Custody	2	2	2	6	2	0	5	5	3	2	2	5	36
Summons	13	13	14	13	11	9	9	10	9	10	7	3	121
Motor Vehicle Citations	241	192	220	251	237	231	207	269	331	249	295	223	2946



## COMMUNITY SAFETY

The Community Safety Buildings' closed-circuit television system was significantly upgraded. A digital recording system was added which has enhanced the operability of the system. Additional cameras were added to improve security of the building and monitoring of detainees.

The dispatch communication center installed a Reverse 9-1-1 System that allows the Department to disseminate recorded messages to residents in the case of an emergency or other specialized event. This new tool will immediately send out recordings, via the telephone, to each telephone number that is listed in its database. The size of the database can be adjusted to meet the requirements of that particular event.

### Traffic

During 2006, the Arlington Police Department investigated 847 motor vehicle crashes. This number was sixty fewer than for 2005. Of that number, 109 involved hit and run crashes, 143 were crashes with injury, and 595 were crashes without injury. Once again, the most dangerous intersection in Arlington during 2005 was the intersection of Massachusetts Avenue and Pleasant Street. There were twenty crashes at that location. This is the busiest intersection in town. The intersection of Massachusetts Avenue and Park Avenue (12 crashes) and 1425 Massachusetts Avenue (11 crashes) were also trouble spots. The reduction in the total number of accidents is due in large part to directed traffic enforcement. Arlington police issued 2,946 motor vehicle citations.

Location	# of Crashes
Massachusetts Avenue @ Pleasant Street	20
Massachusetts Avenue @ Park Avenue	12
1425 Massachusetts Avenue	11
324 Massachusetts Avenue	10
Massachusetts Avenue @ Lake Street	10
905 Massachusetts Avenue	9
Concord Turnpike @ Pleasant Street	8
Massachusetts Avenue @ Mystic Street	8
Mystic Street @ Summer Street	8
Summer Street @ Park Avenue Extension	8

### School Resource Officer

On July 16, 2006, Inspector Bryan Gallagher became the Department's first School Resource Officer. Before taking on his new assignment, Inspector Gallagher, a six year veteran of the department, was assigned to uniformed patrol duty. He patrolled Sector One, an area

of East Arlington that lies between Massachusetts Avenue and the Mystic Valley Parkway, for several years. He established a great relationship with many of the area residents and in particular with the youths who resided in the Menotomy Manor Housing Complex.

The School Resource Officer is expected to be highly visible; duties include: establishing and maintaining an open relationship and strong communication between the school administrators and the Police Department; monitoring the environment for potential criminal activity; and participating in school-based projects.

### Animal Control Officer

The Arlington Animal Control Officer for the Town of Arlington is Thomas Quintal. He also serves as the Town's Animal Inspector for the Board of Health. He has been certified by the Massachusetts Criminal Justice Training Council as an Animal Control Officer. He has been certified as a Disaster Area Response Officer by the United States Humane Society and was recognized during 2006 by both the Somerville Board of Aldermen and the Arlington Board of Selectmen for meritorious achievement. During 2006, he conducted a coyote awareness program.

### Canine Unit

During the Fall of 2006, the Police Department established a canine unit. The unit is an adjunct of the Community Services Division (patrol). Officer Michael Hogan was appointed as the department's canine handler. One of his first duties was to select his canine. After an extensive search a one and a half year old Czech Republic-born German Shepherd named Dasty was selected. Both Hogan and Dasty, as a team, completed an eighteen week long canine training program run by the Boston Police Department Canine Unit. Dasty has been trained for tracking purposes and will be certified in the coming year in drug interdiction.



Canine Handler Officer Michael Hogan and Dasty

## Community Service Programs

The department continued their commitment to community service programs throughout 2006. Officers met regularly with community and business groups for crime prevention programs and general neighborhood meetings. Gun safety courses were offered free of charge to the public. The department teamed up with the Recreation Department to run their annual Summer Youth Basketball Leagues for boys and girls. Officer Ronald Kerr oversaw another successful season of basketball for Arlington's boys and girls. He was ably assisted by volunteers from the department.

## Notable Arrests in 2006

### *Drugs*

On July 1, 2006, Arlington Police Officers assisted in one of the largest seizures of illegal steroids in the history of the Commonwealth. A combined task force of local and federal law enforcement agencies had been probing the illegal selling of steroids by former Arlington resident, Joseph Dirico. An undercover agent was able to make a purchase via the internet from Dirico. Arlington Police were issued an arrest warrant out of the Cambridge District Court, charging Dirico with Possession with Intent to Distribute Class E, Possession of a Hypodermic Needle and Drug Free School Zone Violation. The suspect was arrested at his residence and then transported to the Arlington Police Station. The owner of the building gave police permission to search the common areas of the building. A search revealed incriminating evidence against Dirico. While at the station the suspect was given his Miranda Warnings and allowed to speak with his attorney. After consulting with his attorney he gave written consent to a search of his apartment. The search disclosed a large quantity of illegal steroids, and they also discovered chemicals and equipment used in the manufacturing and distribution of illegal steroids.

### *Bank Robbery*

On July 19, 2006, at about 1:30 PM, a man quickly walked into the Brookline Savings Bank, 856 Massachusetts Avenue and headed to a teller station, brandished a firearm and demanded money. The teller complied with the robbers request. A bank customer who witnessed the robbery left the bank before the robber with the intention of recording the license plate of the get away vehicle along with the direction of flight. When the robber left the bank and attempted to enter his vehicle he was confronted by the customer. The customer was able to wrestle some of the stolen money from the robber before he was able to speed away. The robber headed southerly on Churchill Avenue. A bank employee notified the police department which responded immediately and were able to get a detailed description of the suspect and his vehicle.

A short time later, dispatch received a telephone call from a man who stated that he swerved to avoid a vehicle traveling westerly on Concord Turnpike in Arlington. The operator of the speeding vehicle then abruptly pulled over to the side of the road and attached a license plate to the back of his vehicle. The reporting party came to the station, and gave further details, including a registration plate number. The officers were able to recover a baseball cap and sunglasses worn by the robber that were strewn along the escape route.

A check of the registration plate revealed that the car was registered to a person living in Tewksbury. Police Inspectors traveled to Tewksbury Police and received information that the involved vehicle was being operated by a person known to the owner as Justin Perry. That evening the suspect's residence was placed under surveillance where he was apprehended, given his Miranda warnings, and admitted that he had robbed the Brookline bank. He subsequently confessed to robbing several other locations in neighboring communities.

### *Attempted Murder*

At approximately 2:15 AM, on November 28, 2006, an Arlington Heights resident reported to the Arlington Police that someone had pumped gas from a propane tank into his home. When police arrived they found a propane tank outside with a hose connected to it, which was passing through a broken window into the residence. The victim reported that when he awoke he heard a strange hissing sound.

The officer asked the victim who would want to hurt him or any of the other five people who were staying at the residence. The victim indicated that he was having problems with an ex-girlfriend, Sheila Ellenbogen. Ellenbogen had been arrested earlier in the week for breaking into the victim's apartment. Fingerprints obtained from the earlier break matched those found on the propane tank. A search of Ellenbogen's apartment led to the seizure of her computer and other documentary evidence that described her intent. Ellenbogen, who was already being held for breaking and entering and malicious destruction of property, was further charged with 6 counts of attempted murder, possessing an infernal device, and willfully placing explosives near persons or property.

### *Burglary*

On Thursday November 30, 2006, Officer Rebecca Gallagher noticed a motor vehicle abruptly pulling out into traffic from the driveway of an Arlington Heights apartment building. She confirmed that that vehicle matched the description of a vehicle whose occupants were wanted by the Woburn Police for various crimes committed in that city. She stopped the car at the intersection of Massachusetts Avenue and Quincy Street. The suspects had almost \$2,000 combined on them. The two suspects were held by Arlington Police until Woburn



Police came and took them into custody. Woburn police also seized the vehicle.

Shortly thereafter a resident of that apartment building called the Arlington Police and notified them that his apartment was broken into and that \$500 cash along with several other items were taken. Woburn Police were contacted to determine if any of the stolen items from the break could possibly be in the suspect's vehicle. Video equipment in the vehicle that match the description of items taken from the Arlington break-in were in the vehicle. The victim was transported to the Woburn Police Station where he positively identified his video equipment. Also found in the seized vehicle were burglary tools.

The suspects, who had originally given police false names, were identified as Diego S. Moreira of Brazil and Marico Barbosa of Burlington and were arrested at the Woburn Police Station and transported back to Arlington. Arlington Police charged the pair with the following crimes: B&E Daytime For Felony, Larceny From A Building, Possession Of Burglariou Tools, and Receiving Stolen Property over \$250.00. A warrant check revealed that Moreira had an outstanding warrant from the East Boston District Court for the charges of Assault With Dangerous Weapon and Malicious Destruction of Property over \$250.00. The pair is believed to be involved in several other crimes in the Greater Boston area and the Arlington Police are working with other local, state, and federal agencies to investigate them.

## Awards

On the night of February 27, 2006 the Arlington Police Department held its annual Employee Recognition Award's Ceremony. Officer Michael Hogan was designated as the Police Officer of the Year for 2005. Chief Fred Ryan said of Officer Hogan, "Officer Hogan has consistently displayed sound judgment and the highest quality of service as a Police Officer and creative problem-solver. His personal appearance, demeanor and interaction with coworkers and members of the community reflect a high level of personal commitment and professionalism. Officer Hogan has demonstrated deep concern for the welfare of fellow officers and he has truly earned the respect of those with whom he has contact through fair and impartial treatment.

Officer Hogan's long-term performance reflects initiative and knowledge of the law. His high level of confidence and command presence serves as an image for others to emulate and his courteousness repetitively earns public praise."

The Arlington Police Department awarded 10 Meritorious Service Ribbons at its Award's Ceremony. Those officers and dispatcher receiving ribbons were: Sgt. Richard Pedrini, Inspector James Fitzpatrick, Officer Dennis Corbett, Officer Joseph Dunn, Officer James Smith, Officer Julie Brydges, Officer Bryan Gallagher,

Officer Chad Brown, Officer Rebecca Gallagher, and Dispatcher Ryon Gallagher.

Also awarded at the Award Ceremony were three Civilian Awards. Ellen Digby, the Arlington Public School Attendance Officer, was honored for her outstanding service to children at-risk. Janet Maguire and Peg Regan, both Ottoson Middle School teachers, were recognized for their outstanding voluntary work in *Project Success*, an after-school homework program for students from Menotomy Manor.

The Arlington Rotary Club honored Inspector Joyce Wilson as the Community Person of the year. The Rotarians honored her for her successes in the fields of Domestic Violence and Dating Violence Intervention. She was instrumental in setting up the Arlington Police Department's first Domestic Violence Unit. Her training includes certifications in the following specialties: Rape Investigation, DNA Collection, and instructing senior citizens in self defense. Wilson helped incorporate Dating Violence Intervention Training into Arlington High School's health curriculum. She also helped establish First Step, a group that assist women in abusive relationships, and founded Pam's Program, a short-term shelter located at the former Symmes Hospital.

During 2006, the Arlington Police Department and Operation Success established an award that recognizes students for their dedication and hard work throughout the year. Shradha Chauglagain was the first recipient of this annual award.

## Goals and Objectives

### Support Services

- Complete the study and long range plan to maintain and renovate the community safety building.
- Develop a public information policy clearly outlining the guidelines under which staff can release police records and precisely what role officers play in interacting with the media.
- Propose a warrant article to structure the registration process for door-to-door solicitors in compliance with the Town Bylaw and relevant Constitutional case law.
- Expand on distance learning efforts with a focus on the quality of the training as opposed to quantity.
- Research and make recommendations on the acquisition of detail scheduling software.
- Complete a comprehensive staff training plan targeted at maximizing efficiency of departmental resources.
- Study and make recommendations on departmental procedures for the processing of personal property that comes into the custody of the department.
- Re-institute the position of Department Armor-



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er and task that person with developing policies for the care, inspection, repair, acquisition storage, and disposal of Departmental weapons and weapons coming into the care of the Department by whatever means.

- Conduct a detailed inventory of all Departmental property and develop a system to track the purchase, use, and disposition of same.

## *Community Services Division (Patrol)*

- Host a meeting among local bank managers and security professionals to enhance the partnership between police and banks and to implement the new policy on response to bank responses.
- Continue to increase the volume of motor vehicle and parking citations.
- Continue to build partnerships with citizens and local businesses to deliver quality services to citizens and merchants.
- Enhance the department's relationship with the Northeast Homeland Security Council.
- Continue to enhance the partnerships with other Town departments (Board of Health, Public Works, Fire, Local Emergency Planning Committee, etc.).
- Evaluate the current sector system and conduct an analysis of crime trends in order to more effectively deploy police resources and increase productivity.
- Continue, and enhance, the partnerships with other law enforcement agencies around our area on the Federal, State and Local levels.

## *Professional Standards & Accreditation*

- Completely update and edit the department manual pursuant to regional and national standards.
- Achieve state certification pursuant to the Massachusetts Police Accreditation Program.
- Analyze internal affairs filing system and policies to ensure compliance with regional/national standards.
- Research and make recommendations for an early intervention system enabling the prevention of officer misconduct thereby minimizing the need for supervisors to react to poor performance and/or misconduct.
- Complete the process of developing an employee performance evaluation system.

## *Criminal Investigations Bureau*

- Continue to improve on the process of criminal case intake, assignment, and closure.
- Expand upon proactive cyber crime investigations targeting individuals perpetrating crimes

in the Arlington region.

- Continue the supervisory use of detective case management system to analyze closure rates, effectiveness of individual investigators, and to identify training or other needs so as to improve the efficiency of the work unit.
- Complete the installation of video and audio recording capabilities in the interrogation room.
- Develop and implement electronic Prosecution Management Program enabling real time information sharing with the District Attorney's Office and Cambridge District Court.

## *Traffic & Parking Unit (Part-Time)*

- Increase staffing of the unit to full-time so as to ensure that traffic enforcement is a primary function of the department as opposed to a secondary function.
- Improve upon the directed enforcement program by implementing a structured program that will include all uniformed officers, including supervisory follow up, citizen feedback, and evaluation. This will be accomplished through coordination with shift commanders.
- Develop an enforcement program targeting crosswalk violations at high volume/incident locations and also other violations which affect the quality of life within the community.
- Implement an online digital motor vehicle crash reporting system (QED/RMV).
- Complete the implementation and training for the Lidar software.
- Maintain and expand the training of the Advanced Traffic Investigators.
- Purchase new radar equipment and maintain current radar through established contacts.
- Maintain a staffing level of four parking control officers.
- Purchase new hand held parking computers and train users.
- Continue to oversee and coordinate the Traffic Supervisors around the school locations.

## *Community Policing/Services*

- Expand on the Neighborhood Crime Watch program and create an email list-serve with town businesses and neighborhood crime watch groups.
- Seek out/administer Community Policing grant(s).
- Expand upon the relationship with the business community and Chamber of Commerce and implement mutually agreed upon crime prevention and target hardening programs.
- Administer a community-wide survey to follow

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up on the survey done in 2000.

- Continue and expand crime prevention community and business meetings.
- Continue to offer the Rape Aggression Defense (RAD program) to women free of charge.
- Expand programs for the elderly and partnership with Council on Aging.
- Continue outreach to the minority population in Town and continue partnership with Human Rights Commission.
- Develop a long-range strategy for the successful completion of the No Place for Hate program.
- Strengthen the partnerships with Arlington Public Schools and Arlington's private schools.
- Improve community-wide notifications of emergency conditions, through the use of the new Reverse 9-1-1 system.
- Expand the firearm safety program, Project Childsafe.
- Continue offering the Citizen Police Academy.

## *Community Safety Dispatch*

- Complete final punch list on new dispatch center.
- Expand training on the department's new community notification system.
- Partner with the Local Emergency Planning Committee to develop policy governing the use and implementation of the Community Notification System.
- Continue the ongoing process of updating contact information for all commercial properties and multi-unit dwellings in Arlington.
- Expand upon training of all dispatchers in the proper use of mapping applications.
- Design and implement a dispatch center maintenance program.
- Seek out and train all dispatchers in a comprehensive telecommunications-training curriculum.
- Develop and implement a formal program following up with reporting parties advising them of the outcome of their complaint.

## *Animal Control*

- Develop and enhance working partnerships with other Animal Control Officers in surrounding communities.
- Enhance our partnership with the Board of Health and other town departments.
- Review current condition of the animal control facility on Grove Street for potential future capital improvements.
- Develop and implement programs aimed at responsible pet ownership and voluntary compli-

ance with relevant Town bylaws.

- Dog officer to actively engage in community policing assignments at various times and locations during his tours of duty (i.e. bikeway).
- Continue a presence in the parks and recreation areas of the Town.

## FIRE DEPARTMENT

### **Mission Statement**

The Fire Department will strive for excellence in the performance of duty and service to the community and the customers it serves. The Department is committed to find better ways to protect the lives and property of its citizens from the ravages of fire and other disasters and to contribute to the physical wellness of the community through emergency medical service.



### **Fire Department Role**

The Fire Department continued its evolution from a strictly fire prevention and suppression organization to incorporate all hazards mitigation into its service to the community. A significant portion of time and training is spent on preparation for disasters, both man made and natural.

In May of 2006 the New England region was inundated with flooding rains during the Mother's Day weekend. Upon receipt of a call from the Massachusetts Department of Conservation and Recreation (DCR) this department responded to the area of the dam between the upper and lower Mystic Lakes. It was noted that the volume of water flowing between the lakes was overwhelming the dam and that parts of that neighborhood were in danger of being seriously flooded. The Fire Department, working in conjunction with the Emergency Management Agency (AEMA), activated its plan to mitigate this problem.

Over the next three days the members of the Fire Department, as well as members of its Auxiliary Fire Department, worked tirelessly to divert water away from the homes in the neighborhood and back into the lower Mystic Lake. Disastrous flooding of homes was averted and the neighborhood soon returned to its normal status. As a result of similar flooding in 1996, the Fire Department and AEMA had designed a plan to deal with flooding in the area. This plan was flawlessly implemented in 2006.

Through the Comprehensive Emergency Management Plan (CEMP), which has been adopted by the Local Emergency Planning Committee (LEPC), the Department is able to work seamlessly with other departments in Town to respond to and mitigate any disaster, manmade or natural. The CEMP was developed origi-



nally to respond to hazardous emergency incidents as a result of the Somerville rail yard incident in 1979, but has evolved into the all hazards plan it is today. The CEMP allows the fire department to share resources with the Commonwealth of Massachusetts. During the 2006 Mother's Day flooding the department was able to utilize some of these available state resources.

Fire prevention continues to be a major focus of the Arlington Fire Department. Captain Chip Ryan oversees that inspections by our well-trained officers and firefighters have continued to make Arlington one of the most fire safe communities in the metro Boston area. Arlington has gone several years without a death due to a building fire. Fire prevention, combined with an aggressive interior attack by its suppression teams when necessary, accounts for this positive statistic. The amount of money saved by building owners and insurance companies through prevention and aggressive firefighting are impossible to calculate, but substantial.

In September of 2006 ground was broken for the first new fire station in town in over 80 years. The new station at Park Circle, being built to house Engine 3 and its crew, will be completed in the fall of 2007. During this period temporary quarters for this crew have been erected near the existing site.

Over 60% of the calls by the Fire Department are for medical emergencies. Maintaining Emergency Medical Technician status for the majority of the department is the responsibility of Captain Kevin Shaw. New equipment and techniques are consistently introduced requiring hours of additional training. Between training officer Kevin Kelley and EMS officer Captain Shaw, the challenge to maintain these services are done in-house, minimizing the expense to the Arlington taxpayers.

Deputy Chief William DiRosario and Deputy Chief Wayne Springer retired from the department with twenty-eight years of service. Firefighter Allan Glennon retired with twenty years of service. The first three new recruits hired by this department since 2001 were brought on to replace these retirees.

During the year 2006 the fire department responded to 4,398 calls for assistance. This is a slight increase from 2005. Of these calls, 2,189 were for medical emergencies. Dollar loss was down considerably from 2005, to a total of \$214,170.

Fire Call Types	FY2006
Fires	111
Emergency Medical	2189
Medical Assists	398
Alarms Sounding	610
Carbon Monoxide Activations	83
Water Hazard	75
Mutual Aid	67
Lockout / In	93
Electrical Hazard / Down Power Line	151
Motor Vehicle Accidents	107
Smoke Scare	26
Natural Gas Emergencies	131
Flammable Liquid Hazards	30
Hazardous Condition	157
Other	170

## Fire Prevention/Fire Investigation Unit

The Fire Investigation Unit (FIU) responds to all fires within the Town and is responsible for determining their cause and origin. A thorough investigation of the cause, origin, and circumstances of how a fire occurred will often prevent similar incidents from happening again. The experience, knowledge, and continuous training of the members of the FIU, working in conjunction with the State Fire Marshal's Office and the Attorney General's Office, allows for numerous resources to successfully investigate and prosecute all fire related crimes.

The FIU was implemented 14 times this past year to investigate various incidents including structure fires, vehicle fires, dumpster fires, unattended candle and cooking fires, careless disposal of smoking materials, and chemical reaction fires.

The Student Awareness for Fire Education (SAFE) program educated the elementary students of the Town in fire safety for the ninth year in a row. The Juvenile Firesetter Intervention Program (JFIP) counseled young, potential fire setters in the dangers of playing with fire. The JFIP, partnering for the fifth consecutive year with the Germaine Lawrence School, educated students who were identified as firesetters. These are only two of the programs that Arlington Firefighters volunteer to be trained in to protect their community.

The Fire Prevention Division of the Fire Department issued 1,062 permits in the year 2006 totaling \$30,957.



## Training

Captain Kevin M. Kelley, Training Officer, is responsible for managing a comprehensive training program designed to meet the needs of all members of the department. The primary focus of the Training Division is to promote training necessary to allow the firefighter to achieve specific career goals. Firefighters are constantly evaluated and tested by the division to ensure proficiency in skills and retention of knowledge. This training includes inspections, classroom sessions, practical applications and actual calls for service.

Every firefighter's career with the Fire Department begins at the Massachusetts Firefighting Academy (MFA) in Stow. The MFA's fire instructors hone the knowledge, ability, and instincts of recruits during a rigorous eleven-week schedule of training evolutions and a challenging curriculum. All firefighters graduate with the NFPA certification of Firefighter I/II. The final result is a group of highly trained individuals.

The training division strives to offer fire service personnel complete and progressive training required to perform the job to which they are trusted, the protection of the lives and property of the citizens of Arlington. Courses have been hosted internally, bringing in MFA professionals as instructors. Private sector representatives delivered training to all members of the Department. Captain Kevin Shaw, department EMS coordinator, delivered all emergency medical service training in-house.

The training division handles the development and delivery of all company-level drills, department-level training initiatives, as well as, new recruit orientation and training.

In 2006, the Department was able to obtain hands on training when its members were allowed access to a home that was scheduled for demolition. The firefighters were able to practice apparatus placement, hose line advancement, forcible entry, roof ventilation, and roof operations. Instructors, as part of the MFA's Impact series, came to Arlington and instructed members on pediatric emergencies, structural hazards, and common emergencies. KEYSPAN provided training on natural gas emergencies. All the department's members were trained and certified, per Presidential Directive number five, in the National Incident Management System (NIMS). All members were certified through the NIMS 700 level and to the Incident Command System 100 level (ICS). Chief Officers also received ICS 200 level certification. For the second year in a row Captain Kelley worked at the Middlesex Sheriffs Department's Youth Safety Camp. Captain Kelley represented Arlington at the one-week camp where Arlington's youth learned about fire safety, prevention, policing, personal responsibility, and team building.

## EMS

The Arlington Fire Department staffs a class 1 Rescue/Ambulance with two EMT-Basics, twenty-four hours a day, seven days a week. The Department currently has 61 EMT's and 13 first responders. Rescue 1 will transport to six-area point of entry hospitals for a Basic Life Support (BLS) transport and any appropriate hospital for an Advanced Life Support transport (ALS).

Captain Kevin Shaw, Department EMS coordinator is responsible for all in-house medical training, recertifications, medical supplies, and keeping all EMT's and first responders updated with the latest information from the Office of Emergency Medical Services (OEMS) and Department of Public Health. All Department EMT's have an obligation to provide pre-hospital patient care in accordance to Statewide Treatment Protocols, Massachusetts Department of Public Health.

The Department recently purchased a 2006 Ford E450 Osage Rescue/Ambulance. This is the first ambulance delivered under the new four-year replacement policy. Since the closure of Symmes Hospital, Rescue 1 puts exponentially more mileage bringing the sick and injured to hospitals throughout Metro Boston. This fact requires that a new ambulance be purchased every four years rather than the five years the Town had planned on in past years.

Equipment purchased for the new rescue/ambulance included a stretcher, stair chair, backboards, and other miscellaneous equipment. The department also purchased six new cardiac defibrillators with pediatric capabilities and state of the art technology. All department apparatus including both rescues are equipped with automatic external defibrillators (AED). The most recent equipment purchase was a carbon monoxide oximeter, a device that non-invasively measures carbon monoxide levels in the arterial blood. This device is the first of its kind and has only been on the market for about a year.

All Department personnel have been recertified in CPR in accordance with the latest American Heart Association guidelines. This 8-hour course consisted of adult, child and infant CPR along with AED training. The Department is still looking at the possibility of upgrading our level of medical care to Advanced Life Support (ALS).

## INSPECTIONAL SERVICES DEPARTMENT

The Inspectional Services Department is responsible for enforcement of the Commonwealth of Massachusetts Building, Electrical, and Plumbing & Gas Codes, as well as all related regulations, standards and Town Bylaws. Additionally, the Inspectional Services Department implements strategic projects as assigned by the Town Manager.

### **Accomplishments for 2006 were:**

- Permitting of Park Circle Fire Station
- Completion of Pierce Field Renovations
- Ongoing maintenance and upgrade of Web based applications
- Permits were issued for 11 new single-family homes and 1 new two family home

In 2006, the Inspectional Services Department issued a total of 3,720 permits of which 1,125 were Building permits, 886 were Plumbing permits, 727 were Gas permits and 982 were Wiring permits. Total fees collected by the Inspectional Services Department in 2006 were \$647,981.



## PLANNING AND COMMUNITY DEVELOPMENT ARLINGTON REDEVELOPMENT BOARD

The Arlington Redevelopment Board (ARB) is the planning board for the Town and fulfills those functions envisioned by the State for local governments to assist in and regulate the development of the Town. The ARB is charged with planning for the orderly development of residences and businesses and the streets and infrastructure needed to serve them. This function takes on different appearances in different towns. In Arlington, the Redevelopment Board's planning responsibilities take the form of conducting planning studies, recommending zoning regulations (to Town Meeting) and issuing special permits.

Arlington's planning board differs from most in that it is also a redevelopment authority. Arlington was the first town in Massachusetts to create a combined planning board and redevelopment authority. As a redevelopment authority, the ARB is authorized to own property and to create urban renewal projects such as the Symmes Hospital site. The Board also owns and manages a number of Town buildings, which it leases.

The planning board's role in the town is to provide for the orderly development of property and anticipate needs and problems that development or population change or change in economic conditions may bring. The ARB carries out this responsibility by reviewing all significant development projects, commissioning studies, and marshalling grant funds for the development of public facilities to compliment other public development funded by the Town budget. It is the planning studies and the Zoning Bylaw that provide the guidance for how Arlington develops. The documents constitute a policy plan for the Town and instruct the ARB in its issuance of special permits. The Zoning Bylaw lists the uses for property that are allowed in Town and specifies where each use is allowed. Certain uses are allowed only by special permit and special permit uses that are of a certain size and location qualify for environmental design review before the Redevelopment Board.

The Department of Planning and Community Development serves as staff to the Redevelopment Board, operates the Town's community development program, oversees the home rehab and weatherization programs and manages the eight buildings under the jurisdiction of the Redevelopment Board.

### Personnel Changes

Lynne Lowenstein moved out of Town in 2006 and therefore had to resign from the Board. A realtor, Lynne brought her knowledge of the real estate market on issues and projects before the Board. She frequently held the pulse of the community and helped the Board understand that perspective. She served on the Board since

2002 when she was appointed by the Mass. Department of Housing and Community Development.

In January, the State appointed Chris Loreti to take Lynne Lowenstein's place on the Board. Chris is an environmental scientist who has been active in Town affairs. The Board had only four members for several months until Bruce Fitzsimmons was appointed in June. Bruce has lived in Arlington for sixteen years with his wife and two children. He is an attorney in private practice in Arlington.

### The Symmes Story

At the beginning of the year, we were finally able to arrange a meeting between the developer of the Symmes project and the neighbors who appealed the special permit issued by the Redevelopment Board. The Town did not participate in this or subsequent meetings concerning the appeal. The developer eventually offered to reduce the height of the buildings and the number of housing units that would be built and the appellants withdrew their appeal. The tallest buildings were reduced in height by thirty-three feet and the size of the project which had been 258 units was capped at 200 units. At the beginning of April, the Director of Planning and the Town Manager participated in the final meeting between the two parties where the settlement agreement was crafted.

The project could be made smaller only if the sales agreement was changed. The Town was asked to accept less money for the property. The delay, due to the appeal, had already cost the Town about \$250,000 and now it was asked to sell the land for \$1.3 million less and accept a project that would be reduced in size by twenty percent which would reduce the tax revenue the Town would receive by about \$300,000 each year. The Town negotiated an agreement by which it would receive a surcharge upon each sale of a condominium in years to come to compensate for the loss.

Following the settlement, the developer reduced the size of the project and submitted plans to the Board for approval. The plans were then at the 50% stage of development. The Board found that the reduction in the development was within the scope of the permit and approved the 50% plans. The plans will also be reviewed at the 100% stage. The Board reviews the plans at this stage to see if there are any changes necessitated by design of the final details. The Board does not expect to see any significant changes.

The new agreement required the developer to submit final plans for the project for ARB approval within six months. The agreement said that after the plans were approved by the ARB, the developer would have ninety days to either close on the sale of the property or begin paying the carrying costs of the Town (the expenses the town incurs for property maintenance, insurance, etc., and for interest on debt). When the time came to sub-



mit the 100% plans, the developer was not ready. The agreement was again amended to allow the developer more time, but that the time at which the developer would begin to pay the carrying costs would be fixed and was no longer dependent upon the submittal of the plans.

The developer was not ready to submit the 100% plans because it was discovered that the settlement agreement with the appellants contained an error in listing the maximum size of one of the buildings. The building in question was not one that was changed by the settlement agreement, but the agreement listed a size that was less than that shown on the plans. The appellants refused to acknowledge the error in writing, and the developer was eventually forced to redesign the building to reduce its size so that the plans would conform to the settlement agreement. This decision was not made until late in the year and as the year closed final plans were not yet submitted to the ARB. The obligation of the developer to begin paying carrying costs would come due on January, 2007.

## Staffing

The Department was finally restored to full strength this year with the hiring of the Assistant Director of Planning. This has allowed the Department to pick up on tasks that have had to be postponed for the last three years. It also enabled the Department to begin its first major dialog with the residents of Arlington about planning effort in years.

## Planning Dialog

The Redevelopment Board along with the Selectmen and the Town Manager asked that the Department look at issues regarding the future development of the Town. Some Community Development Block Grant funds were made available to help and the Department obtained a Smart Growth Technical Assistance grant from the State as well. Working with its consultants from the Metropolitan Area Planning Council, the Department created a survey questionnaire to engage residents in a dialog about issues such as open space, affordable housing, traffic, parking, recreation space, and commercial development.

While it is not the only way that the Town can influence its development, the regulation of land use through the Zoning Bylaw is a major tool in this regard. The Zoning Bylaw had its last major revision in 1975 which was just after the Town reached its maximum population. Compared to 1970, Arlington has only 80% of the population it had then. It has only 45% of the students in school that it had in 1970. Yet we now have about 1,500 more housing units than we had in 1970 and have almost as many cars registered in Arlington as we have people (39,000 cars and 42,000 people). Who knows what the next 35 years will bring. Perhaps we should try to determine what we want it to bring.

Near the end of the year, the survey was used with several existing groups active in Town affairs to inspire a discussion with Department or Board personnel. The survey asks the respondents to confront the implications and costs associated with their preferences. The survey was to be made available to all residents on the Town web site in the beginning of 2007. The dialog is directed toward making recommendations for future policy pointed towards the 2008 Annual Town Meeting for any recommendations that may require Town Meeting action. An interim report will be made to the 2007 Town Meeting.

## Massachusetts Avenue Corridor

The Department has been working for quite some time with the Department of Public Works and the Transportation Advisory Committee to solve various problems at various locations along Mass. Ave. Collectively it was decided that the corridor from Cambridge to the High School should be looked at in a comprehensive manner rather than treating each problem piecemeal. We therefore began the lengthy process of getting the project on the State Transportation Improvement Program and sought funding from State and Federal sources. Congressman Markey championed our cause and we were able to obtain \$1.6 million in federal funds to begin the project. In our interactions with Mass Highway, it was suggested that our unified project be split into three phases as different sections of the Avenue lent themselves to different State funding priorities. Accordingly it was determined that the first phase should be from Pond Lane near the Central Fire Station to the Cambridge line.

The design for the first phase of the project was included in the State Transportation Improvement Program, a necessary step for any state and federal financed project, in the summer and we issued a request for proposals from design engineers in October. In December we received three proposals and a choice of designer will be made in early 2007. The project will involve public meetings to discuss alternative traffic regulation and will reconstruct the roadway to conform to a plan that evolves from the public process. The Lake Street business district will get a thorough redesign similar to that which was done in the Heights several years ago. The project has been a long time coming and additional funds must be secured to complete it, but it is now officially a project and design is underway.

## ZONING BOARD OF APPEALS

In 2006, the Zoning Board of Appeals has heard and rendered decisions on thirteen petitions as prescribed in Massachusetts General Laws, Chapter 40A, The Zoning Act, and, also, further clarified by the Town's Zoning By-law. The Zoning Board of Appeals also granted the first Comprehensive Permit under Massachusetts General Laws Chapter 40B and 760 CMR 30-31 (Comprehensive Permit Rules).

Petitions Heard by Zoning Board of Appeals				
	Granted	Denied	Withdrawn	In Process
Petitions for Variance	5			
Applications for Special Permits	7		1	
Appeal of Decisions of Inspector of Buildings				
<b>Totals</b>	<b>12</b>	<b>0</b>	<b>1</b>	<b>0</b>
Total Petitions filed with Town Clerk: 13				

The petitions heard by the Board include variances, special permits and appeals of zoning decisions rendered by the Inspector of Buildings as well as interpretations of Zoning Bylaws.

The Zoning Board of Appeals has three members appointed by the Board of Selectmen who also appoint two associate members to attend hearings when a member, or members, cannot sit for a particular hearing. All hearings are open to the public and are usually held on the second and fourth Tuesdays of the month and are held in the Selectmen's Hearing Room on the second floor of the Town Hall or the conference room located on the second floor of the Town Hall annex. All Hearings are advertised in *The Arlington Advocate* for two consecutive weeks and posted on the Town Clerk's bulletin board at least three weeks before the hearing date. Hearings are also posted on the Town website. The Rules and Regulations of the Zoning Board of Appeals are on file in the Office of the Town Clerk and in the Zoning Board of Appeals' Office at 51 Grove Street.

## ARLINGTON HOUSING AUTHORITY

The need to provide more affordable housing continues to be a significant challenge for the Town of Arlington. The Arlington Housing Authority is proud of its distinction of being the largest single provider of affordable housing in the community.

This year marks the Arlington Housing Authority's fifty-eighth year offering affordable housing to low and

moderate income persons either through direct housing in government-owned developments or subsidized housing in privately owned dwellings.

The Arlington Housing Authority manages 1,156 housing units including: 520 units for elderly and/or residents with disabilities, 176 units designated for family housing, a home for 13 mentally challenged residents, and 447 vouchers that help participants live in privately-owned dwellings throughout the community.

The Authority is a quasi-governmental agency that administers these programs sponsored by the State or Federal government. Properties owned by the Authority are exempt from local property taxes, yet the Authority annually pays the maximum "in lieu of taxes" as allowed by state statute.



Arlington Housing Authority 2006-2007: L-R Brian J. Connor, Andra Bourque, Teresa J. Walsh, Chairman Richard B. Murray (sitting) Brian R. Greeley, and Nicholas Mitropoulos

### Board of Commissioners

The Board of Commissioners of the Authority is the policy making body of the agency. In 2006, the Board saw several changes in its composition. Longtime Commissioner John Griffin resigned mid-term and Dr. Worden's years of service as the State Appointee ended in October. Additionally, Ms. Joan Pippin, the Tenant Representative for the Section 8 Program and Ms. Merceita Johnson the Alternate Member, completed their terms of office.

Brian Greeley was selected by an Appointing Authority comprised by the remaining members of the AHA Board together with the five members of the Arlington Board of Selectmen to fill Mr. Griffin's seat until the April 2007 Town Elections. Brian J. Connor was selected as the new State Appointee to the Board and will serve for the next five years. The new representative for the Section 8 Program is Elaine Slavin and the alternate representative is Andra Bourque.



# COMMUNITY DEVELOPMENT

## Year in Review

The Arlington Housing Authority continued its focus on making improvements to its properties, providing tenant services and helping to meet the Town's need for affordable housing.

## Properties

### Security

The final phase of the recent building security initiative in the high-rise developments was completed. This project included the installation of cameras in four locations, each connected to digital recorders with remote internet access to each system, the installation of electronic FOB access devices to control authorized access to the buildings, and the installation of door lock protector devices in the doors of each apartment. This program was met with strong tenant support and additions to these systems will be ongoing. The Authority is currently studying installation of similar equipment in its Menotomy Manor family housing developments.

### Modernization

In 2004, a major kitchen and bathroom modernization project, which will include several new handicap accessible units, was awarded for Menotomy Manor by the Department of Housing and Community Development. The Authority, together with its architectural firm ABACUS, has been working to prepare the needed review for the development of bid specifications for this needed project. To date, zoning issues and cost factors are the next areas that need to be addressed. In 2006, the estimated cost of the project has increased from \$6,976,440 to over \$11 million due to increases in costs of construction, materials, and added provisions.

### Maintenance

In keeping up conditions of its properties, the AHA performed the following:

Donnelly Residence: Installed a new kitchen and made efficiency improvements to the heating system of this 13 unit group home.

Drake Village: Replaced all new hallway windows, installed 72 new carbon monoxide detectors, and replaced five new kitchens.

Hauser Building: Installed new carpets and lighting in the main lobby, installed new phones in the elevators, and installed new lighting and ceiling fans in the Community Room kitchen.

Chestnut Manor: Installed new ceiling and lighting fixtures in the Community Room and new carpeting in the lobby.

Cusack Terrace: Painted all common area walls and stairwells and installed new carpeting in the lobby. Carbon monoxide detectors were installed in the 67 units.

Menotomy Manor: Installed carbon monoxide

detectors in 176 units and the maintenance staff replaced or installed over 30 new sump pumps.

## Tenant Services

### Tenant Support

Sue Culhane, Tenant Service Coordinator, continued her active participation in the bi-monthly meetings of the Geriatric Providers Group. This group, consisting of representatives from over twenty outside agencies, meets regularly to ensure communication between these agencies and providers for the benefit of our elderly tenants.

Janet Doyle, AHA Office Manager, continued her work on the Youth Watch program through monthly meetings with members of various agencies in the community to monitor the activities of troubled youths. The group cooperatively works on ways to help provide assistance to local at-risk juveniles.

The Authority worked cooperatively with the volunteer teachers from the Ottoson Middle School in supporting the highly successful Operation Success program. The program offers onsite tutorial and homework assistance, and computer training to the middle school students of Menotomy Manor in the evenings throughout the school year.

### Annual Cookouts

The annual cookouts for elderly and disabled residents were held in each of our four elderly/handicap developments. This year's theme, A Salute to Boston Sports Teams, was a complete success. Tenants proudly displayed their pride for their favorite local sports teams with hats, t-shirts, and other sport memorabilia. The Authority commends the combined efforts of the Maintenance and Administration staff for putting on such a popular program.

The AHA salutes the following 2006 Tenant of the Year award recipients: Shirley Graham (Drake Village), Helen Todisco (Chestnut Manor), Pauline Hickey (Winslow Towers), and Lee Carlsen (Cusack Terrace). Tenants balloted for the winners in their respective building and awards were presented at each cookout event.

The Authority was proud to support Minuteman Senior Services' request for funding to offer a new Supportive Housing Program for qualifying tenants residing in Drake Village. The request for funding was approved by the Executive Office of Elder Affairs. In early 2007 tenants will be provided with additional daily meal offerings on weekends, and onsite and on-call support will be available once the program is up and running.

### Affordable Housing

The Authority continues to deal with the problem of high fair market rents in Arlington. Items have been printed in our local newspaper as a means of outreach to residents letting them know about its programs.



The Authority continues its participation in the Mass NAHRO Centralized Section 8 Wait List program.

Arlington residents are given a preference for all its programs. The AHA's website, [www.arlingtonhousing.org](http://www.arlingtonhousing.org), provides valuable information for those wishing to learn more about the AHA and its programs.

In its effort to address the affordable housing needs of special needs individuals, the AHA is in the process of making a joint application with the Executive Office of Health and Human Services (EOHHS) to request funding by the Department of Housing and Community Development in conjunction with the Department of Mental Retardation to build a small scale group home with a few individual units on the grounds of the Chestnut Manor development. The application, which requires considerable information and local support, will be submitted in early 2007.

## Recognitions

Throughout the year, the AHA and its tenants have received support from a large number of individuals and organizations in the community. The Authority would like to thank the following:

Linda Montana, Graciella Correa, and all the student volunteers for their contributions to the English as a Second Language program. Janet McGuire, Peggy Regan, and all the teacher volunteers for their generous time devoted to Operation Success. Town Police, Fire, and Public Health Services for their continued support of our tenants.

The AHA would also like to recognize two stu-



*Miss Massachusetts Teen, Alex Linder, and her neighborhood team which decorated Menotomy Manor during the 2006 Holiday Season.*

dents who reside in Menotomy Manor for their recent successes in 2006. First, congratulations to Leonid S. Vasershteyn, who was awarded a Mass NAHRO Past Presidents Memorial Scholarship, and plans to continue his education with a concentration of Pharmacy and Health Sciences. Secondly, the AHA recognizes MAlex

Linder who was crowned Miss Massachusetts Teen. Ms. Linder represented the Commonwealth of Massachusetts in the national competition in December, and upon her return helped to organize fellow tenants in a project to decorate the entrances to Menotomy Manor in time for the Holiday Season.

The Authority would also like to congratulate our oldest tenant in residence, Ms. Catherine "Kitty" Junas, who is 104 years young, and recognize George Mead for his 25 years of service to the Authority.

## AFFORDABLE HOUSING TASK FORCE

The Affordable Housing Task Force (AHTF) was established by unanimous vote of Town Meeting on May 3, 1999. The purpose was to quantify the need for affordable housing in Arlington, and find solutions that work. An important part of the Task Force's work is to help the Town move closer to fulfilling the statewide goal that 10% of the units in all municipalities be affordable to low and moderate income households. During this past year, the Task Force worked on the following initiatives.

### Inclusionary Zoning Changes

The Task Force is proposing changes to the Affordable Housing section of the Zoning Bylaw that will change the way prices are set for affordable condos and rents set for affordable rental units, such that the units will be affordable to people with lower incomes. Currently all prices are set to be affordable to households at 80% of median income (\$59,550 for a family of 3). The amendment, if successful, will change the pricing such that condos will be affordable to households at 70% of median income (\$52,106 for a family of 3) and rental units will be affordable to households at 60% of median income (\$44,663 for a family of 3). This amendment will appear on the Town Meeting Warrant for Spring 2007.

### Affordable Housing at Symmes

With the redevelopment of the Symmes Hospital site Arlington will get its biggest addition of affordable housing in decades. The anticipated 200 units of new housing will include 30 affordable condos (15%), and an additional 10 "Middle Income" condos, (affordable to households at 81% to 120% of median income). The Task Force recommended to the Redevelopment Board that 5 affordable units and 5 middle income units be reserved for Town employees, to provide an incentive for Town employees to stay in Arlington. Many Town employees, such as teachers, firefighters, police, and librarians, cannot afford the price of housing in Arlington, leading to high employee turnover. Additionally, 16 affordable units and 5 middle income units will be reserved for Arlington residents.

## Additional Affordable Housing

During the past year, the Housing Corporation of Arlington purchased 18 units that were renovated and preserved as affordable rental housing for smaller households. Additionally, Arlington granted its first comprehensive permit, which will add four townhouse condominium units for moderate income families.

Other housing issues on the table include accessory apartments and using Town owned land or buildings for affordable housing, which the Task Force has already began discussions.

## FAIR HOUSING ADVISORY COMMITTEE

The Fair Housing Advisory Committee is appointed by the Board of Selectmen to promote and implement fair housing for all Arlington residents, regardless of race, religion, national origin, family status, gender status, age, or disability. The Committee, through the Fair Housing Officer Laura Wiener, provides information and services regarding housing discrimination and other housing related issues to current and prospective residents, as well as real estate brokers, bankers, and landlords. The Committee strongly supports the affordable housing efforts of the Affordable Housing Task Force as a way to promote diversity in Arlington.

During the past year the Committee reviewed the Affirmative Fair Housing and Marketing Plan for the affordable condominiums planned for the former Symmes Hospital site. Emphasis was placed on reaching out to diverse organizations in and outside of Arlington, including families in Arlington's METCO program.

A second major effort has involved forming a regional body to work jointly on fair housing issues. Recent studies conclude that affordability is not the sole cause of segregation. While increasing access to affordable housing is important, more can, and should, be done to make Arlington and the region welcoming to minority households, both buyers and renters. Arlington has initiated discussions with Belmont, Lexington and Medford on ways to improve our accessibility.

The Committee continued its long-standing sponsorship of the Martin Luther King Observance. The Committee continues to work with the Affordable Housing Task Force and other committees in Town committed to increasing Arlington's diversity.

## VISION 2020



Town Meeting created the Vision 2020 Standing Committee as an official committee of the Town in June of 1992 to "...ensure the long range planning process initiated by the Town in 1990, ...also, to create, implement, monitor, and review methods for open, town-wide public participation in the Vision 2020 process." This followed a two-year process under the direction of Town leadership that explored goals for the Town and ultimately created a task group structure to support those goals which Vision 2020 follows to this day.

Town Goals, or Articles of Our Common Purpose, were enacted as bylaw in 1993 for the areas of Business, Communication, Community and Citizen Service, Culture and Recreation, Diversity, Education, Environment, Fiscal Resources, and Governance. Since then three groups have formed under the Environment Task Group: the Spy Pond, Reservoir, and Sustainable Arlington Committees.

Vision 2020 attempts to bring the Town closer to the intent of these Town Goals by working in a partnership of townspeople, town committees, Town employees, and leaders through its standing committee and task groups. Often, these efforts are awareness pieces designed to inform, enhance, summarize, and create an appreciation of Arlington's resources. Others are short or long-term projects – planning sessions, forums, practices, research projects, publications, tours, celebrations, warrant articles, and surveys.

Vision 2020 appreciates all who contribute to this program, now almost 17 years old. Their skills and expertise, opinions, persistence, research, hours of data entry, flyer distribution, grant writing, note taking, web posting, physical labor, program creation, and creative ideas – all offered generously – have truly enabled Arlington's Vision 2020 to assist the Town for the present as well as in preparation for its future.

## Notable Activities in 2006

- Created, tallied and analyzed 3,200 Arlington household responses (17 % of total households) to the 2006 Vision 2020 Annual Census Mailing Insert Survey with its principal focus on sustainability issues in Arlington: zoning, land use, noise, recycling energy use, and conservation; reported a summary of these responses to the 2006 Annual Town Meeting; and provided a detailed summary of the response data to the departments and committees affected; (abstracts of these responses



# COMMUNITY DEVELOPMENT

can be found on the Town website and on the following pages of this report);

- The Census Insert also featured the chart *How Your Arlington Tax Dollars Are Spent* and now appears as a spreadsheet online where property owners can enter their parcels' assessed valuations and learn exactly how their taxes are used;
- Monitored wetland invasive growth at both Spy Pond and the Arlington Reservoir;
- Organized and conducted the second Spy Pond Trails effort, May 13, 2006, that involved about 30 volunteers on the rainiest day of 2006; including Appalachian Mountain Club trail experts leading volunteer crews in the construction of three more stone trails leading to the pond and completing the three trails started last May. Accomplished additional pruning and tree removal to create vistas of the pond from the path along Route 2, some removal of invasive plants, and significant removal of the poison ivy between the path and the pond;
- Secured grants and donations from area businesses and foundations, as well as discarded curbing from Arlington's DPW to accomplish the Spy Pond Trails work;
- With the help of Arlington High School students of The Workplace, identified and labeled those storm drains within the 748 acre Spy Pond Watershed in need of new Only Rain Down The Drain warning markers. These same students and many other volunteers distributed flyers to the entire Spy Pond Watershed on practices that affect weed growth and water quality in Spy Pond. They informed Spy Pond abutters on typical invasive plants;



*Spy Pond*

- In a ceremony at Arlington High School, awarded certificates of appreciation to students of The Workplace;
- Sponsored a talk and video presentation by Arlington resident Carol Kowalski on the issues surrounding the community activism/reclamation project at Brookline's Lost Pond Sanctuary;
- Hosted a workshop, Weedwatcher Training, conducted by Arlington resident and Massachusetts Department of Conservation and Recreation aquatic ecologist Anne Monnelly, on identifying invasive plants frequently found in local waterbodies;



*Arlington Reservoir*

- Presented An Evening with Bill Reed, noted green architect and proponent of sustainability, on *Securing the Health of Our Lakes and Ponds Using Living, Natural Systems Relationships*;
- With the Arlington Schools' administration, participated in AARC, the Affirmative Action Recruitment Consortium of Eastern Massachusetts, which works to recruit and hire minority teachers and staff;
- Continued to provide participation on the Superintendent's Advisory Committee on Diversity; continued to advocate for minority hiring for the schools and all Town positions; working with Schools are a Priority in our Town (SPOT) and other Town entities on increasing the diversity of our schools' teachers and staff;
- With the libraries, schools, and other Arlington groups, expanded October Diversity Month to a year-long calendar of events to be cel-

# COMMUNITY DEVELOPMENT

ebred at various Town sites which included the Town-wide Book Read of Tracy Kidder's *Mountains Beyond Mountains*;

- Participated in a survey of Arlington attitudes regarding diversity;
- Co-sponsored a talk by author Michelle Deakon on her recent book *Gay Marriage, Real Life Ten Stories of Love and Family*;
- Sponsored a presentation and discussion by AHS students, their teacher Marie Raduazzo, and Rev. Carleton Smith on the impact of their trip to three holocaust sites in Europe;
- Worked with the Town to finish the Reservoir Dam Remediation Project which ensures dam safety without losing large numbers of trees or sacrificing swimming and aesthetics, still maintains recreational and habitat values, and satisfies the state's mandate to stabilize the earthen dam. With the help of Cathy Garnett, produced a Reservoir Area Landscape Plan which will include native species and replacement of the trees that were lost during construction at the Arlington Reservoir (Res) ;
- Conducted a Fall Path Improvement/Cleanup Day at the Res;
- With the help of The Workplace students, constructed a message board/kiosk at the Res;
- With the Board of Selectmen, produced the Sixth Annual State of the Town Address and Reception on the opening night of the 2006 Annual Town Meeting;
- Contributed to the construction of two boardwalks at Arlington's Great Meadows;
- With the League of Women Voters of Arlington, the Office of the Town Clerk, and the Board of Selectmen, organized both Candidates Night in preparation for Town election, as well as the Warrant Review to ready Town Meeting Members and townspeople for the Annual Town Meeting;
- Prepared two articles for the Annual Town Meeting: Article 15 was a resolution asking the Assessors to report broadly to the Town in a medium readily available to all, and also to Town Meeting, about assessment practices in Town as well as statistics and trend analyses as they pertain to property classes and/or neighborhoods - this passed unanimously;
- Article 24 (introduced by an exhibit on Arlington's water bodies at Town Hall) asked the Town to authorize the Board of Selectmen to file Home Rule Legislation to establish a special fund for maintenance of all the Town's water bodies, to seed that fund in the sum of \$15,000, to have the ability to receive gifts and grants to the fund, and to have the Town Man-

ager report to the Town regarding revenue into and expenditures as well as future needs each year - Town Meeting passed this article by a vote of 122-14; the Home Rule Legislation did not receive state legislative attention in 2006 but was refiled for action in 2007;

- Participated on the Arlington Fiscal Organization Study Committee;
- Produced a Draft Comprehensive Sustainability Action Plan for the Town, available on the Sustainable Arlington website, presented it to the Board of Selectmen, and received their enthusiastic endorsement of its recommendations;
- Explored options and opportunities for using wind power as an energy source in Arlington; produced a public forum based on a Sustainable Arlington-produced video of the Hull, MA municipal wind power installation;
- Conducted bird walks at the Arlington Reservoir and Spy Pond, participated in Earth Day projects;
- Increased participation in Vision 2020 task groups; created displays and interactive exhibits at Town Hall, Robbins Library, and for Vision 2020's booth at Town Day.

With sadness, Vision 2020 notes the death of long-time Diversity Task Group Representative Patricia Watson. Her wisdom and keen articulation of our diversity mission will be missed.

Other changes to Vision 2020's Standing Committee and Task Group Co-Chairs in 2006 saw Clarice Gordon appointed to serve as Diversity Task Group Representative, and Bruce Fitzsimmons replace Barry Faulkner as Arlington Redevelopment Board Representative. New Co-Chairs to the Culture and Recreation Task Group are John Budzyna, Director of the Arlington Center for the Arts and Joe Connelly, Director of Arlington's Recreation Department.



# COMMUNITY DEVELOPMENT

## VISION 2020 ANNUAL CENSUS SURVEY RESULTS

### DEMOGRAPHICS

Table 1: Arlington precincts represented:

Precinct #	Count	Percentage of Surveys
1	98	3.1%
2	131	4.1%
3	103	3.2%
4	139	4.3%
5	110	3.4%
6	125	3.9%
7	93	2.9%
8	163	5.1%
9	107	3.3%
10	164	5.1%
11	148	4.6%
12	159	5.0%
13	125	3.9%
14	147	4.6%
15	141	4.4%
16	160	5.0%
17	106	3.3%
18	145	4.5%
19	136	4.2%
20	115	3.6%
21	146	4.6%
Blank	446	13.9%
<b>Total</b>	<b>3207</b>	

Table 2: Household Characteristics:

Household Characteristics:	Count	%
Adults aged 18-64 with no children	1267	39.5%
Adults aged 18-64 with children	855	26.7%
Adults aged 18-64 and Adults >64	228	7.1%
Adults aged 18-64, 65+ and with children	28	0.9%
Adults aged 65 years and older only	534	16.7%
Adults aged 65 years + with children	7	0.2%
Children only	20	0.6%
Blank information in survey	268	8.4%
<b>Total</b>	<b>3207</b>	<b>100.0%</b>

Table 3: Households with or without children?

<b>With Children</b>	
Adults aged 18-64 with children	855
Adults aged 18-64, 65+ and with children	28
Adults aged 65 years + with children	7
<b>TOTAL households with Children (30.5%)</b>	<b>890</b>
<b>Without Children</b>	
Adults aged 18-64 with no children	1267
Adults aged 18-64 and Adults >64 only	228
Adults aged 65 years and older only	534
<b>TOTAL households without Children (69.5%)</b>	<b>2029</b>

Table 4: Do you own or rent?

	Count	Percentage
Own	2312	72.1%
Rent	671	20.9%
Blank	224	7.0%
<b>Total</b>	<b>3207</b>	

Table 5: Which of the following best describes your housing?

	Count	Percentage
Single Family	1742	54.3%
2, 3, or 4 units	952	29.7%
5 or more units	283	8.8%
Blank	230	7.2%
<b>Total</b>	<b>3207</b>	

# COMMUNITY DEVELOPMENT

## SUSTAINABILITY: ZONING / LAND USE / NOISE

1. Please indicate whether you feel the Town should encourage or discourage each of the uses listed below:

1. Land Use	Strongly Discourage		Discourage		Leave as is		Encourage		Strongly Encourage		No Opinion		Blank		Total
a. New Single Family Housing	293	9.1%	287	8.9%	1099	34.3%	666	20.8%	385	12.0%	229	7.1%	248	7.7%	3207
b. New 2-4 Family Housing	393	12.3%	393	12.3%	900	28.1%	718	22.4%	320	10.0%	246	7.7%	237	7.4%	3207
c. New Multifamily Housing (5+ units)	765	23.9%	622	19.4%	740	23.1%	379	11.8%	217	6.8%	243	7.6%	241	7.5%	3207
d. Accessory or In-law Apartments	196	6.1%	243	7.6%	854	26.6%	843	26.3%	337	10.5%	471	14.7%	263	8.2%	3207
e. Business (office, retail, restaurants, etc.)	112	3.5%	105	3.3%	717	22.4%	1076	33.6%	787	24.5%	174	5.4%	236	7.4%	3207
f. Additional Open Space	57	1.8%	37	1.2%	519	16.2%	786	24.5%	1471	45.9%	155	4.8%	182	5.7%	3207
g. Preservation of Historic Structures (including residences)	62	1.9%	56	1.7%	506	15.8%	864	26.9%	1428	44.5%	142	4.4%	149	4.6%	3207

2. What is your opinion regarding the conversion of Arlington's business properties to residential uses?

	Count	Percentage
Oppose Strongly	381	11.9%
Oppose	692	21.6%
<b>Neutral</b>	<b>1236</b>	<b>38.5%</b>
Support	534	16.7%
Support Strongly	107	3.3%
Blank	257	8.0%
<b>Total</b>	<b>3207</b>	

3. Does the trend of building to greater density in Arlington result in excessive noise for the Town?

	Count	Percentage
<b>Yes</b>	<b>1678</b>	<b>52.3%</b>
No	1242	38.7%
Blank	287	8.9%
<b>Total</b>	<b>3207</b>	

4. Do you feel there is a problem with noise in your neighborhood?

	Count	Percentage
Yes	933	29.1%
<b>No</b>	<b>2132</b>	<b>66.5%</b>
Don't Know	62	1.9%
Blank	80	2.5%
<b>Total</b>	<b>3207</b>	

5. If so, from what source(s)?

	Count	Percentage
<b>Traffic</b>	<b>764</b>	<b>81.9%</b>
Construction	227	24.3%
Home & Lawn Maintenance	348	37.3%
Other (Specify)	316	33.9%



# COMMUNITY DEVELOPMENT

## SUSTAINABILITY: RECYCLING / SOLID WASTE

1. Did you know that the Town has a mandatory curbside recycling by-law?

Yes	2273	70.9%
No	883	27.5%
Blank	51	1.6%
Total	3207	

2. Do you currently recycle?

Yes	3067	95.6%
No	100	3.1%
Blank	40	1.2%
Total	3207	

3. Which of the following do you recycle through the Town's program (check all that apply)?

Newspapers	2922	95.3%
Phone books and magazines	2877	93.8%
Glass bottles/plastic bottles/cans	2946	96.1%
Junk mail/scrap paper/shredded paper	2521	82.2%
Packaging/cardboard	2620	85.4%

4. If you do not recycle, why not (check all that apply)? (Percentage is of those that said No to Q2)

No blue recycling bin	64	64.0%
Too much trouble	40	40.0%
Pick-up too infrequent	64	64.0%
Suspicion that materials are not actually recycled	42	42.0%
Building / Landlord does not provide access to recycling at my residence	40	40.0%
Other (specify)	55	55.0%

5. If you recycle glass, plastic bottles and cans, on average about how many containers (blue bins/other) containing these items do you put out on each recycling pick-up day? (Percentage is of those that said Yes to Glass/Plastic Bottles in Q3)

One	1638	55.6%
Two	863	29.3%
Three or more	410	13.9%
Said Yes to Q3-Glass/Plastic bottles, but left this question blank	35	1.2%

6. If you recycle paper (newspaper, phone books, magazines, junk mail, scrap paper, shredded paper, packaging, cardboard) on average about how many containers (blue bins/paper bags/etc) containing these items do you put out on each recycling pick-up day? (Percentage is of those that responded Yes to Newspaper, since that is the largest response category in Q3)

One-Two	1900	65.0%
Three-Four	773	26.5%
Five or more	256	8.8%

7. Would you say that the amount you put out for recycling pickup every other week is MORE or LESS than the amount you put out for trash pickup on recycling days?

More recycling than trash	1122	35.0%
Less recycling than trash	890	27.8%
About the same	938	29.2%
Don't Know	89	2.8%
Blank	168	5.2%
Total	3207	

8. Which of the following do you currently compost (check all that apply)?

Kitchen Waste	489
Yard Waste	715
Don't Compost	2220
Question left blank	173

# COMMUNITY DEVELOPMENT

## SUSTAINABILITY: ENERGY USE / CONSERVATION

1. Do you get any energy from a renewable energy device or from renewable energy credits from Mass Energy or other service

Solar	32
Wind	12
Water	9
Wood or pellet	66
None	2919

2. Did you recently install any additional insulation, weather stripping, etc (check all that apply)?

Yes, this year	644
Yes, in previous years	1073
Planning to do so soon	210
No	1430
Question left blank	115

3. Do you reduce heat at night or when no one is at home?

Yes, using an automatic set-back thermostat or my landlord does it for me	1197	37.3%
Yes, I do it manually	1607	50.1%
No, I keep the heat constant	294	9.2%
No, I am unable to control the heat in my home (landlord or other controls)	55	1.7%
Blank	54	1.7%

4. Do you use compact fluorescent light bulbs in lamps at home? If so how many?

None	1119	34.9%
One	377	11.8%
More than one	1593	49.7%
Blank	118	3.7%
Total	3207	

5. Do you try to save water using any device (such as reduced flow showerheads or toilet-tank dams) or by re-using rainwater, or watering the garden with water used for washing vegetables?

Flow restriction devices	1449
Re-use of clean or rain water	307
No	1496
Question left blank	116

6. Do you re-use "single-use" items (lunch bags, grocery bags, plastic containers, etc.) when feasible?

Frequently	2383	74.3%
Occasionally	707	22.0%
Never	71	2.2%
Blank	46	1.4%
Total	3207	

7. Would you participate in a town-wide initiative to achieve Kyoto-like guidelines for the reduction of heat trapping gas emissions at a community level that would help prevent global warming?

Yes	1302	40.6%
No	283	8.8%
Need more information	1434	44.7%
Yes & Need more information checked	50	1.6%
No & Need more information checked	12	0.4%
Blank	126	3.9%
Total	3207	



## OPEN SPACE COMMITTEE

The Open Space Committee (OSC) was established by Town Meeting in 1996. Members include concerned citizens and representatives of key Town entities. The committee meets monthly to exchange ideas and discuss ways to protect and maintain the Town's open space resources. The committee serves an oversight function but does not have direct management responsibility for Town properties. Its primary purpose is to enhance communication and coordination among those entities that do have management authority. In addition, the OSC seeks to raise broad-based community concerns and to advocate for the protection, stewardship, and appropriate uses of the Town's open spaces.

**Open Space Plan:** The committee's main responsibility is to prepare the Town's official Open Space and Recreation Plan every five years, and to constantly monitor and document its provisions and goals. The current plan, for 2002–2007, was approved in April 2003 by the Massachusetts Executive Office of Environmental Affairs (EOEA) Division of Conservation Services. Copies are available in the Robbins Library, Planning Department, Town Clerk's office, and other Town offices. The entire plan, including numerous maps and photographs, is available on the Town Web site at: [arlingtonma.gov/Public\\_Documents/ArlingtonMA\\_BComm/OpenSpace\\_Folder/OpenSpacePlan](http://arlingtonma.gov/Public_Documents/ArlingtonMA_BComm/OpenSpace_Folder/OpenSpacePlan).

In anticipation of needing to update the plan during 2006 and 2007, the committee submitted an application for Community Development Block Grant funds of \$15,000 to hire consultants to help with preparation of the new plan for 2007–2012. Town Meeting in the Spring of 2006 approved the request, and later in the year OSC prepared a Request for Proposals. Nine proposals were received, and in November the committee selected Ralph Willmer of VHB in Watertown to spearhead the public participation process and to help the committee prepare the final report to the Town and the state. Willmer is an Arlington resident who has extensive experience as a planner, and in particular has worked with the state and many other communities on open space planning.

Another element that will contribute to assessing resident concerns about open space and recreation issues is the Vision 2020 survey that accompanies the annual Town census mailing. The January 2007 survey was developed during the summer and fall of 2006 in conjunction with the Open Space Committee, in order to incorporate questions that will help the committee gather community input for future open space goals and objectives.

## Site Management Plans

The committee completed work on site management plans for 12 major open space and recreation sites, as outlined in the Open Space Plan, they include: Arlington Reservoir, Minuteman Bikeway, Arlington's Great Meadows, Robbins Farm Park, Spy Pond Park and the Route 2 Path next to Spy Pond, Menotomy Rocks Park, Mt. Pleasant Cemetery, Meadowbrook Park, McClennen Park, and the Town Hall Gardens and Old Burying Ground. Committee members prepared these management plans in collaboration with representatives of various Town departments and commissions and volunteer groups that manage or monitor each site. A standardized template permits each site to be documented in a consistent manner. The template includes such information as the site location, size, boundaries, history, ownership, management entities, Friends groups, natural resources, basic maintenance and capital improvement needs, and financial considerations. The plans provide a record of current practices and also serve to facilitate communication among the interested parties. The plans will be incorporated into the 2007–2012 Open Space Plan and will be available for regular updating by the relevant Town departments.

## Other Activities

The OSC participated in Town Day in September 2006, displaying maps of local open spaces, information about the Open Space Plan, flyers about the Conservation Commission's Land Stewards Program, and a sign-up sheet for residents interested in getting more involved. The OSC continued to monitor a wide range of open space concerns that affect the Town and its residents' quality of life. Some of the issues that came before the committee for discussion during the year were a proposal for affordable housing on Town-owned land on Pond Lane, a meeting with representatives of many parks and playgrounds concerning management policies and maintenance issues, ongoing discussion about the pros and cons of a dog park and policies for off-leash times and locations, efforts to enhance the landscape and access to Window on the Mystic, a Conservation Commission property along Upper Mystic Lake, and Arlington's participation in the Heritage Landscapes and Freedom's Way initiative of the state Department of Conservation and Recreation.

## Goals for 2007

During 2007, the Committee will focus most of its work on updating the Open Space Plan and working with the Planning Department on its Smart Growth Technical Assistance grant to develop a long-term planning and development vision for the Town. The Committee will continue to collaborate with

other Town entities and community groups to advocate for the proper maintenance and management of the Town's valuable open space and recreation resources. In particular, the committee will provide input into the planning and implementation of the Symmes redevelopment plan and the conservation restriction (CR) that will provide permanent protection for the open space portions of the site. Other areas of attention continue to be Elizabeth Island and the Mugar land, both significant privately owned natural resources that are priorities for acquisition for conservation purposes.

## ARLINGTON BICYCLE ADVISORY COMMITTEE

### Background

The Arlington Bicycle Advisory Committee (ABAC) was appointed by the Board of Selectmen in 1996 to advise the Town on improving local bicycling conditions for both residents and visitors. The all-volunteer Committee promotes all forms of safe bicycling in town -- from recreational riding on the Minuteman Bikeway to using the bicycle for transportation and errands on town roadways. ABAC's annual events include the ABAC Winter Social in February, the BIKE-Arlington Tour in May, and ABAC's Bicycling Information booth at Arlington Town Day in September. ABAC meets monthly to discuss bicycle-related topics and issues in town. Meetings are posted in advance and open to the public. ABAC's website address is [www.abac.arlington.ma.us](http://www.abac.arlington.ma.us).

### Recent Highlights

In the past year, ABAC has organized a number of annual events and worked on a wide range of projects and initiatives:

- Hosted the well-attended ABAC Winter Social at the Whittemore-Robbins House in February, featuring an informative presentation by cyclist and cartographer Andy Rubel on his local bicycle maps.
- Organized the 9th annual BIKE-Arlington Tour, a casual-paced bicycle tour around town in May, which concluded with a reception at the Old Schwamb Mill in Arlington Heights.
- Hosted a Bicycling Information booth at Arlington Town Day, where ABAC members distributed bicycle-related information and discussed local bicycling issues with the community.
- Hosted instructional bicycling skills classes in Arlington to promote safer, more efficient bicycling in the area.

- Continued to discuss and plan various improvements to Massachusetts Avenue in Arlington that would benefit both pedestrians and bicyclists, related to the proposed street redesign project.
- Advised the town on traffic/safety issues at bikeway intersections in Arlington, specifically Arlington Center, Lake Street, and Mill Street, at the request of the Board of Selectmen. This report is available on ABAC's website.
- Worked with the Department of Public Works to provide basic maintenance on Arlington's 3-mile stretch of the Minuteman Bikeway, including organizing a bikeway cleanup day in early May. For more information on the Minuteman Bikeway, see the website at [www.minutemanbikeway.org](http://www.minutemanbikeway.org).
- Advised the Town on signage guidelines for the Minuteman Bikeway corridor.
- Participated in meetings on the Alewife Brook Greenway path, a local project proposed by the state's Department of Conservation and Recreation (DCR).
- Participated in various events hosted by the Massachusetts Bicycle Coalition (Mass-Bike), including Massachusetts Bike Week and Bike Night.
- Represented Arlington at the annual National Bicycle Summit in Washington, D.C., organized by the League of American Bicyclists in March. Met with U.S. Representative Edward Markey to encourage support for federal Transportation Enhancements funding for local-area bicycling, pedestrian, and transit improvements.

### Future Plans

ABAC is planning to organize a number of community events in 2007, including the ABAC Winter Social, the BIKE-Arlington Tour (May 20), bicycling skills classes hosted in Arlington, and an informational booth at Arlington Town Day in September. ABAC is currently working to install a number of new bicycle-parking racks in Arlington's commercial districts, funded by a grant from the Metropolitan Area Planning Council (MAPC). In addition, ABAC continues to work on many items listed in the previous section of this report.

If you are interested in local bicycling matters, please attend an upcoming ABAC meeting. For more information, visit our website at [www.abac.arlington.ma.us](http://www.abac.arlington.ma.us), contact the Department of Planning and Community Development at 781-316-3090, or e-mail [jackjohnson@alum.bu.edu](mailto:jackjohnson@alum.bu.edu). ABAC usually meets on the first Monday night of the month in Town Hall.



## TRANSPORTATION ADVISORY COMMITTEE

The TAC was established by the Board of Selectmen in the spring of 2001 to advise the Selectmen on transportation matters for the Town.

The goal of the Transportation Advisory Committee (TAC) is to improve the quality of life in Arlington by improving the safety for all modes of transportation while balancing safety with mobility, equity, the environment, and public health. In this effort, the TAC, Arlington Police Department's Traffic Division, the Department of Public Works (DPW), and the Planning Department work closely together. Major activities of the TAC in 2006 included the following:

### Mass Ave Corridor

Our activities on this project since 2002, in concert with the Town officials and Congressman Markey, are paying off. In the fall, the State Metropolitan Planning Organization (MPO) approved funding for design engineering and a request for design proposals by the Town was sent out in November. Four bids were received in December and were under review at year's end. The design will be for Phase 1 of the project, which is for Mass Ave from the Cambridge line to Pond Lane. In the next year, community meetings will be held as the design team considers ways to improve the traffic flow, pedestrian environment and streetscape. Next steps for the Town will include obtaining MPO approval for construction funding for Phase 1 and Mass Highway Department approval of Phase 2 of the project (from Pond Lane to Mill St.).

### Schools

Following a successful collaboration with the Dallin School in 2005, the TAC, Arlington Police Department and DPW worked with the Hardy School to improve the safety of student travel to and from school in 2006. It was decided jointly to follow this effective pilot program with similar activities for the remaining elementary schools, with the school administration to initiate the effort.

### Parking

In response to residents' concerns, two studies were conducted to determine if one-sided parking or time-controlled parking would lead to potential improvements. One study was conducted with the assistance of engineering students from Tufts and examined a large section of east Arlington south of Mass Ave. A second study was conducted of selected streets to the east of Arlington Center. From these studies, formal procedures for public safety officials and abutters to follow were recommended to and voted by the Selectmen.

### Car Sharing

The TAC worked with the Town Planning Department and ZipCar to introduce car sharing to Arlington in 2006. We encourage everyone to consider taking advantage of this.

### Downing Square

This six-way intersection of Park Ave, Lowell St, Park Ave Extension, Bow St and Westminster Ave is a very difficult intersection. Based upon the results of an experiment conducted in 2005 and following surveys, the TAC has asked DPW engineering to assist in developing a detailed design for evaluation. We hope resources will be available to accomplish this detailed design in the spring of 2007.

### Neighborhood Projects

The TAC responded to requests from Arlington residents for transportation improvements ranging from simple situations to major safety issues. Examples include: lane markings at Mass Ave./Highland Ave./Lockeland, stop sign relocation and lane markings at Appleton St. / Paul Revere Rd., and pedestrian improvements at Endicott Rd./Gray St., among many others.

### Outreach

The TAC participated in transportation meetings and events conducted by the Boston Area MPO, MBTA, Arlington Schools and School Committee, Massachusetts Dept. of Conservation and Recreation, and the Summer Street Neighborhood Association. The Mass. Ave Corridor project and ZipCar were featured at the TAC's 2006 Town Day booth. The TAC maintains a website <http://tac.Arlington.ma.us> containing the formal reports submitted to the Board of Selectmen, and other transportation resources for Town residents.

The TAC continues to be very concerned by the limited Police resources for traffic enforcement. The staff for the Traffic Division was drastically reduced for fiscal year 2004 because of budget issues, and has not been replaced three years later. Traffic enforcement is a very important part of maintaining the quality of life in Arlington. We need drivers to approach Arlington with the thought, "I'll be careful because I could be ticketed here." It takes sustained enforcement to attain this position, and the benefits are increased public safety and quality of life. We were on this path before 2004, but very far from it now.

## METROPOLITAN AREA PLANNING COUNCIL

Created in 1963, the Metropolitan Area Planning Council (MAPC) promotes inter-local cooperation and advocates for smart growth by working closely with cities and towns, state and federal agencies, non-profit institutions, and community-based organizations in the 101 cities and towns of Metropolitan Boston. MAPC strives to provide leadership on emerging issues of regional significance by conducting research, building coalitions, and acting as a regional forum for action.

MAPC provides technical assistance and specialized services in land use planning, water resources management, transportation, housing, environmental protection, economic development, public safety, geographic information systems (GIS), collective purchasing, data analysis and research, legislative and regulatory policy, and the facilitation and support of inter-local partnerships. More information about MAPC's services and ongoing activities is available at [www.mapc.org](http://www.mapc.org).

MAPC is governed by 101 municipal government appointees, 21 gubernatorial appointees, and 13 appointees of State and City of Boston agencies. An Executive Committee, comprising 25 elected members, oversees agency operations. The agency employs approximately 40 professional staff under the leadership of an executive director. Funding for MAPC activities is derived from governmental contracts and foundation grants, and a per-capita assessment on member municipalities.

To better serve the people who live and work in Metro Boston, MAPC has divided the region into eight subregions. Each subregion is overseen by a council of local leaders and stakeholders, and a staff coordinator provides organizational and technical staff support.

### Smart Growth Across Municipal Boundaries

MAPC's MetroFuture: Making a Greater Boston Region initiative is planning for Metro Boston's growth and development through 2030. In 2006, the project involved nearly 2000 people. At more than 50 briefings, participants analyzed Scenario 1: Current Trends to 2030, MetroFuture's 'base case' of what the region might look like if current trends continue. We also hosted two working sessions in June 2006, where participants designed alternatives to the base case, and two in December 2006, where participants chose the scenario they liked the best. In 2007, after additional public input and a May 1, 2007 Boston College Citizens Seminar, the project will complete a regional strategy to achieve the preferred scenario.

MAPC assisted cities and towns in a variety of ways throughout 2006. The agency helped over 70 cities and towns to rewrite zoning bylaws, evaluate smart growth uses for key parcels, keep traffic under control and expand transit, deal with crime, and prepare for

natural disasters.

As a member of the Massachusetts Smart Growth Alliance, MAPC worked with six allied organizations to advocate for sustainable development throughout the Commonwealth. MAPC participated in a successful Alliance campaign to recapitalize and reform the state's Brownfields Tax Credit; researched, analyzed, and reacted to significant state land use and transportation policy proposals, including Governor Romney's 20-year transportation plan; and advanced research about the impact of sprawling development in Massachusetts.

In partnership with the 495/MetroWest Corridor Partnership, MAPC produced the Massachusetts Low Impact Development Tool Kit, which presents state-of-the-art practices for managing stormwater and increasing the recharge of water to aquifers. MAPC also produced *Once is Not Enough: A Guide to Water Reuse in Massachusetts*, a manual that describes techniques for non-potable reuse of treated wastewater and provides case studies of several successful water reuse projects in Massachusetts. In partnership with the U.S. Geological Survey, MAPC began work on a hydrologic modeling project that simulates the impacts of future development on the water resources of the Charles River and Assabet River watersheds.

### Getting Around the Region

In March 2006, MAPC sponsored a conference on the impact of transportation emissions on public health. The workshop began a process to build connections, raise awareness, and stimulate action around the issue of air pollution adjacent to major roadways and rail corridors. The content and results of this workshop are available at [www.mapc.org/air\\_quality](http://www.mapc.org/air_quality).

MAPC developed a Regional Bicycle Plan in 2006 to assess current conditions and to guide future improvements to bicycle transportation in the region. The plan reviews goals set in previous plans, and proposes six general goals and strategies for the region, including encouraging more trips by bicycle in each community, working with state and federal agencies to simplify and coordinate funding programs, and increasing regional knowledge about bicycling. The plan can be found at [www.mapc.org/transportation/transportation\\_alternatives.html](http://www.mapc.org/transportation/transportation_alternatives.html).

A consistent complaint of bicyclists is the lack of parking. To address this need, MAPC worked with the MPO and EOT to develop the Regional Bike Parking Program. Under this program, MAPC negotiated discount group purchasing contracts with three leading vendors of bicycle parking equipment, funded through federal transportation funds. More information about MAPC's bicycle and pedestrian planning activities, and the bike parking program, is available at [www.mapc.org/transportation/transportation\\_alternatives.html](http://www.mapc.org/transportation/transportation_alternatives.html).



## Collaboration to Address Shared Municipal Challenges

MAPC, through its Metro Mayors Coalition, played a leading role in developing legislation to create a state-wide anti-gang initiative known as the Senator Charles E. Shannon Jr. Community Safety Initiative, which supports regional and multi-disciplinary gang and youth violence prevention and law enforcement efforts. MAPC coordinated Shannon grants totaling \$1.2 million for 10 Metro Boston communities and 7 Essex County communities. These communities used the funds to enhance public safety through targeted workforce development, after-school mentoring, re-entry initiatives, gang-prevention education, and collaborative community policing.

MAPC facilitated the work of the Municipal Health Insurance Working Group, which drafted and proposed landmark legislation to let cities and towns purchase their health insurance through the Group Insurance Commission.

## Collaboration for Safety

MAPC carries out fiduciary, planning, and project management duties for the Northeast Homeland Security Regional Advisory Council (NERAC), a network of 85 cities and towns north and west of Boston. In 2006, NERAC distributed more than \$1.5 million in emergency equipment and supplies to member communities, and trained hundreds of first responders in various roles in the United States Department of Homeland Security incident command system.

In 2006, MAPC advanced Pre-Disaster Mitigation (PDM) plans for cities and towns throughout the region. These plans are designed to help communities reduce their vulnerability to damages due to natural hazards. The plans include an inventory of critical facilities and infrastructure in each community, a vulnerability analysis, and a mitigation strategy with specific recommended actions and projects that will protect the communities from future damages.

## Collaboration for Savings

MAPC's Consortiums Project administered 37 procurement contracts for 42 municipal clients in 2006, saving cities and towns up to 20% on the purchases. As the administrator of the more than 300-member Greater Boston Police Council (GBPC), MAPC concluded 7 procurement contracts for public safety, public works and general use vehicles. In all, 142 municipalities purchased 180 vehicles. MAPC staff also collaborated on procurements that advanced MAPC's environmental and transportation objectives, helping communities to buy bicycle racks, hybrid vehicles, and water leak detection services at a favorable cost.

## Charting a Course to Regionwide Prosperity

MAPC developed its annual Comprehensive Economic Development Strategy (CEDS), an assessment of current regional economic trends and conditions. The report includes background about trends and conditions in the regional economy, including a discussion about the relationship between the economy and factors such as geography, population, labor force, resources, and the environment. MAPC's 2006 CEDS report can be downloaded at [www.mapc.org/economic\\_development/comprehensive\\_economic.html](http://www.mapc.org/economic_development/comprehensive_economic.html).

## Tools to Improve Planning and Decision-Making

MAPC's Metro Data Center partnered with The Boston Foundation to develop the MetroBoston DataCommon, a new online data and mapping tool for residents and leaders in the region. The resource, which helps individuals to create customized maps and charts, is available at [www.MetroBostonDataCommon.org](http://www.MetroBostonDataCommon.org). The Data Center partnered with MAPC's Legislative Committee to advocate for the establishment of a statewide population estimates program at the University of Massachusetts Donahue Institute. The program, funded at \$100,000 in the FY2007 budget, lays the foundation for the Commonwealth to analyze Census estimates in a more robust way.

MAPC's Geographic Information Systems (GIS) Lab provides professional services and products and technical assistance in support of local and regional planning projects. In 2006, MAPC's GIS team completed extensive projects for the Northeast Homeland Security Regional Advisory Council (NERAC) region, and maps associated with the Pre-Disaster Mitigation Program, both of which are described above. The GIS Lab also made major contributions to the MetroBoston DataCommon and the MetroFuture planning project. The Lab also began mapping areas suitable for economic development throughout the region, in accordance with smart growth principles.

In 2006, MAPC transitioned from a paper to an electronic newsletter, the Regional Record, which is distributed quarterly and provides updates on the latest regional projects and thinking, and provides opportunities for residents and communities to get involved in various events. People interested in receiving the e-newsletter can send their email addresses to [contactinfo@mapc.org](mailto:contactinfo@mapc.org).

## On Beacon Hill: 2005 – 2006 Legislative Session

- **Brownfields Redevelopment:** The Legislature recapitalized the Brownfields Redevelopment Fund with \$30 million and extended and enhanced the Brownfields Tax Credit so that non-profit development projects can raise equity by selling the credit to taxable entities.

- **Expedited Permitting:** The Legislature passed a law to expedite permitting of commercial/industrial developments in "priority development sites" designated by cities and towns. In part as a result of MAPC's advocacy, the new law includes funding for technical assistance to municipalities, development of a statewide expedited permitting model, and criteria to steer priority development sites toward smart growth locations.
- **GIS Data Layer:** MAPC successfully advocated for \$400,000 in the FY2007 budget to update and improve the quality of Mass GIS data linking aerial photographs to land uses on the ground.
- **Statewide Population Estimates Program:** MAPC led the advocacy effort to establish a statewide population estimates program at the University of Massachusetts Donahue Institute. The program was funded at \$100,000 in the FY2007 budget.
- **Shannon Community Safety Initiative:** The Legislature created a new \$11 million grant program to encourage the creation of regional, multi-disciplinary initiatives to combat gang violence, youth violence, and substance abuse.
- **Sewer Rate Relief:** The Legislature included \$25 million in the FY2007 budget for water and sewer rate relief, which will help lower costs for residential consumers and businesses served by sewer districts, including the MWRA.
- **Surplus Land:** Both the House and Senate passed legislation to reform the state's surplus land disposition policy. Both bills included an assignable municipal right of first refusal to purchase the parcel at a discount; a professional smart growth review for larger parcels; a Surplus Land Coordinating Council to oversee disposition; and a municipal share of 10%-25% of proceeds in instances where the municipal right of first refusal is not exercised. Unfortunately, the Conference Committee did not advance the bill to final passage, but significant progress was made setting the foundation for the 2007-08 legislative session.

Two major development issues were also highlighted this year; mixed-use zoning and Chapter 40R. MAPC presented an overview of the mixed-use zoning toolkit that is available on the website. Based on member interest, the November meeting was a panel discussion of Chapter 40R that brought together consultants and communities to share their experiences with 40R.

The two key environmental issues that were addressed were peak season water demand management and the natural hazard mitigation planning grant. Seven

NSPC communities chose to participate in the regional grant to develop natural hazard mitigation plans. This planning effort got underway in July.

**Inner Core Committee (Arlington, Belmont, Boston, Braintree, Brookline, Cambridge, Chelsea, Everett, Holbrook, Lynn, Malden, Medford, Melrose, Milton, Nahant, Newton, Quincy, Randolph, Revere, Saugus, Somerville, Waltham, Watertown, Winthrop)**

The Inner Core Committee (ICC) held 8 regular meetings in 2006. At the meeting, communities share what is happening in their community and stay up-to-date, plus provide input on MAPC initiatives including MetroFuture and legislative issues.

#### **Guest speakers in 2006 included:**

- Wendy Landman of WalkBoston discussed coping with school traffic and encouraging walking.
- Ken Buckland, Principal at the Cecil Group and Ted Tye, Managing Partner at National Development discussed tools and techniques to build public support for transit oriented development projects.
- Stephen Greeley, President DCA, Inc., discussed how to use the arts to stimulate local economic development.

The ICC elected Lisa Lepore (Somerville) as chair and Gregory Watson (Watertown) as vice chair. The ICC thanks outgoing chair and vice chair Jeff Levine (Brookline) and Ezra Glenn (formerly of Somerville).

Actions taken by the Committee in 2006 include approving a FY07 work plan, commenting on the proposed Central Artery Commitment Regulatory Changes, and determining Inner Core priorities for the UPWP and TIP. The ICC also continued to participate on the MPO's RTAC.



## TOWN MODERATOR

### Town Meeting

Arlington's legislature, the Town Meeting, met for seven sessions during 2006. The Annual Meeting (ATM) began on April 24 and concluded on May 15. Attendance ranged from 79% to 88%. There were no Special Town Meetings during the year. Here are some of the significant actions taken at the ATM (numbers in parentheses are article numbers).

### Budgets and Appropriations

The omnibus budget (41) appropriated some \$81.5 million for Town activities, while another \$8 million was approved for the capital budget (42). An attempt by the 200th Anniversary Committee to receive \$6,200 - the exact amount that had been appropriated for the 100th anniversary - was rejected in favor of the Finance Committee's \$1,000 recommendation (58). Town Meeting also rejected a suggestion that more money be spent for the Patriots' Day parade (45).

### Bylaw Amendments

There were many proposals covering a variety of subjects, but only the following were approved: to require the Assessors to report annual to the Town Meeting (15), to revise employee sick-leave computations (16), and to require the Park and Recreation Commission to hold hearings regarding any proposed dog parks (17).

### Home Rule Petitions

Under Massachusetts law, the Town must obtain permission from the legislature to do many things that municipalities in other states can do by right. In 2006, there was an unusually high number of articles requesting such "home rule petitions" but many were rejected. Included among those approved were: to establish a special fund for maintenance of water bodies (24), and to authorize temporary loans (27). The Meeting, after discussion of various proposals, accepted permissive legislation to increase the exemption and reduce the interest rate for elderly real estate tax deferrals (28).

### Land Use

A proposal to add 'cluster zoning' was abandoned by the Redevelopment Board and defeated (5). The Zoning Bylaw was, however, amended, after considerable discussion, to allowing parking in the Open Space Districts (6). An attempt by residents of Venner Road to gain total dominion over land in front of their house taken by the Town many years ago for street purposes - and thus left as open space - was defeated (20). By unanimous vote, the Pleasant Street Historic District was enlarged to include the properties on Oak Knoll, a short dead-end street off Pleasant Street (34).

In an attempt to see if the Town meets the 1.5% area requirement for exemption from the imposition of Chapter 40B projects, a committee was established to review area computations (55).

### Other Committees

In addition to the committee mentioned above, committees were established to study health care insurance benefits for part-time elected officials (22), to consider options for additional burial space (30), create a state-aid task force (31), and to study the rebuilding of the Highland Fire Station (32).

### Resolutions

Resolutions, at the suggestion of the Moderator, are placed at the end of the warrant, but sometimes a resolution is adopted under an article requesting other action, such as a bylaw amendment. Such was the case under 10, where it was voted that the Town support Universal Design in new construction and renovation. Other resolutions were to require the School Facilities Working Group to report on the progress of the Stratton and Thompson schools (65), and favoring designation of part of Massachusetts Ave, the Battle Road, as a scenic byway (66). The Meeting rejected a resolution regarding parental discipline of children (67).

The traditions of Town Meeting include the singing of the National Anthem and an invocation at the start of each session. As usual, on the opening night, the Menotomy Minutemen marched in with the national and Town flags and their fifes and drums provided the music for the opening night. The Arlington High School Madrigal Singers and the Ottoson Select Chorus, both under the direction of Cheryl Hemenway, performed on two evenings. On the other four evenings, Town Meeting Members Jane Howard or Charles Gallagher accompanied on the piano.

Invocations were given by Rabbi Carey Brown of Temple Isaiah, Major Steven Carroll of the Salvation Army, Rev. Ross Goodman, pastor of St. Paul Evangelical Lutheran Church, Rev. Dr. Richard S. Phelps of United Church of Christ, Rev. Dr. Ronald E. Ramsey, rector of St. John's Episcopal Church, Rev. Carlton E. Smith, assistant minister of First Parish Unitarian-Universalist Church, and Rev. Dave Swaim, senior pastor of High Rock Church. Three other local clergymen who had offered to do invocations, were excused due to the relative shortness of the Meeting.

During the Announcements and Resolutions portion of the agenda near the beginning of the fifth session, the Moderator announced that, having completed six three-year terms, he would not seek re-election when that sixth term ended in April 2007. After a moment of apparently stunned silence, the Town Meeting Members and others present broke into a spontaneous standing ovation, which lasted for several minutes.

At the conclusion of the seventh and final session, the Moderator thanked all those who had helped him during his time in office, and received another ovation.





# LEGISLATIVE

## TOWN MEETING MEMBERS

as of December 31, 2006

### PRECINCT 1

Barry-Smith, Chris	37 Silk Street	2009
Fitzgerald, George F.	186 Gardner Street, #1-4	2009
Kelly, Stephen M., Jr.	21 Purcell Road	2009
Lyle, Darren W.	68 Fremont Street	2009
Kneeland, John G., Jr.	100 Deatur Street	2008
McGaffigan, Elizabeth	32 Silk Street	2008
McGaffigan, Paul J.	32 Silk Street	2008
Mills, Kevin M.	28 Mystie Valley Pkwy.	2008
Boltz, Barbara Ann	27 N. Union Street, #8	2007
Cleinman, Stuart P.	113 Sunnyside Avenue	2007
King, Marian E.	78 Gardner Street	2007
Steinhilber, Eric R.	54 Deatur Street, #2	2007

### PRECINCT 2

Cella, Steven R.	34 Spy Pond Parkway	2009
Houser, Paul C.	40 Eliot Road	2009
Logan, William	5 Mary Street	2009
Tirone, Charles L., Jr.	49 Princeton Road	2009
Carabello, Joseph P., Jr.	156 Lake Street	2008
Fiore, Elsie C.	58 Mott Street	2008
Fiore, Peter J.	58 Mott Street	2008
Hayner, William	19 Putnam Road	2008
Carey, William A., Jr.	155 Lake Street	2007
Cella, Augustine R.	99 Spy Pond Parkway	2007
DeCourcey, Stephen W.	7 Cheswick Road	2007
Meister, Pamela J.	19 Village Lane	2007

### PRECINCT 3

Auster, Adam	10 Cottage Avenue	2009
Dratch, Robin M.	70 Teel Street	2009
Robillard, James F.	58 Broadway	2009
Sanchez, Dino A.	52 Cleveland Street	2009
Brush, Henry T.	23 Amsden Street	2008
Griffin, Jean M.	42 Oxford Street	2008
Simas, Charles J.	42 Oxford Street	2008
Tosti, Allan	38 Teel Street	2008
Connor, Jane Abbott	45 Teel Street	2007
Flaherty, Gregory	52 Windsor Street	2007
Hayward, William F.	68 Cleveland Street, #2	2007
*Wagner, Carl A.	77 Henderson Street	2007

### PRECINCT

Tobin, Daniel J.	70 Harlow Street, #2	2009
Villandry, Ashley R.	63 Tufts Street	2009
Villandry, Peter V.	63 Tufts Street	2009
White, Robert Manning	95 Everett Street	2009
Hughes, Kenneth W.	20 Webster Street	2008
Kennedy, William J.	18 Webster Street	2008
McKinney, Laurenee O.	30 Foster Street	2008
Smith, Walter R.	19 Tufts Street	2008
Connors, Joseph M.	78 Bates Road	2007
Lehrie, Joan Axelrod	17 Everett Street, #2	2007
Loreti, istopher P.	56 Adams Street	2007
Sharpe, Theodore W.	51 Palmer Street	2007

### PRECINCT 8

Candelas, Gustavo	108 Irving Street	2009
FitzMaurice, John A.	17 Lakeview	2009
Lobel, Joshua	73 Jason Street, #2	2009
Worden, Patricia B.	27 Jason Street	2009
Band, Carol L.	57 Bartlett Avenue	2008
Berkowitz, William R.	12 Pelham Terrace	2008
Leone, John D.	51 Irving Street	2008
Rowe, Clarissa	54 Brantwood Road	2008
Foskett, Charles T.	101 Brantwood Road	2007
Friedman, Cindy F.	130 Jason Street	2007
Rehrig, Brian H.	28 Academy Street	2007
Worden, John L. III	27 Jason Street	2007

### PRECINCT 9

Herlihy, Robert E.	51 Maynard Street	2009
Garballey, Sean	45 Maynard Street	2009
Ortwein, Nanci L.	135 Medford Street, #2	2009
Schliehman, Paul	47 Mystie Street, #8C	2009
Garballey, James J.	45 Maynard Street	2008
Hallee, Pauline Y.	47 Maynard Street	2008
Lieberson, Patricia E.	5 Mystie Lake Drive	2008
Ruderman, A. Michael	9 Alton Street	2008
Garballey, Bridgett	39 Maynard Street	2007
Hallee, Jerome P.	47 Maynard Street	2007
Judd, Lyman G. Jr.	4 Winslow Street, #710	2007
West, Paul A.	4 Winslow Street, #1303	2007

### PRECINCT 4

Carlisle, Anne J.	116 Mass Ave. #B	2009
Costa, John J.	82 Milton Street	2009
Kuhn, Robert M.	110 Thorndike Street	2009
Marshall, Joseph M.	74 Varnum Street	2009
Costa, Patricia A.	82 Milton Street	2008
Ferrara, Ryan J.	94 Varnum Street	2008
Laite, George	25 Lafayette Street	2008
Piandes, Kerry T.	26 Chandler Street	2008
Logue, Rona S.	43 Magnolia Street, #1	2007
Marshall, Joseph M.	72 Varnum Street	2007
Piandes, George N.	24 Chandler Street	2007
Scoppettuolo, Robert P.	27 Magnolia Street	2007

# LEGISLATIVE

## PRECINCT 5

Curran, Cynthia Sheridan	71 Franklin Street, #2	2009
Dodge, Mary M.	119 Palmer Street	2009
Walton, Douglas D.	31 Bowdoin Street	2009
Egan, Patricia A.	132 Webster Street	2008
Leibs-Heckly, Martha	106 Palmer Street	2008
Malin, Martin B.	96 Webster Street	2008
Shea, Thomas R.	149 Franklin Street	2008
Brau, Susan A.	97 Warren Street	2007
DuBois, Abigail	83 Park Street	2007
Lovelace, Susan G.	20 Amherst Street	2007
Smith, Scott B.	39 Amherst Street	2007

## PRECINCT 6

Bernacchi, Anthony L.	276 Mass. Avenue, #314	2009
Cook, Grant D.	39 Orvis Road	2009
Gearin, John J.	382 Mass Ave., #703	2009
Parker, Glenn L.	56 Randolph Street	2009
Addorisio, Paul	51 Pond Lane	2008
Gearin, Joan A.M.	382 Mass Ave., #703	2008
Hollman, Aram G.	12 Whittemore Street	2008
Rosselli, Emelio J.	14 Lake Street	2008
Fischer, Andrew S.	25 Lombard Road	2007
Kazarian, Charles P.	60 Randolph Street, #1	2007
Logan, Michael	21 Avon Place	2007
Reale, Lisa M.	244 Massachusetts Ave., #2	2007

## PRECINCT 10

Agri, Donnarose Russian	106 Spring Street	2009
Costa, Barbara M.	26 Woodland Street	2009
Gagnon, David J.	245 Highland Avenue	2009
Ledwig, Dave	178 Newport Street	2009
Curren, David B.	61 Hillsdale Road	2008
Howard, Jane L.	12 Woodland Street	2008
Howard Peter B.	12 Woodland Street	2008
Shea, William E.	9 Lincoln Street	2008
Grealish-Kelly, Kelley	93 Spring Street	2007
McHugh, Stephen M.	206 Spring Street	2007
Quinn, Michael J.	15 Shawnee Road	2007

## PRECINCT 11

Dunn, Daniel J.	63 Stowcroft Road	2009
Jenkins, Robert A.	6 Fairview Avenue	2009
McNeil, Taylor	2 Rockmont Road	2009
O'Riordan, Steven H.	21 Oak Hill Drive	2009
Caccavaro, Thomas Jr.	28 Ridge Street	2008
Greeley, Kevin F.	363 Mystic Street	2008
Greeley, Robert E.	38 Edgehill Road	2008
Radochia, Joyce H.	45 Columbia Road	2008
Bilafer, Mary Ellen	59 Cutter Hill Road	2007
Crowley, Diane M.	6 Edgehill Road	2007
Maytum, Claire E.	25 Ridge Street	2007
Sheehan, Daniel J.	23 Victoria Road	2007

## PRECINCT 12

Dohan, Marc	43 Chester Street	2009
Jefferson, Robert J.	27 Park Circle	2009
Megson, Mary	24 Coolidge Road	2009
Thielman, Jeffrey D.	37 Coolidge Road	2009
Bielefeld, Lisa A.	132 Mt. Vernon Street	2008
Cayer, Michael J.	191 Newport Street	2008
Dumyahn, Tom	8 Fountain Road	2008
Rockmore, Marlene	18 Perkins Street	2008
Chaput, Roland E.	74 Grand View Road	2007
Dunn, Julie B.	212 Gray Street	2007
Jamieson, Gordon A., Jr.	163 Scituate Street	2007
Thrope, Martin	348 Gray Street	2007

## PRECINCT 13

Byrne, Michael F.	28 Upland Road	2009
Good, David F.	37 Tomahawk Road	2009
Sweeney, John H.	10 Arrowhead Lane	2009
Talanian, Lori	45 Oldham Road	2009
Bayer, Paul J.	15 Oldham Road	2008
Gilligan, Stephen J.	77 Falmouth Road	2008
Krcpelka, Marie A.	12 Mohawk Road	2008
Anderson, Kristin L.	12 Upland Road West	2007
Deyst, John J., Jr.	26 Upland Road West	2007
Deyst, Mary A.	26 Upland Road West	2007
Doherty, James F.	11 Moccasin Path	2007
Sweeney, Nancy B.	10 Arrowhead Lane	2007

## PRECINCT 14

Bahamon, Guillermo	22 Oakland Avenue	2009
Jones, Alan H.	1 Lehigh Street	2009
Pachter, Adam E.	67 Quincy Street	2009
Tully, Joseph C.	329 Gray Street	2009
DeMille, Evelyn Smith	31 Coleman Road	2008
Hillis, Robert G.	17 Mount Vernon Street	2008
Hooper, Gwenyth R.A.	1 School Street, #102	2008
Mahon, Diane M.	23 Howard Street, #2	2008
Canaday, John T.	48 Menotomy Road	2007
McCarthy, Kevin L.	251 Gray Street	2007
Stetson, Jan K.	62 Walnut Street	2007

## PRECINCT 15

Curro, Joseph A., Jr.	21 Millett Street	2009
McKenney, James H.	59 Epping Street	2009
Starr, Edward	7 Twin Circle Drive	2009
Telnar, Kaj	16 Brattle Place	2009
Chamallas, Charles N.	41 Candia Street	2008
Fanning, Richard C.	57 Yerca Road	2008
Lavalle, Brian E.	42 Oak Hill Drive	2008
Mara, Nancy A.	63 Epping Street	2008
Ciano, Frank J.	65 Woodside Lane	2007
Kirby, Colleen M.	16 Pamela Drive	2007
LaCourt, Annie	48 Chatham Street	2007
Spangler, Ronald L.	30 Pine Street	2007



# LEGISLATIVE

## PRECINCT 19

Carreiro, Richard L.	211 Forest Street	2009
Deshler, istine P.	65 Huntington Road	2009
French, Bryan A.	55 Overlook Road	2009
Hickman, John W.	63 Dothan Street	2009
Butler, Marc Aaron	19 Overlook Road	2008
Farrell, Daniel J.	38 Ronald Road	2008
McElhoe, Glenn B.	1 Carl Road	2008
Murray, John R.	34 Thesda Street	2008
Doherty, Leo F. Jr.	8 Gay Street	2007
O'Connor, James M.	63 Overlook Road	2007
Sweeney, Brian Patrick	35 Edmund Road	2007
Trembly, Edward D.	76 Wright Street	2007

## PRECINCT 20

Bloom, Raymond M.	90 Sylvia Street	2009
Gibbons, Laurie A.	45 Wilbur Avenue	2009
Gormley, Maureen E.	1250 Massachusetts Ave.	2009
Streitfeld, Mark	22 Peck Avenue	2009
Fuller, Peter T.	7 Kilsythe Road	2008
Gibbons, Christopher A.	45 Wilbur Avenue	2008
Tosi, Robert L., Sr.	14 Inverness Road	2008
Tosi, Robert L., Jr.	14 Inverness Road	2008
Carman, Dean E.	29 Kilsythe Road	2007
Daly, Joseph S.	37 Drake Road, Apt. 202	2007
Mann, Nora J.	45 Wollaston Avenue	2007
Putnam, Thomas J.	27 Tanager Street	2007

## PRECINCT 21

Levy, David J.	7 Westmoreland Avenue	2009
McCabe, Harry P.	92 Madison Avenue	2009
Scott, Martha I.	90 Alpine Street	2009
Stefansson, Nancy J.	14 Oakledge Street, #1	2009
Elwell, Ralph E.	21 Montague Street	2008
May, John W.	11 Colonial Village Dr., #1	2008
McGough, James P.	11 West Court Terrace	2008
Phillips, Walter C.	2 Crescent Hill Avenue	2008
Abbott, Freeland K.	104 Madison Avenue	2007
Malone, Michael P.	36 Evergreen Lane	2007
Mayer, Leslie A.	131 Crescent Hill Avenue	2007
*Doctrow, Susan R.	99 Westminster Avenue	2007

## PRECINCT 16

Lewiton, Marvin	18 West Street	2009
McGann, Kevin D.	206 Wachusett Avenue	2009
Phelps, Richard S.	77 Oakland Avenue	2009
Reedy, Allen W.	153 Renfrew Street	2009
Garrity, Robert K.	275 Park Avenue	2008
Kenney, William J., Jr.	28 Wilbur Avenue	2008
Oringer, Leslie A.	65 Hillside Avenue	2008
Thornton, Barbara	223 Park Avenue	2008
Dingee, Grace M.	71 Claremont Avenue	2007
Koch, Kevin P.	100 Florence Avenue	2007
Phelps, Judith Ann	77 Oakland Avenue	2007
Sandrelli, Donald A.	75 Florence Avenue	2007

## PRECINCT 17

Bernacchi, Vera J.	1205 Mass Avenue, #1	2009
Leonard, John R.	26 Grove Street, #10	2009
Sprague, Mary M.	29 Dudley Street	2009
Vigeant, Michael C.	44 Bow Street	2009
Banks, Joan L.	65 Brattle Street	2008
Burke, William K.	2 Old Colony Lane, #3	2008
Meadow, Dinah	4 Old Colony Lane, #6	2008
Banks, Thomas R.	65 Brattle Street	2007
LeRoyer, Ann M.	12 Peirce Street	2007
Olszewski, Angela M.	1 Watermill Place, #428	2007
Buck, M. Sandy	28 Forest Street	2007

## PRECINCT 18

Heidell, Pamela A.	405 Appleton Street	2009
Panza, David P.	77 Avola Street	2009
Ronan, Mary I	1 Brewster Road	2009
Valeri, Carl A.	50 Udine Street	2009
Belskis, John V.	196 Wollaston Avenue	2008
Cerone, Michael C.	272 Sylvia Street	2008
Gallagher, Charles D.	16 Shelley Road	2008
Santore, Joseph J., Jr.	8 Browning Road	2008
Ford, William J.	6 Mayflower Road	2007
Hadley, David E.	202 Sylvia Street	2007
Parsons, Carolyn M.	23 Brewster Road	2007
White, Brian Terence	21 Piedmont Street	2007

# LEGISLATIVE

## ANNUAL TOWN MEETING APRIL 24, 2006

Session	Date	Town Meeting Member Total	Town Meeting Members Present	Percent
1	April 24, 2006	245	215	88%
2	April 26, 2006	246	213	87%
3	May 1, 2006	246	205	83%
4	May 3, 2006	249	204	82%
5	May 8, 2006	249	200	80%
6	May 10, 2006	249	196	79%
*7	May 15, 2006	249	204	82%
<b>AVERAGE</b>				<b>83%</b>

\*Dissolved

ARTICLE	ACTION	DATE
2 REPORTS OF COMMITTEES	VOTED: RECEIVED	04/24/06
3 APPOINTMENT OF MEASURERS OF WOOD AND BARK	VOTED: UNANIMOUSLY	04/24/06
4 ELECTION OF ASSISTANT MODERATOR	VOTED: UNANIMOUSLY	04/24/06
5 ZONING BYLAW AMENDMENT/ CLUSTER RESIDENTIAL DEVELOPMENT	VOTED: UNANIMOUSLY NO ACTION	04/24/06
6 ZONING BYLAW AMENDMENT/ OPEN SPACE DISTRICT	VOTED: STANDING VOTE AFFIRMATIVE – 148 NEGATIVE – 5	05/15/06
7 BYLAW AMENDMENT/ CONTROL OF STORMWATER QUALITY QUANTITY	VOTED: NO ACTION	05/10/06
8 BYLAW AMENDMENT/ CURB SNOW REMOVAL	VOTED: NO ACTION	04/24/06
9 BYLAW AMENDMENT/ SNOW REMOVAL ON THE DONALD MARQUIS MINUTEMAN TRAIL	VOTED: NO ACTION	04/24/06
10 BYLAW AMENDMENT/ UNIFORM CONSTRUCTION ACCESS	VOTED: UNANIMOUSLY	04/24/06
11 BYLAW AMENDMENT/ SMOOTHER SIDEWALKS	VOTED: UNANIMOUSLY	04/24/06
12 BYLAW AMENDMENT/ HEALTHCARE RESERVE FUND	VOTED: NO ACTION	04/24/06
13 BYLAW AMENDMENT/ RECYCLING	VOTED: UNANIMOUSLY NO ACTION	04/24/06
14 BYLAW AMENDMENT/ NOTICE OF HEARING AND MEETINGS	VOTED: NO ACTION	04/24/06
15 BYLAW AMENDMENT/ BOARD OF ASSESSOR'S REPORT	VOTED: UNANIMOUSLY	05/10/06
16 BYLAW AMENDMENT/ PERSONNEL BYLAW	VOTED: QUORUM PRESENT	04/24/06
17 BYLAW AMENDMENT/ SECTION 8 ANIMAL CONTROL	VOTED: UNANIMOUSLY	04/26/06
18 AMENDMENT OF VOTE/ ARTICLE 4 OF MAY 2005 SPECIAL TOWN MEETING	VOTED: NO ACTION	04/24/06
19 MUTUAL AID/ PUBLIC HEALTH	VOTED: UNANIMOUSLY	04/24/06
20 EASEMENTS/ 55 VENNER ROAD	VOTED: NO ACTION	05/15/06
21 HOME-RULE LEGISLATION/ RETIREMENT ALLOWANCE FOR	VOTED: NO ACTION	05/01/06



# LEGISLATIVE

## ANNUAL TOWN MEETING (Continued) APRIL 25, 2005

ARTICLE	ACTION	DATE
22	HOME-RULE LEGISLATION/ PART-TIME ELECTED OFFICIALS HEALTHCARE BENEFITS	PART-TIME OFFICIALS VOTED: QUORUM PRESENT 05/01/06
23	HOME-RULE LEGISLATION/ DAVID PANNESI	VOTED: DEFEATED STANDING VOTE AFFIRMATIVE – 57 NEGATIVE – 110 04/26/06
24	HOME-RULE LEGISLATION/ MAINTENANCE TOWN WATER BODIES	VOTED: STANDING VOTE AFFIRMATIVE – 122 NEGATIVE – 14 05/01/06
25	HOME-RULE LEGISLATION/ EXEMPTION AND DEFERRAL LEGISLATION	VOTED: UNANIMOUSLY - NO ACTION 04/26/06
26	HOME-RULE LEGISLATION/ AMENDMENT TOWN MANAGER ACT	VOTED: UNANIMOUSLY - NO ACTION 04/26/06
27	HOME-RULE LEGISLATION/ TEMPORARY LOANS	VOTED: STANDING VOTE AFFIRMATIVE – 122 NEGATIVE – 14 04/26/06
28	HOME-RULE LEGISLATION/ TAX EXEMPTIONS	VOTED: <u>PART 1</u> – QUORUM PRESENT <u>PART 2</u> – UNANIMOUSLY 05/15/06
29	HOME-RULE LEGISLATION/ SENIOR CITIZEN PROPERTY TAX DEFFERRAL	VOTED: UNANIMOUSLY - NO ACTION 04/26/06
30	ESTABLISH COMMITTEE/ EXPLORE OPTIONS FOR ADDITIONAL BURIAL SPACE	VOTED: UNANIMOUSLY 04/26/06
31	ESTABLISH A STATE AID TASK FORCE COMMITTEE	VOTED: QUORUM PRESENT 04/26/06
32	COMPREHENSIVE FIRE STATION BUILDING PLAN	VOTED: QUORUM PRESENT 04/26/06
33	SERVICE TO NON-PROFITS	VOTED: UNANIMOUSLY - NO ACTION 04/26/06
34	ENLARGE PLEASANT STREET HISTORIC DISTRICT	VOTED: UNANIMOUSLY (QUORUM PRESENT MORE THAN 85 T.M.M. PRESENT AND VOTING) 04/26/06
35	REVOLVING FUNDS	VOTED: QUORUM PRESENT 04/26/06
36	ENDORSEMENT OF CDBG APPLICATION	VOTED: UNANIMOUSLY 05/10/06
37	AUTHORITY TO FILE FOR GRANTS	VOTED: UNANIMOUSLY 05/01/06
38	COLLECTIVE BARGAINING	VOTED: <u>PART 1</u> – UNANIMOUSLY <u>PART 2</u> – NO ACTION <u>PART 3</u> – UNANIMOUSLY <u>PART 4</u> – NO ACTION <u>PART 5</u> – NO ACTION <u>PART 6</u> – NO ACTION <u>PART 7</u> – NO ACTION <u>PART 8</u> – NO ACTION 05/15/06
39	FUNDING FUTURE COLLECTIVE BARGAINING	VOTED: UNANIMOUSLY 05/15/06
40	POSITIONS RECLASSIFICATION	VOTED: UNANIMOUSLY 05/01/06
41	APPROPRIATION/ TOWN BUDGETS	VOTED: QUORUM PRESENT SEE TEXT 05/03/06

# LEGISLATIVE

## ANNUAL TOWN MEETING *(Continued)* APRIL 25, 2005

ARTICLE	ACTION	DATE
42 CAPITAL BUDGET	VOTED: <u>PART 1</u> – UNANIMOUSLY (QUORUM PRESENT MORE THAN 85 T.M.M. PRESENT AND VOTING) <u>PART 2</u> – QUORUM PRESENT <u>PART 3</u> – UNANIMOUSLY MORE THAN 85 T.M.M. PRESENT AND VOTING) <u>PART 4</u> – UNANIMOUSLY <u>PART 5</u> – UNANIMOUSLY	05/10/06
43 RESCIND AUTHORITY TO BORROW	VOTED: UNANIMOUSLY - NO ACTION	05/01/06
44 APPROPRIATION/ MINUTEMAN REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL	VOTED: QUORUM PRESENT	05/03/06
45 APPROPRIATION/ TOWN CELEBRATIONS, ETC.	VOTED: UNANIMOUSLY	05/03/06
46 APPROPRIATION/ COMMITTEES AND COMMISSIONS	VOTED: UNANIMOUSLY	05/01/06
47 APPROPRIATION/ MISCELLANEOUS	VOTED: QUORUM PRESENT	05/01/06
48 APPROPRIATION/ FINANCING OF CONSTRUCTION OR RECONSTRUCTION OF SEWERS AND SEWERAGE FACILITIES	VOTED: UNANIMOUSLY (QUORUM PRESENT MORE THAN 85 T.M.M. PRESENT AND VOTING)	05/01/06
49 APPROPRIATION/ FINANCING OF CONSTRUCTION OR RECONSTRUCTION OF WATER MAINS AND WATER FACILITIES	VOTED: UNANIMOUSLY (QUORUM PRESENT MORE THAN 85 T.M.M. PRESENT AND VOTING)	05/01/06
50 APPROPRIATION/ PENSION ADJUSTMENT FOR FORMER TWENTY-FIVE YEAR/ ACCIDENTAL DISABILITY EMPLOYEES	VOTED: UNANIMOUSLY	05/01/06
51 APPROPRIATION/ ACCEPTANCE OF LEGISLATION RELATIVE TO DISABILITY RETIREMENT BENEFITS FOR VETERANS	VOTED: QUORUM PRESENT	05/01/06
52 PERMISSIVE LEGISLATION	VOTED: QUORUM PRESENT	05/10/06
53 ESTABLISH SPECIAL EDUCATION	VOTED: UNANIMOUSLY - NO ACTION	05/01/06
54 LOCAL OPTION TAXES	VOTED: NO ACTION	05/01/06
55 APPROPRIATION/ GEOGRAPHIC INFORMATION SYSTEMS	VOTED: QUORUM PRESENT	05/10/06
56 APPROPRIATION/ MINUTEMAN SENIOR SERVICES	VOTED: UNANIMOUSLY - NO ACTION	05/15/06
57 HOME-RULE LEGISLATION/ SENIOR CITIZEN PROGRAM	VOTED: UNANIMOUSLY	05/15/06
58 APPROPRIATION/ 200 <sup>TH</sup> ANNIVERSARY COMMITTEE	VOTED: QUORUM PRESENT	05/15/06
59 APPROPRIATION/ RETIREE HEALTHCARE TRUST FUND	VOTED: UNANIMOUSLY	05/15/06
60 APPROPRIATION/ TIP FEE STABILIZATION FUND	VOTED: UNANIMOUSLY	05/15/06
61 TRANSFER OF FUNDS/ CEMETARY	VOTED: UNANIMOUSLY	05/15/06
62 APPROPRIATION / OVERLAY RESERVE	VOTED: UNANIMOUSLY	05/15/06
63 APPROPRIATION/ STABILIZATION FUND	VOTED: UNANIMOUSLY (QUORUM PRESENT MORE THAN 85 T.M.M. PRESENT AND VOTING)	05/15/06



## LEGISLATIVE

### ANNUAL TOWN MEETING (CONTINUED) APRIL 25, 2005

ARTICLE		ACTION	DATE
64	USE OF FREE CASH	VOTED: QUORUM PRESENT	05/15/06
65	ALTERNATIVES REGARDING ELEMENTARY SCHOOL PROGRAM	VOTED: UNANIMOUSLY	05/15/06
66	RESOLUTION/ SCENIC BYWAY	VOTED: QUORUM PRESENT	05/15/06
67	POSITIVE PARENTING RESOLUTION	VOTED: NO ACTION	05/15/06

# TOWN CLERK & ELECTIONS

## TOWN CLERK

The following annual report of the Town Clerk for the year ending December 31, 2006 is herewith submitted in accordance with Section 3 of Article 3, Title I of the Town By-Laws. During 2006, the Annual Election of Town Officers, the Annual Town Meeting, the State Primary and the State Election were prepared for and conducted by the Town Clerk's Office.

The Town has twenty-one AccuVote machines, one for each precinct, and a main counting system located in the Town Clerk's Office. This system consists of paper ballots to be marked by the voters and inserted into the AccuVote machines, which automatically tally the votes appearing on the paper ballots. When the polls close, the precinct totals are immediately printed at the precinct, posted, announced and then transferred to the Town Clerk's Office on a memory card, where the precinct totals are accumulated by entering the memory cards into the main counting system. Finally, the complete official Town results are printed and announced.

Town Meeting Members whose terms were to expire at the Annual Town Election were notified of that fact and of the provision of law which allows them to become candidates for re-election by giving written notice thereof to the Town Clerk. Nomination papers were issued to candidates for Town offices including Town Meeting Members, and after being certified by the Registrars of Voters were filed with the Town Clerk. A meeting was held by the Registrars of Voters, as required by law, to draw names for position on the official ballot for the Annual Town Election.

Candidates for Town offices, except Town Meeting Members, were notified of the requirements of the law regarding the filing of periodic statements of campaign receipts and expenditures with the Town Clerk's Office. Incumbents and candidates for election during the previous year, who had campaign finance activity, a balance and/or liability were also notified of the requirements of filing annual reports.

Upon application, absentee ballots were issued for the Annual Town Election, the State Primary and the State Election. Applications for absentee ballots were automatically sent to all persons who had filed physicians' certificates of permanent physical disability, as required by law. Many residents took advantage of the provision of law which allowed them to vote in person in the Town Clerk's Office prior to the elections if they were to be out of town or otherwise unavailable to vote in person at the polls on the day of the elections. A total of 2,370 absentee ballots were issued in 2006 (Annual Town Election: 575, State Primary: 515, and State Election: 1,280).

The Annual Town Meeting began on April 24, 2006 and continued for seven sessions, dissolving on May 15, 2006. A total of sixty-seven warrant articles were

acted upon. The first article of the Annual Town Meeting is the Annual Town Election. Meetings were held prior to the Annual Town Meeting to fill vacancies in the town meeting membership (caused by resignation, removal from town, or death) until the next Annual Town Election.

Certificates of all appropriations voted at all town meetings and the provisions for meeting them were sent to the Board of Assessors and the Comptroller, as required by law. Certified copies of all votes authorizing indebtedness were sent to the Director of Accounts. The Secretary of the Commonwealth was notified of the acceptance by the Town Meeting of any provisions of the General Laws. In addition, certified copies of all votes passed at all town meetings were sent to the departments affected.

All the amendments to the Town By-Laws and Zoning Bylaws as voted at the Annual Town Meeting were submitted to the Attorney General and were approved within the statutory period provided. They were then advertised for two successive weeks in the local newspaper, as required by law, following which they took effect.

A summary of the Annual Town Meeting appear in the Legislative section of this Annual Report. A complete record of the actions taken is contained in the Records of Elections and Town Meetings in the Town Clerk's Office.

Births, deaths and marriages were recorded and copies forwarded to the Secretary of the Commonwealth monthly. Certified copies of these vital statistics and all other documents recorded in the Town Clerk's Office were made available upon request.

A total of 1,067 dogs were licensed and 300 sporting (conservation) licenses issued by the Town Clerk's Office. Certain licenses granted by the Board of Selectmen were issued. Raffle and bazaar permits and gasoline permit renewals were issued, financing statements, utility pole locations, cemetery deeds, and business certificates were recorded. Decisions of the Zoning Board of Appeals, decisions on requests for Special Permits from the Redevelopment Board and Amendments to the Traffic Rules and Orders were also placed on file in this office.

The Department of Revenue was notified of all licenses and permits issued and business certificates filed. Street permit, drainlayer, blasting, and other surety bonds covering contractors were also placed on file in this office. Oaths of office were administered to all elected or appointed Town officials and each was given copies of excerpts from the Open Meeting Law and the Conflict of Interest Law. Notices of meetings of all boards, committees or commissions were publicly posted upon receipt, as required by the Open Meeting Law. Town officials and departments were notified of all Legislative Acts affecting them.



# TOWN CLERK & ELECTIONS

Fines were collected for citations issued under Section 21D of Chapter 40, General Laws, for violations of the Town By-Laws. Citations for persons who did not pay the penalties within the required time (twenty-one days) were referred to the Clerk of the District Court of Middlesex for further action.

## Fees Collected During 2006

Marriage Intentions	\$5,775.00
Filing Fees	\$5,009.00
Miscellaneous Certificates	\$42,801.40
Pole Locations/Misc. Zoning	\$60.00
Renewal of Gasoline Permits	\$625.00
Miscellaneous Books	\$574.00
Miscellaneous Violations	\$508.00
Duplicate Dog Tags	\$40.00
Miscellaneous Licenses	\$750.00
Dog Licenses	\$10,805.00
Conservation Licenses	\$6,255.95
Municipal Town Fees	\$223.00

**TOTAL** **\$73,426.35**

Fees to Division of Fisheries & Wildlife \$6,141.00

Your attention is directed to the following vital statistics of the Town, which are recorded at this time. It should be noted, however, that the summaries of births and deaths are incomplete, inasmuch as records thereof pertaining to Arlington residents are still being received by our office from the cities and towns where these events occurred.

## 2006 Vital Statistics

Births	465
Deaths	373
Marriages	230

## Registrars of Voters

As mandated by law, a combined Annual Town and School Census was conducted during the months of January and February 2006. The census was conducted entirely by mail, with computer preprinted forms sent to each household in Arlington requesting that information contained therein be confirmed or corrected. The census forms contained the names of all persons residing in Arlington. Once returned to the Registrars' Office, all census and voter information was entered and continually updated in the Town's computer base by the Registrars' Office.

A list of persons from birth to twenty-one years of age was transmitted to the School Committee.

The Jury Commissioner obtained juror information directly from the Massachusetts Voter Registration Information System from data entered into the system by this office. The Annual True List of Persons, seventeen years of age and over, was published as required by law. In accordance with the True List information that had been presented, notices were sent by first-class mail, as required by law, to persons whose names were to be removed from the voting list because they had not been reported as residing in Arlington on January 1, 2006. Those who proved residence were reinstated. The total number of registered voters upon completion of the annual revision of the voting list was 25,704, including 12,852 enrolled Democrats, 2,315 enrolled Republicans and 10,368 unenrolled voters. In addition to the voters enrolled in the two political parties and those who were unenrolled, the following number of voters were enrolled in these legal political designations: 3 – Green Party USA, 61 – Green-Rainbow, 91 – Libertarian, 1 – Socialist, 12 – Interdependent 3rd Party, and 1 – Constitution Party. The following designations had no enrollees: America First Party, American Independent, Conservative, Natural Law Party, New Alliance, New World Council, Prohibition, Rainbow Coalition, Reform Party, Timesizing not Downsizing, Veterans Party America, We the People and World Citizens Party. Voters who enroll in a political designation may not vote in any state or presidential primary. Cards were mailed to voters acknowledging receipt of change or cancellation of political party enrollments received during the year by this office.

Throughout the year, daily sessions for registration of voters were held during regular business hours in the Office of the Town Clerk. Special sessions were also held until 8:00 P.M. on the last day to register voters for the Annual and Special Town Election.

The provisions of the so-called "Motor Voter" Bill permits mail-in voter registration and eliminated the requirement that special evening and Saturday sessions for the registration of voters be held except for the final day prior to the deadline for registration for primaries and elections. Special forms for mail-in voter registration were made available at various locations throughout Arlington and all other cities and towns in the State.

In addition, persons were allowed to fill out voter registration affidavits at public offices throughout Massachusetts, such as the Registry of Motor Vehicles, Social Security, Welfare, Medicaid, Food Stamps, Military Recruitment Offices and other State and Federal departmental offices. These affidavits were forwarded through the computer or by mail to the Registrars of Voters or Election Commissioners of the voters' places of residence. As required by law, acknowledgment forms were sent to persons who registered to vote at special locations, or mailed in registration affidavits, notifying them of their precincts and voting places.

## TOWN CLERK & ELECTIONS

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The Board certified voter signatures appearing on nomination papers filed by, or on behalf of candidates seeking offices at the Annual Town Election. Also, petitions for articles to be inserted in the warrant for the 2006 Annual Town Meeting and applications for absentee ballots for the Annual Town Election. After nomination papers for the Annual Town Election had been certified by the Registrars of Voters and filed with the Town Clerk, the Registrars of Voters held a meeting to draw names for the order of position on the official ballot for the election, as required by law.

During the year, the information contained on approximately 20,000 census forms of residents of the Town on January 1 was transferred to their individual master cards. These cards provide a complete official record of residence for all persons seventeen years of age or older from the time they first become residents

of the Town. From such information, certificates of residence are issued daily to establish eligibility for attendance at state and regional schools, colleges and universities, receipt of old age assistance, veterans' services, social security, employment in state or federal civil service, and for many other purposes. In addition, Registered Voters' Certificates were issued throughout the year from the Board's records for identification purposes and for proof of citizenship.

During the Annual Town Election, the Registrars of Voters were in session throughout the entire time the polls were open to assist voters who had questions relating to registration, name and/or address changes, precincts, polling places, and other problems arising during that time. After the polls closed, the Registrars assisted in the tabulation of the ballots until the final results were announced.





# TOWN CLERK & ELECTIONS

## ARLINGTON ANNUAL TOWN ELECTION, APRIL 1, 2006

Total of Ballots Cast – 8,135 and 2 Hand Counts

30% of total number of registered voters – 26,902

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Total Ballots Cast	197	432	242	212	280	249+2	255	609	433	545	510	667	518	331	493	506	149	418	450	301	338	8,135+2

### Town Treasurer for Two Years (1)

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
*Stephen J. Gilligan	153	319	171	157	199	176+2	187	420	336	388	394	466	400	231	345	366	113	301	330	202	234	5,888+2
Others	0	4	4	4	7	2	3	6	3	4	2	4	6	3	3	3	0	5	12	4	1	80
Blanks	44	109	67	51	74	71	65	183	94	153	114	197	112	97	145	137	36	112	108	95	103	2,167

### Selectmen for Three Years (2)

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
James F. Doherty	81	153	86	84	134	112	136	143	218	202	254	270	294	120	275	215	74	205	231	150	146	3,583
*Clarissa Rowe	91	176	135	110	110	134+1	112	481	169	351	260	396	195	201	221	319	71	221	244	163	180	4,340+1
*John W. Hurd	150	354	183	150	198	162+1	187	372	300	363	328	446	365	227	334	305	105	272	283	175	221	5,480+1
Others	1	2	1	0	0	0	0	1	1	1	0	1	0	1	1	3	0	1	1	2	4	21
Blanks	71	179	79	80	118	92	75	221	178	173	178	221	182	113	155	170	48	137	141	112	125	2,848

### Assessor for Three Years (1)

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
*Kevin P. Feeley	150	293	162	146	208	162+2	178	350	331	355	358	432	364	214	331	345	107	281	312	198	231	5,508+2
Others	0	2	3	2	5	0	1	4	4	4	1	5	2	1	3	2	1	5	8	2	0	55
Blanks	47	137	77	64	67	87	76	255	98	186	151	230	152	116	159	159	41	132	130	101	107	2,572

### School Committee for Three Years (3)

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Alexandra Candelas	94	195	107	95	130	94+1	113	191	203	225	205	238	241	126	185	231	66	168	193	113	141	3354+1
*Susan L. Sheffler	88	184	146	83	127	136+1	130	381	184	306	253	381	249	171	250	258	81	206	245	165	167	4,191+1
*Jeffrey D. Thielman	112	259	130	119	141	160+2	152	407	239	337	308	489	321	215	312	312	91	277	273	173	207	5,034+2
Others	8	2	2	1	2	3	0	10	0	0	1	3	4	5	0	4	0	1	3	2	3	54
Blanks	100	224	99	126	160	105	115	229	240	222	253	223	221	145	239	207	60	184	186	149	158	3,645

### Arlington Housing Authority for Five Years (1)

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
*Nicholas Mitropoulos	135	304	157	153	208	163+2	176	360	324	363	353	426	369	219	322	333	106	290	303	198	222	5,484+2
Marian King	13	4	0	0	1	1	3	7	4	3	0	6	0	2	6	2	0	1	5	7	6	71
Others	1	0	5	2	3	0	1	1	6	3	2	1	1	4	2	3	0	1	4	4	1	45
Blanks	48	124	80	57	68	85	75	241	99	176	155	234	148	106	163	168	43	126	138	92	109	2,535

**Question 1A-** Shall the licensing authority in the Town of Arlington be authorized to issue up to three licenses for the sale of wine and malt beverages not to be drunk on the premises?

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
*Yes	94	218	125	97	152	111	110	359	218	318	281	381	264	172	268	291	77	227	248	154	186	4351
No	93	193	99	107	119	123	133	218	186	198	203	264	227	128	203	195	62	166	178	111	132	3336
Blanks	10	21	18	8	9	17	12	172	29	29	26	22	27	31	22	20	10	25	24	36	20	448

**Question 1B-** Shall the licensing authority in the Town of Arlington be authorized to issue up to three licenses for sale of all alcoholic beverages not to be drunk on the premises?

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Yes	89	193	113	84	127	104	100	316	193	270	238	310	248	154	230	251	62	200	223	129	160	3794
*No	101	214	114	115	142	130	137	252	199	237	237	327	239	144	239	228	74	189	208	137	156	3817
Blanks	7	25	15	13	11	17	18	41	41	38	35	30	31	33	24	27	10	29	19	35	22	524

**Question 2-** Shall the Town be authorized to grant an additional five licenses for the sale therein of all alcoholic beverages by restaurants and function rooms having a seating capacity of not less than 99 persons?

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
*Yes	146	310	178	149	209	180	178	491	327	457	385	547	403	237	381	409	109	327	352	196	262	6231
No	44	110	51	55	62	57	63	90	77	65	99	110	90	68	97	82	28	74	85	73	60	1540
Blanks	7	12	13	8	9	14	14	28	29	23	26	10	25	26	15	15	12	17	13	32	16	364

# TOWN CLERK & ELECTIONS

## TOWN MEETING MEMBERS

### PRECINCT ONE -THREE YEARS (4)

*Chris K. Barry-Smith, 37 Silk Street.....	160
*George F. Fitzgerald, 186 Gardner Street.....	2
*Darren W. Lyle, 68 Fremont Street.....	2
*Stephen M. Kelly, 21 Purcell Road.....	2
Others.....	5
Blanks.....	617

### PRECINCT TWO - THREE YEARS (4)

*William Logan, 5 Mary Street.....	253
*Paul C. Houser, 40 Eliot Road.....	262
*Charles L. Tirone, Jr., 49 Princeton Road ....	225
*Steven R. Cella, 34 Spy Pond Parkway.....	13
Others.....	14
Blanks.....	961

### PRECINCT THREE - THREE YEARS (4)

*Dino A. Sanchez, 52 Cleveland Street.....	151
*Adam Auster, 10 Cottage Avenue.....	138
*Robin M. Dratch, 70 Teel Street.....	143
*James F. Frobillard, 58 Broadway.....	144
Others.....	4
Blanks.....	388

### PRECINCT THREE - ONE YEAR (1)

*+Dino A. Sanchez, 52 Cleveland Street.....	159
Others.....	5
Blanks.....	78

### PRECINCT FOUR - THREE YEARS (4)

*John J. Costa, 82 Milton Street.....	155
*Anne J. Carlisle, 116 Massachusetts Avenue.....	129
*Joseph M. Marshall, 74 Varnum Street.....	8
*Robert M. Kuhn, 110 Thorndike Street.....	2
Others.....	5
Blanks.....	549

### PRECINCT FIVE - THREE YEARS (4)

*Douglas D. Walton, 31 Bowdoin Street.....	148
*Cynthia Sheridan Curran, 71 Franklin St....	183
*Mary M. Dodge, 119 Palmer Street.....	173
Others.....	9
Blanks.....	607

### PRECINCT SIX - THREE YEARS (4)

*Grant D. Cook, 39 Orvis Road.....	136+2
*John J. Gearin, 382 Mass. Ave.....	155+2
*Glenn L. Parker, 56 Randolph Street.....	131+2
*Anthony L. Bernacchi, 276 Mass Ave. #314.....	2
Others.....	3
Blanks.....	569

### PRECINCT SIX - TWO YEARS (1) (to fill a vacancy)

Glenn L. Parker, 56 Randolph Street.....	68
*+Joan A.M. Gearin, 382 Mass Ave. ....	117+2
Others.....	0
Blanks.....	64

### PRECINCT SEVEN - THREE YEARS (4)

*Peter V. Villandry, 63 Tufts Street.....	151
*Robert Manning White, 95 Everett Street.....	123
Sheri A. Baron, 10 Raleigh Street.....	122
*Ashley R. Villandry, 63 Tufts Street.....	135
Others.....	1
Blanks.....	356

### PRECINCT EIGHT - THREE YEARS (4)

*Patricia B. Worden, 27 Jason Street.....	376
*Joshua Lobel, 73 Jason Street.....	439
*Gustavo Candelas, 108 Irving Street.....	242
*John A. Fitzmaurice, 17 Lakeview.....	307
*William R. Berkowitz, 12 Pelham Terrace.....	331
Others.....	179
Blanks.....	893

### PRECINCT NINE - THREE YEARS (4)

Paul Schlichtman, 47 Mystic Street.....	148
*Nanci L. Ortwein, 135 Medford Street.....	224
*Sean Garballey, 45 Maynard Street.....	300
Kenneth C. Marquis, 54 Medford Street.....	125
*Robert E. Herlihy, 51 Maynard Street.....	193
*Satwiksai Seshasai, 44 Russell Street.....	131
Others.....	5
Blanks.....	606

### PRECINCT NINE - TWO YEARS (1)

*+James J. Garballey, 45 Maynard Street.....	294
Paul Schlichtman, 47 Mystic Street.....	93
Others.....	2
Blanks.....	44

### PRECINCT TEN - THREE YEARS (4)

*Barbara M. Costa, 26 Woodland Street.....	328
*David J. Gagnon, 245 Highland Avenue.....	306
*Donnarose Russian Agri, 106 Spring Street.....	236
*David Ledwig, 178 Newport Street.....	299
Others.....	8
Blanks.....	854

### PRECINCT TEN - ONE YEAR (1)

*+James C. Perry, 106 Spring Street.....	336
Others.....	8
Blanks.....	201

### PRECINCT ELEVEN - THREE YEARS (4)

*Robert A. Jenkins, 6 Fairview Avenue.....	277
*Daniel J. Dunn, 63 Stowecroft Road.....	329
*Steven H. O'Riordan, 21 Oak Hill Drive.....	14
*Taylor McNeil, 2 Rockmont Road.....	14
Others.....	18
Blanks.....	1081

\*Elected

+ To fill vacancy



# TOWN CLERK & ELECTIONS

## Town Meeting Members *(continued)*

### PRECINCT ELEVEN - ONE YEAR (1)

*+Mary Ellen Bilafer, 59 Cutter Hill Road .....	4
Others .....	37
Blanks .....	469

### PRECINCT TWELVE - THREE YEARS (4)

*Marc Dohan, 43 Chester Street .....	398
*Robert J. Jefferson, 27 Park Circle .....	290
*Mary Megson, 24 Coolidge Road .....	332
*Jeffrey D. Thielman, 37 Coolidge Road .....	424
Christopher J. Nauman, 70 Coolidge Road .....	168
Lisa A. Bielefeld, 132 Mount Vernon Street .....	197
Others .....	2
Blanks .....	857

### PRECINCT TWELVE - ONE YEAR (1)

*+Lisa A. Bielefeld, 132 Mount Vernon Street .....	423
Others .....	2
Blanks .....	242

### PRECINCT THIRTEEN - THREE YEARS (4)

*Michael F. Byrne, 28 Upland Road .....	373
*Lori Talanian, 45 Oldham Road .....	339
*David F. Good, 37 Tomahawk Road .....	14
*John H. Sweeney, 10 Arrowhead Lane .....	9
Others .....	41
Blanks .....	1296

### PRECINCT FOURTEEN - THREE YEARS (4)

*Adam E. Pachter, 67 Quincy Street .....	199
*Guillermo E. Bahamon, 22 Oakland Avenue .....	182
*Alan H. Jones, 1 Lehigh Street .....	195
*Joseph C. Tully, 329 Gray Street .....	215
Others .....	3
Blanks .....	530

### PRECINCT FIFTEEN - THREE YEARS (4)

*Joseph A. Curro, Jr., 21 Millett Street .....	320
*Edward Starr, 7 Twin Circle Drive .....	303
*Kaj Telenar, 16 Brattle Place .....	246
*James H. McKenney, 59 Epping Street .....	9
Others .....	20
Blanks .....	1074

### PRECINCT SIXTEEN - THREE YEARS (4)

*Kevin D. McGann, 206 Wachusett Avenue .....	308
Marvin Lewiton, 18 West Street .....	290
*Richard S. Phelps, 77 Oakland Avenue .....	331
*Allen W. Reedy, 153 Renfrew Street .....	327
Others .....	15
Blanks .....	753

### PRECINCT SEVENTEEN - THREE YEARS (4)

*John R. Leonard, 26 Grove Street .....	106
*Mary M. Sprague, 29 Dudley Street .....	104
*Vera J. Bernacchi, 1205 Mass Avenue .....	101
*Michael C. Vigeant, 44 Bow Street .....	1
Others .....	0
Blanks .....	284

### PRECINCT SEVENTEEN - TWO YEARS (1) (to fill vacancy)

Others .....	7
Blanks .....	142

### PRECINCT SEVENTEEN - ONE YEAR (2)

*+Thomas R. Banks, 65 Brattle Street .....	6
Others .....	3
Blanks .....	289

### PRECINCT EIGHTEEN - THREE YEARS (4)

*Carl A. Valeri, 50 Udine Street .....	276
*Charles D. Gallagher, 16 Shelley Road .....	267
*Mary I. Ronan, 1 Brewster Road .....	266
*Pamela A. Heidell, 405 Appleton Street .....	242
*David P. Panza, 77 Avola Street .....	2
Others .....	11
Blanks .....	875

### PRECINCT NINETEEN - THREE YEARS (4)

*Richard L. Carreiro, 211 Forest Street .....	295
*John W. Hickman, 63 Dothan Street .....	285
*Christine P. Deshler, 65 Huntington Road .....	313
*Bryan A French, 55 Overlook Road .....	321
Others .....	10
Blanks .....	576

### PRECINCT TWENTY - THREE YEARS (4)

*Mark Streitfeld, 22 Peck Avenue .....	169
*Raymond M. Bloom, 90 Sylvia Street .....	157
*Laurie A. Gibbons, 45 Wilbur Avenue .....	179
*Maureen E. Gormley, 1250 Mass. Ave. ....	187
Others .....	11
Blanks .....	501

### PRECINCT TWENTY - TWO YEARS (1)

*+Christopher A. Gibbons, 45 Wilbur Avenue .....	188
Others .....	1
Blanks .....	112

### PRECINCT TWENTY -ONE YEAR (1)

*+Dean E. Carman, 29 Kilsythe Road .....	189
Others .....	1
Blanks .....	111

### PRECINCT TWENTY-ONE - THREE YEARS (4)

*Martha I. Scott, 90 Alpine Street .....	226
*Harry P. McCabe, 92 Madison Avenue .....	240
*David J. Levy, 7 Westmoreland Avenue .....	59
*Nancy J. Stefansson, 14 Oakledge Street .....	36
Others .....	49
Blanks .....	742

\*Elected

+ to fill vacancy

# TOWN CLERK & ELECTIONS

## STATE PRIMARY, SEPTEMBER 19, 2006

Total of Ballots Cast – 11,225

Democratic 10,721

Republican 504

41% of total number of registered voters – 27,165

### DEMOCRATIC PARTY

#### Senator in Congress

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Edward M. Kennedy	289	429	370	357	378	376	333	588	416	509	509	599	415	405	484	506	217	448	493	437	420	8978
Others	1	7	6	5	6	5	2	4	5	10	7	7	11	13	4	4	3	11	12	17		131
Blanks	57	88	48	45	52	65	63	85	80	85	99	122	109	78	101	85	41	92	83	622		1612

#### Governor

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Christopher Gabrielli	80	147	83	90	88	99	91	112	103	138	156	137	176	113	146	129	57	152	139	104	103	2443
Deval L. Patrick	180	246	274	237	215	268	235	483	256	363	315	448	247	301	302	335	147	250	321	289	302	6014
Thomas F. Reilly	86	127	67	78	133	76	69	80	131	97	137	140	111	80	138	129	57	143	122	104	90	2195
Others	1	0	0	0	0	0	0	0	2	2	0	0	0	0	1	0	0	0	0	0	1	7
Blanks	0	4	0	2	0	3	3	2	9	4	7	3	1	2	2	2	0	6	6	3	3	62

#### Lieutenant Governor

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Deborah B. Goldberg	113	171	134	130	136	147	117	139	149	138	166	170	155	122	178	182	95	168	161	157	151	3079
Timothy P. Murray	102	166	129	125	160	131	141	172	183	189	215	228	179	162	215	198	81	200	182	149	153	3460
Andrea C. Silbert	87	129	110	96	100	121	104	299	134	200	178	246	152	156	149	143	64	123	190	146	142	3069
Others	3	1	0	1	1	1	0	0	1	2	0	1	2	0	4	1	0	0	1	0	0	19
Blanks	42	57	51	55	39	46	36	67	34	75	56	83	47	56	43	71	21	60	54	48	53	1094

#### Attorney General

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Martha Coakley	263	384	334	314	368	347	308	521	417	469	498	586	423	368	472	478	211	423	458	389	377	8408
Others	1	8	2	4	3	1	0	0	4	2	1	1	4	2	7	3	1	2	6	1	8	61
Blanks	83	132	88	89	65	98	90	156	80	133	116	141	108	126	110	114	49	126	124	110	114	2252

#### Secretary of State

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
William F. Galvin	236	354	269	241	318	295	262	403	351	398	416	510	389	320	429	411	483	391	395	341	325	7237
John Bonifaz	56	86	81	84	62	79	66	128	89	96	110	86	73	84	74	89	45	77	104	83	82	1734
Others	1	3	1	0	0	0	0	1	0	2	0	1	2	0	2	2	0	1	1	0	2	19
Blanks	54	81	73	82	56	72	70	145	61	108	89	131	71	92	84	93	33	82	88	76	90	1731

#### Treasurer

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Timothy P. Cahill	245	385	312	296	345	323	270	421	380	416	444	498	375	335	434	430	194	406	412	359	356	7636
Others	1	1	1	0	1	3	0	1	2	6	0	1	4	1	3	5	1	2	4	0	4	41
Blanks	101	138	111	111	90	120	128	255	119	182	171	229	156	160	152	160	66	143	172	141	139	3044

#### Auditor

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
A Joseph DeNucci	235	349	299	280	335	301	263	408	364	396	431	470	363	324	398	408	193	378	407	342	342	7286
Others	1	1	2	0	4	4	1	2	2	4	1	2	3	3	5	3	2	3	5	1	2	51
Blanks	111	174	123	127	97	141	134	267	135	204	183	256	169	169	186	184	66	170	176	157	155	3384

#### Representative in Congress - Seventh District

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Edward J. Markey	265	405	345	332	362	346	299	538	403	464	486	569	393	378	463	473	213	424	467	397	402	8424
Others	1	2	3	2	5	3	1	3	3	7	3	4	4	4	4	4	1	4	5	2	5	70
Blanks	81	117	76	73	69	97	98	136	95	133	126	155	138	114	122	118	47	123	116	101	92	2227

#### Councillor – Sixth District

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Michael J. Callahan	226	337	279	265	326	293	246	362	355	367	396	444	320	300	380	389	181	335	377	322	317	6817
Others	1	1	2	0	3	1	0	3	2	1	2	0	3	2	2	3	0	2	4	1	4	37
Blanks	120	186	143	142	107	152	152	312	144	236	217	284	212	194	207	203	80	214	207	177	178	3867



# TOWN CLERK & ELECTIONS

## Senator in General Court – Fourth Middlesex District

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Robert A. Havern, III	232	357	281	255	307	268	265	498	339	443	424	554	365	331	414	430	173	338	425	347	351	7397
Joanna Gonsalves	64	112	79	81	84	100	91	97	103	97	139	115	122	97	111	96	53	104	105	93	85	2028
Others	1	0	1	0	1	0	0	0	0	1	1	1	3	1	0	0	0	0	3	0	0	13
Blanks	50	55	63	71	44	78	42	82	59	63	51	58	45	67	64	69	35	59	55	60	63	1233

## Representative in General Court – Twenty-Third Middlesex District

Precinct	1	3	5	6	7	8	9	10	11	12	13	15	16	18	19	Total
Jim Marzilli	262	339	352	350	287	556	397	469	465	579	382	454	472	419	477	6260
Others	2	2	4	4	1	3	6	5	1	4	4	4	1	5	4	50
Blanks	83	83	80	92	110	118	98	130	149	145	149	131	122	127	107	1724

## Representative in General Court – Twenty-Fourth Middlesex District

Precinct	14	17	20	21	Total
Jay R. Kaufman	342	196	390	356	1284
Others	2	1	1	4	8
Blanks	152	64	109	139	464

## Representative in General Court – Twenty-Fourth Middlesex District

Precinct	2	4	Total
William Browsberger	367	298	665
Others	1	1	2
Blanks	156	108	264

## District Attorney – Northern District

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Gerard T. Leone, Jr.	229	334	280	277	316	295	249	390	343	389	395	447	347	302	381	387	180	349	385	331	315	6921
Others	2	1	2	0	2	2	1	1	1	1	1	2	2	2	2	3	0	1	5	0	2	33
Blanks	116	142	142	130	118	149	148	286	157	214	219	279	186	192	206	205	80	201	198	169	182	3719

## Clerk of Courts – Middlesex County

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Michael A. Sullivan	206	335	244	223	272	272	252	374	308	358	367	435	321	291	339	374	151	357	365	299	312	6455
Bruce M. Desmont	78	97	74	93	102	68	72	102	108	89	121	109	117	80	134	100	65	89	106	99	93	1996
Others	1	0	1	0	0	1	0	2	0	1	1	3	2	0	1	1	0	1	1	1	0	17
Blanks	62	92	105	91	62	105	74	199	85	156	126	181	95	125	115	120	45	104	116	101	94	2253

## Register of Deeds – Middlesex Southern District

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Eugene C. Brune	235	345	290	271	320	290	252	383	351	380	406	451	355	306	385	388	182	360	392	331	320	6993
Others	1	1	3	0	3	1	2	0	1	1	0	2	3	1	1	2	1	3	4	1	2	33
Blanks	111	178	131	136	113	155	144	294	149	223	209	275	177	189	203	205	78	188	192	168	177	3695

## REPUBLICAN PARTY

### Senator in Congress

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Kenneth G. Chase	6	13	9	7	10	10	12	16	16	12	20	14	20	12	12	21	12	26	18	14	9	289
Kevin P. Scott	5	5	6	7	10	7	5	2	9	9	8	14	7	6	8	8	5	10	12	3	8	154
Others	0	0	1	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	1	3
Blanks	0	2	1	2	3	0	2	0	2	4	8	1	7	4	6	2	2	3	3	2	4	58

### Governor

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Kerry Healey	10	19	13	11	15	12	17	14	19	22	30	23	29	19	23	31	15	33	30	16	18	419
Others	0	0	1	1	1	1	1	2	2	1	1	1	1	2	0	0	0	1	1	1	2	20
Blanks	1	1	3	4	7	4	1	2	6	2	5	5	4	2	3	0	4	5	2	2	2	65

### Lieutenant Governor

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Reed V. Hillman	10	14	14	12	15	12	13	14	17	18	24	23	26	15	16	28	14	30	25	15	16	371
Others	0	0	1	0	0	1	0	1	0	0	0	0	1	1	0	0	0	1	0	0	1	7
Blanks	1	3	4	4	10	4	3	4	8	5	11	5	6	3	6	3	3	6	5	3	9	106

### Attorney General

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Larry Frisoli	10	17	12	12	13	12	16	14	19	20	25	24	28	18	20	28	16	33	28	16	12	393
Others	0	0	1	0	0	1	0	0	0	0	0	0	0	2	0	0	0	0	0	0	1	5
Blanks	1	3	4	4	10	4	3	4	8	5	11	5	6	3	6	3	3	6	5	3	9	106

# TOWN CLERK & ELECTIONS

## Secretary of State

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
No Candidate																						
Others	1	2	1	3	1	1	0	0	1	2	2	3	1	2	0	0	1	1	1	0	2	25
Blanks	10	18	16	13	22	16	19	18	26	23	34	26	33	21	26	31	18	38	32	19	20	479

## Treasurer

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
No Candidate																						
Others	1	2	1	2	1	2	0	0	1	2	1	0	1	2	0	0	0	0	0	0	2	18
Blanks	10	18	16	14	22	15	19	18	26	23	35	29	33	21	26	31	19	39	33	19	20	486

## Auditor

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
No Candidate																						
Others	1	1	1	2	1	1	0	0	0	2	1	0	1	3	0	1	1	1	1	0	2	20
Blanks	10	19	16	14	22	16	19	18	27	23	35	29	33	20	26	30	18	38	32	19	20	484

## Representative in Congress – Seventh District

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
No Candidate																						
Others	1	0	2	1	1	1	0	1	0	2	1	0	1	2	1	1	1	1	0	0	2	19
Blanks	10	20	15	15	22	16	19	17	27	23	35	29	33	21	25	30	18	38	33	19	20	485

## Councillor – Sixth District

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
William J. Barabino	9	15	11	10	7	12	12	13	10	13	22	17	21	15	15	25	10	23	23	12	10	305
Others	0	0	1	0	0	1	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	3
Blanks	2	5	5	6	16	4	7	5	17	12	14	12	13	7	11	6	9	16	10	7	12	196

## Senator in General Court – Fourth Middlesex District

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
No Candidate																						
Others	1	2	1	2	1	2	0	1	0	2	2	1	3	2	0	1	1	1	0	1	3	27
Blanks	10	18	16	14	22	15	19	17	27	23	34	28	31	21	26	30	18	38	33	18	19	477

## Representative in General Court – Twenty-Third Middlesex District

Precinct	1	3	5	6	7	8	9	10	11	12	13	15	16	18	19	Total
No Candidate																
Others	1	1	1	1	0	0	0	2	2	0	1	0	1	1	0	11
Blanks	10	16	22	16	19	18	27	23	34	29	33	26	30	38	33	374

## Representative in General Court – Fifteenth Middlesex District

Precinct	14	17	20	21	Total
No Candidate					
Others	2	1	0	2	5
Blanks	21	18	19	20	78

## Representative in General Court – Twenty-Fourth Middlesex District

Precinct	2	4	Total
M. Elizabeth Firenze	16	10	26
Others	0	0	0
Blanks	4	6	10

## District Attorney – North District

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
No Candidate																						
Others	1	2	1	3	1	1	0	0	0	2	1	0	2	2	0	1	1	0	0	0	2	20
Blanks	10	18	16	13	22	16	19	18	27	23	35	29	32	21	26	30	18	39	33	19	20	484

## Clerk of Courts – Middlesex County

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
No Candidate																						
Others	1	3	2	3	1	2	1	1	0	2	1	0	2	2	0	1	1	0	1	0	4	28
Blanks	10	17	15	13	22	15	18	17	27	23	35	29	32	21	26	30	18	39	32	19	18	476

## Register of Deeds – Middlesex Southern District

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
No Candidate																						
Others	1	2	1	2	1	1	0	0	1	2	1	0	1	3	0	1	1	0	0	0	2	20
Blanks	10	18	16	14	22	16	19	18	26	23	35	29	33	20	26	30	18	39	33	19	20	484



# TOWN CLERK & ELECTIONS

## STATE ELECTION, NOVEMBER 7, 2006

Total of Ballots Cast – 20,152 and 59 Hand Counts = 20,211 Total

72% of total number of registered voters – 28,022

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
Total Ballots Cast	626	949	880	833	857	937	841	1089	1011	1105	1040	1227	1067	940	1089	1100	619	1043	1066	953	939

Absentee Ballots Cast - 1147

Ballots not returned- 89

Ballots too late- 44

Total - 1280

### Senator in Congress

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Edward M. Kennedy	491	693	709	680	668	728	637	893	756	855	780	939	690	719	813	820	466	714	818	745	731	15345
Kenneth G. Chase	114	227	140	131	168	183	175	175	221	221	233	249	339	185	230	240	141	296	217	177	179	4241
Others	2	4	0	1	2	2	3	1	5	2	4	3	2	5	2	2	0	4	1	1	3	49
Blanks	19	25	31	21	19	24	26	20	29	27	23	36	36	31	44	38	12	29	30	30	26	576

### Governor & Lieutenant Governor

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Healey & Hillman	140	268	183	177	213	245	212	194	286	281	336	328	430	235	306	293	160	396	283	220	217	5403
Patrick & Murray	416	581	632	569	552	609	549	810	628	730	620	774	522	609	683	693	401	561	656	651	629	12875
Mihos & Sullivan	39	64	38	57	66	46	41	42	46	62	60	86	81	54	64	74	33	65	77	49	58	1202
Ross & Robinson	16	32	22	25	17	31	28	30	31	27	18	25	22	32	21	31	18	14	36	25	25	526
Others	5	0	2	0	0	0	1	2	4	0	0	7	2	0	1	0	0	1	3	1	1	30
Blanks	10	4	3	5	9	6	10	11	16	5	6	7	10	10	14	9	7	6	11	7	9	175

### Attorney General

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Martha Coakley	491	688	700	658	675	731	652	888	761	869	795	965	713	724	820	819	462	730	817	741	759	15458
Larry Frisoli	108	221	138	143	152	173	155	148	210	197	209	216	326	185	229	237	142	282	220	178	149	4018
Others	1	3	1	0	0	0	1	0	0	2	0	0	0	1	3	0	0	1	0	0	0	13
Blanks	26	37	41	32	30	33	33	53	40	37	36	46	28	30	37	44	15	30	29	34	31	722

### Secretary of State

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
William F. Galvin	465	671	598	567	621	653	569	643	726	730	698	815	765	602	773	723	430	745	738	636	637	13805
Jill E. Stein	113	197	198	203	165	215	199	357	194	275	237	285	186	268	232	284	141	174	248	238	232	4641
Others	3	1	2	4	4	2	1	0	2	8	2	4	5	1	3	0	3	6	3	1	4	59
Blanks	45	80	82	59	67	67	72	89	89	92	103	123	111	69	81	93	45	118	77	78	66	1706

### Treasurer

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Timothy P. Cahill	466	706	614	591	631	666	589	749	737	781	769	853	768	651	802	778	442	765	741	693	693	14485
James O'Keefe	97	149	160	168	143	174	154	219	153	194	147	190	160	185	167	191	116	136	216	156	160	3435
Others	2	2	3	2	1	2	2	1	2	7	1	2	4	1	2	2	3	3	1	2	2	47
Blanks	61	92	103	72	82	95	96	120	119	123	123	182	135	103	118	129	58	139	108	102	84	2244

### Auditor

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
A Joseph DeNucci	451	694	635	597	640	675	580	761	727	764	772	861	777	647	770	769	449	747	771	703	675	14485
Rand Wilson	90	130	126	136	124	141	135	166	146	179	127	178	141	163	181	179	107	136	173	133	157	3048
Others	2	1	2	1	0	2	3	1	3	6	1	2	5	0	3	1	0	3	1	1	1	39
Blanks	83	124	117	99	93	119	123	161	135	156	140	186	144	130	135	151	63	157	121	116	106	2659

### Representative in Congress – Seventh District

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Edward J. Markey	499	747	716	698	712	759	652	896	814	873	824	958	784	742	855	851	500	775	844	775	755	16029
Others	8	10	10	14	10	12	12	12	11	20	8	12	13	14	15	19	11	21	20	8	11	271
Blanks	119	192	154	121	135	166	177	181	186	212	208	257	270	184	219	230	108	247	202	170	173	3911

### Councillor – Sixth District

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Michael J. Callahan	406	551	563	513	564	588	505	656	611	653	624	718	515	552	633	640	378	572	643	597	596	12078
William John Barabino	67	140	85	69	89	124	92	102	132	143	161	148	213	125	147	172	83	184	136	113	108	2633
Rosemary A. Macero	43	74	73	93	66	53	60	71	94	73	64	77	101	61	95	61	51	71	91	76	74	1522
Ted Sarandis	31	64	40	52	55	40	55	57	54	57	59	88	98	62	74	70	34	63	63	46	47	1209
Others	2	0	0	0	1	1	3	0	3	0	0	2	0	0	2	1	0	1	0	2	0	18
Blanks	77	120	119	106	82	131	126	203	117	179	132	194	140	140	138	156	73	152	133	119	114	2751

# TOWN CLERK & ELECTIONS

## Senator in General Court – Fourth Middlesex District

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Robert A. Havern, III	485	722	692	667	695	728	646	858	784	839	809	945	786	716	849	842	492	770	841	765	744	15675
Others	4	9	8	6	12	7	5	8	10	16	7	10	11	13	12	17	8	16	14	4	8	205
Blanks	137	218	180	160	150	202	190	223	217	250	224	272	270	211	228	241	119	257	211	184	187	4331

## Representative in General Court – Twenty-Third Middlesex District

Precinct	1	3	5	6	7	8	9	10	11	12	13	15	16	18	19	Total
Jim Marzilli	492	686	685	732	645	892	777	842	791	957	748	826	843	752	829	11497
Others	6	9	12	9	6	7	14	17	7	11	13	15	12	15	16	169
Blanks	128	185	160	196	190	190	220	246	242	259	306	248	245	276	221	3312

## Representative in General Court – Fifteenth Middlesex District

Precinct	14	17	20	21	Total
Jay R. Kaufman	691	471	743	732	2637
Others	10	6	6	6	28
Blanks	239	142	204	201	786

## Representative in General Court – Twenty-Fourth Middlesex District

Precinct	2	4	Total
William Brownsberger	645	610	1255
M. Elizabeth (Libby) Firenze	245	159	404
Others	0	1	1
Blanks	59	63	122

## District Attorney – Northern District

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
George T. Leone, Jr.	467	698	652	652	677	687	609	767	763	756	754	859	729	648	805	786	460	708	780	713	703	14673
Others	5	7	4	4	6	5	6	5	9	14	5	6	10	8	4	6	5	11	8	4	3	135
Blanks	154	244	224	177	174	245	226	317	239	335	281	362	328	284	280	308	154	324	278	236	233	5403

## Clerk of Courts – Middlesex County

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Michael A. Sullivan	476	711	669	672	689	698	630	766	789	784	782	885	754	674	816	806	474	755	802	727	727	15086
Others	5	5	9	2	5	5	5	8	6	11	3	5	8	9	4	8	5	8	7	5	5	128
Blanks	145	233	202	159	163	234	206	315	216	310	255	337	305	257	269	286	140	280	257	221	207	4997

## Register of Deeds – Middlesex Southern District

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Eugene C. Brune	456	656	628	626	644	644	584	724	719	728	720	827	719	624	761	748	440	680	759	673	675	14035
Others	5	2	6	4	7	6	6	4	9	13	3	7	7	5	6	5	7	6	9	4	4	125
Blanks	165	291	246	203	206	287	251	361	283	364	317	393	341	311	322	347	172	354	301	276	260	6051

## Question One

### Food Stores To Sell Wine

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Yes	273	446	447	430	374	435	404	576	449	524	480	560	434	444	506	537	326	468	498	444	461	9516
No	311	454	388	358	451	445	393	472	500	541	511	620	580	462	529	504	267	527	523	456	442	9734
Blanks	42	49	45	45	32	57	44	41	62	40	49	47	53	34	54	59	26	48	45	53	36	961

## Question Two

### Provide Voters With More Ballot Choices

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Yes	228	323	329	324	286	357	309	409	300	374	306	391	329	322	367	317	220	277	354	351	335	6808
No	343	533	469	434	497	483	464	575	593	624	623	734	626	513	645	682	353	644	638	506	540	11519
Blanks	55	93	82	75	74	97	68	105	118	107	111	102	112	105	77	101	46	122	74	96	64	1884

## Question Three

### Family Child Care Providers

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Yes	349	424	479	419	424	448	404	538	452	503	418	538	404	446	474	529	302	417	465	448	445	9326
No	217	422	315	330	349	375	358	447	450	497	504	595	554	397	533	476	261	507	524	393	425	8929
Blanks	60	103	86	84	84	114	79	104	109	105	118	94	109	97	82	95	56	119	77	112	69	1956

## Question Four

### End The War In Iraq

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Yes	417	526	552	495	516	552	493	688	561	635	573	713	524	555	630	606	372	526	621	562	585	11702
No	144	314	232	239	246	280	252	291	320	350	350	397	408	276	351	371	185	383	343	283	265	6280
Blanks	65	109	96	99	95	105	96	110	130	120	117	117	135	109	108	123	62	134	102	108	89	2229



# TOWN DIRECTORY

## TOWN OFFICIALS AND COMMITTEES

as of December 31, 2006

### Elected by Arlington's Citizens

#### Board of Selectmen

	Term
Kevin F. Greeley, Chair, 363 Mystic St	2007
Annie Lacourt, 48 Chatham St	2008
Diane M. Mahon, 23 Howard St	2008
John W. Hurd, 28 Colonial Dr	2009
Clarissa Rowe, 54 Brantwood Rd	2009

#### Moderator

John L. Worden III, 27 Jason Street	2007
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#### Town Clerk

Corinne M. Rainville, 745 Summer St	2008
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#### Town Treasurer

Stephen Gilligan, 77 Falmouth Rd	2008
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#### Board of Assessors

James F. Doherty, 6 Highland Ave	2007
Mary Winstanley O'Connor, 781 Concord Tnpk	2008
Kevin P. Feeley, 25 Baker Rd	2009

#### School Committee

Katharine D. Fennelly, 97 Gray St	2007
Paul Schlichtman, 60 Pleasant St	2007
Sean Garballey, 45 Maynard St	2008
Susan Lovelace, 20 Amherst St	2008
Martin Thrope, 348 Gray St	2008
Susan L. Sheffler, 26 Kensington Pk	2009
Jeffrey Thielman, 422 Mass Ave	2009

#### Arlington Housing Authority

Brian R. Greeley, 15 Temple St	2007
Richard B. Murray, 38 Marion Road	2008
John Griffin, 21 Peirce Street	2009
Teresa Walsh, 35 Hutchinson Rd	2010
Nicholas Mitropoulos, 17 Jean Rd	2011

\*Brian J. Connor, 54 Claremont Ave

Frank Hurd, Director

\*Appointed by Governor

### Appointed by Town Moderator

#### Finance Committee\*\*

##### Name, (precinct)

John G. Kneeland, Executive Secretary	2009
Allan Tosti, Chair (3)	2009
Abigail DuBois (5)	2008
Charles T. Foskett, Vice Chair (8)	2007
Richard C. Fanning, Vice Chair (15)	2009
Stephen W. DeCoursey (2)	2007
Joseph M. Connors (7)	2007
Dan Dunn (11)	2007
John J. Deyst, Jr. (13)	2007
Alan H. Jones (14)	2007
Mary I. Ronan (18)	2007
Paul J. Bayer (17)	2007
Peter B. Howard, Secretary (10)	2008
Paul J. McGaffigan (1)	2008
Ryan J. Ferrara (4)	2008
Daniel M. O'Neill (16)	2008
Dean Carman (20)	2008
Walter Fey (6)	2009
Mary M. Franclemont (9)	2009
Kenneth J. Simmons (12)	2009
Paul E. Olsen (19)	2009
John Mahoney (21)	2009

\*\*Appointed by the Town Moderator, Chairman of the Finance Committee, and the Board of Trust Fund Commissioners.

#### Minuteman Regional High School

##### Committee Representative

Stephen DeCoursey

#### Bylaw Recodification Study Committee

John T. Kohl  
John F. Maher  
Diane M. Mahon  
Kevin O'Brien  
John L. Worden III

#### School Facilities Working Group

Alan Brown	Michael McCabe
John Cole	Kevin O'Brien
Charles Foskett	Clarissa Rowe
Nancy Galkowski	Michael Ruderman
Stephen Gilligan	William Shea
Nate Levenson	Brian Sullivan
John Maher	Allan Tosti
Susan Mazzarella	Martin Thrope

# TOWN DIRECTORY

## **Arlington Recycling Committee**

Freeland Abbott  
Peter Howard  
Gordon Jamieson  
Nigel Kraus  
Julie McDaniel  
Katrina Rideout  
Susan Sayers  
Angela Taylor  
Mimi Wan  
Ruth Yannetti

## **Arlington Cultural Council**

Tom Formicola, Chair  
Betsy Campbell  
Roz Cummins  
Karen Dillon  
Elinore Kagan  
Michele Meagher  
Sharon Shaloo  
Jean Yoder

## **Telecommunications Committee**

Roland E. Chaput, Chair  
John A. FitzMaurice  
Bernice K. Jones  
Philip J. McCarthy  
Kevin O'Brien

## **Noise Abatement Study Committee**

Frank J. Ciano  
Roger Barnaby  
Christine Connolly  
Tom Dumyahn  
John A. FitzMaurice  
John R. Leonard

## **Zoning Bylaw Review Committee**

Frederick Bernardin III  
Robert Fredieu  
Joey Glushko  
Mary King  
John D. Leone  
Christopher Loreti  
Kevin McGann  
Pamela Meister

## **Town Meeting Procedures Committee**

	<b>Term</b>
John Worden	2007
John D. Leone	2008
Richard L. Carreiro	2009

## **Appointed by the Board of Selectmen**

### **Town Manager**

	<b>Term</b>
Brian F. Sullivan	01/27/10

### **Comptroller & Coordinator of Data Processing**

Ruth Lewis

### **Board Administrator**

Marie A. Krepelka

### **Zoning Board of Appeals**

	<b>Term</b>
Curtis Morgan	2006
Joseph F. Tulimieri, Chair	2007
Susan M. McShane	2007
Pamela Heidell, Associate	
Elaine Belle, Associate	

### **Board of Registrars of Voters**

	<b>Term</b>
William P. Forristall	2007
Florence R. McGee	2007
Frederick J. Sennott, Jr.	2007
Corinne M. Rainville	2008

### **Historic District Commissions**

Madelon Hope Berkowitz  
Beth Cohen  
Alex Frisch  
Michael Logan  
Yvonne Logan  
Stephen Makowka, Chair  
Martha Penzenik  
Margaret Potter  
John L. Worden III  
Carol Greeley, Executive Secretary

### **Arlington Preservation Fund**

John L. Worden III, President  
Harold L. Goldsmith, Treasurer  
Charlene Lemnios, Secretary  
Alex Frisch  
Andrew S. Fischer  
Clark L. Griffith  
Patrick Guthrie  
Amy Lee Slade  
Daniel A. Xenos



# TOWN DIRECTORY

## Fair Housing Advisory Committee

Nick Minton, Chair  
Adele Kraus  
Muriel Ladenburg  
Pearl Morrison  
Wilson Henderson

## Public Memorial Committee

Alexander Salipante, Chair  
Franklin W. Hurd, Jr.  
Wilfred St. Martin

## Cyrus E. Dallin Art Museum Board of Trustees

Laurie Cutts  
Maria DiGioia  
Heather Leavell  
James P. McGough  
Angela Olszewski  
Gerry Ricci  
Geraldine Tremblay  
Roland Chaput, associate  
David Formanek, associate  
Mark Hruby, associate  
Paul McGaffigan, associate  
Terry Shaoul, associate

## Transportation Advisory Committee

Elisabeth Carr-Jones  
Joseph Cahill  
Lt. James McHugh  
Jeff Maxtutis  
Howard Muise  
Charles Pappas  
Michael Rademacher  
Scott Smith  
Edward Starr  
Laura Wiener

## Appointed by the Town Manager

### Town Manager's Office

Nancy T. Galkowski, Deputy Town Manager

### Legal

John F. Maher, Town Counsel  
Edward M. Marlenga, Workers' Compensation Agent

### Planning and Community Development

Kevin J. O'Brien, Director

### Community Safety

Frederick Ryan, Chief, Police  
Allan McEwen, Chief, Fire

## Libraries

Maryellen Remmert-Loud, Director

## Public Works

Teresa H. DeBenedictis, Acting Director

## Health and Human Services

Christine Connolly, Director

## Personnel/Affirmative Action

Caryn E. Malloy, Director

## Inspectional Services

Michael Byrne, Director

## Council on Aging

John Jope, Executive Secretary

## Veterans' Services

William McCarthy, Veterans Agent

## Public Health

Christine Connolly, Director

## Weights and Measures

Joseph Carabello, Sealer/Health Compliance Officer

## Recreation

Joseph Connolly, Director

## Veterans' Memorial Sports Center

David Cunningham, Facilities Supervisor

## Appointed by the Town Manager subject to the approval of the Board of Selectmen

### Redevelopment Board

	Term
Roland E. Chaput	2007
Edward T. M. Tsoi, Chair	2007
Andrew West	2008
Bruce Fitzsimmons	2009
Chris Loreti ( <i>Appointed by the Governor</i> )	

### Board of Health

Michael Fitzpatrick, D.M.D.	2007
Carole E. Allen, M.D., Chair	2008
Gregory Leonardos	2009

### Board of Library Trustees

Francis Murphy	2007
Susan Cronin Ruderman	2007
Joyce H. Radochia	2007
Kathleen Fennelly	2008
Barbara Muldoon	2008
Patricia Deal	2008
David Castiglioni	2009

# TOWN DIRECTORY

## Park and Recreation Commission

Joseph P. Carabello, Chair	2006
Tom Caccavaro	2006
Nancy Campbell	2006
Leslie Mayer	2007
Donald Vitters	2007

## Board of Youth Services

Donna Dolan	2007
Jeannette Mills	2007
Larry Greco	2008
Eugene Lucarelli	2008
Carlene Newell	2008
Elaine Shea	2008
Dorothy Williams	2008
Mary Deyst	2009
Lynn Horgan	2009
Joan Robbio	2009
Cynthia Sheridan	2009
Patsy Kraemer, ex-officio	
David McKenna, ex-officio	
Elizabeth Oppedisano, ex-officio	

## Affirmative Action Advisory Committee

Barbara Boltz
Augusta Haydock
Jack Jones
Elaine MacLachlan
Adrienne McClure
Patricia O'Donoghue
Howard B. Winkler

## Personnel Board

Richard Terry	2007
Cynthia Gallagher	2008
Sheila Rawson	2009

## Historical Commission

Pamela Meister	2006
Jane Becker	2007
Richard Duffy	2007
Patrick B. Guthrie	2007
JoAnn Robinson	2007
A. Michael Ruderman	2007
Eric Stange	2007

## Council on Aging

Shirley Chapski	2007
Mildred M. Hurd	2007
Ruth Palombo	2007
William Carey	2008
Ann MacGowan	2008
Harry P. McCabe	2008
Robert Tosi, Jr.	2008
Paul West	2008
Karen Nichols	2009

## Conservation Commission

Judith Hodges	2007
William O'Rourke	2007
Nathaniel Stevens	2007
Catherine Garnett	2008
Timothy Sullivan	2008
David White	2008
Ellen Lee Teare Reed	2009
Corinna Beckwith, Conservation Administrator	

## Board of Cemetery Commissioners

Bernard J. Smith	2009
Michele Hassler	2007
Franklin Hurd	2007

## Board of Trust Fund Commissioners

Augusta Haydock	2007
Donald Reenstierna	2007
Timothy F. Lordan	2008

## Constables

Vincent A. Natale, Jr., 215 Forest Street	2008
Richard Boyle, 1 Mott Street	2008

## Commission on Disability

Lin Baker	2007
Kevin O'Brien	2007
Maureen St. Hilaire	2007
Barbara Cutler, Ed. D.	2008
Susan James	2008
Barbara Jones	2008
Dr. Louis Krodel	2008
Kerrie Fallon	2009

## Open Space Committee

Elizabeth Karpatti	2006
Leslie Mayer	2006
Teresa DeBenedictis	2007
Patsy Kraemer	2007
Ann LeRoyer, Chair	2007
Adam Pachter	2007
David White, Vice Chair	2007
Jo-Martha Glushko	2008
Michele Hassler	2008

## Human Rights Commission

Cecilia Akuffo
Sheri A. Baron
Marlissa Brigggett
Christine C. Carney
Victoria Cohen
Joseph Curro
Mahendra Desai
Christine Deshler
Arik Khan
A. Nick Minton



# TOWN DIRECTORY

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Nancy Rhoads  
Marlene Schultz  
William Shea  
Nancy Sweeney  
Marilyn Carnell, staff assistant

## **Various Appointing Authorities**

### **Capital Planning Committee**

Charles T. Foscett, Chair  
Susan Mazzarella  
Stephen J. Andrew  
Stephen Gilligan  
John A. FitzMaurice  
Nancy T. Galkowski  
Ruth Lewis  
Anthony T. Lionetta  
Barbara Thornton

### **Information Technology Advisory Committee**

Dan Dunn  
Nancy Galkowski  
Stephen Gilligan  
David Good  
Bob Greeley  
Alan Jones  
Kevin Koch  
Ruth Lewis  
Sue Mazzarella  
Steve Mazzola  
Steve Meister  
Joe Miksas  
Michael Quinn  
Corinne Rainville

### **Permanent Town Building Committee**

John Cole, Chair  
Thomas Caccavaro  
Robert A. Juusola  
Mark Miano  
William Shea  
Charles Stretton  
Brian F. Sullivan  
Martin Thrope

### **Retirement Board**

John Bilafer, Chairman Elected Member  
Joe Rosselli, Elected Member  
Ruth Lewis, Ex Officio Member  
Dick Keshian, Appointed Member  
Ken Steele, Fifth Member Board Appointed  
Richard Greco, Retirement Administrator  
Maria Fretias, Assistant Administrator

### **Town of Arlington Scholarship Fund**

Stephen Biagioni

John J. Bilafer  
William F. Callahan  
John J. DiLorenzo  
Peter J. Fiore  
Stephen Gilligan  
Barbara Gorman  
Thomas F. Markham III  
Charles A. Skidmore

### **Vision 2020 Standing Committee**

Jane L. Howard, co-chair  
Jo-Martha Glushko, co-chair  
Leslie Mayer, co-chair  
Eugene Benson  
Abigail DuBois  
Barry Faulkner  
Andrew Fischer  
Bruce Fitzsimmons  
Clarice Gordon  
Kevin Greeley  
William Hartigan  
Nate Levenson  
Joshua Lobel  
Susan Lovelace  
Cheryl Miller  
Angela Olszewski  
William Shea  
Heidi Sheehan  
Brian Sullivan  
John L. Worden III

### **Affordable Housing Task Force**

Anne DiNoto  
James Doherty  
John Griffin  
Diane Harrington  
Jack Hurd  
Brigid Kennedy-Pfister  
David Levy  
Judith McConnell  
Nick Minton  
Neal Mongold  
Laura Wiener  
Patricia B. Worden

# REFERENCE GUIDE

## TOWN OF ARLINGTON

[www.arlingtonma.gov](http://www.arlingtonma.gov)

### TELEPHONE REFERENCE GUIDE

To Reach All Town Offices: 781-316-3000

Office	Extension
Assessors	3050
Cemetery	3276
Clerk	3070
Comptroller	3330
Consumer Affairs	3408
Council on Aging	3400
Council on Alcohol Education	3252
Data Processing	3340
Emergency Management	781-643-4000
Engineering	3320
Fair Housing	3429
Fire (Non-Emergency)	3800
Fire Prevention	3803
Health	3170
Human Rights	3250
Human Services	3250
Inspections	3390
Legal	3150
Libraries	3200
<i>Nights and Weekends</i>	781-316-3200
Fox Library	3198
Parking Clerk	3031
Personnel	3120
Planning & Community Development	3090
Police (Administration)	3900
Police (Non-Emergency) (24 Hour)	781-643-1212
Public Works:	
Administration at Town Hall	3108
Town Yard at Grove Street	3300
<i>Nights and Weekends</i>	781-316-3301
<i>Water/Sewer Nights/Weekends</i>	781-316-3301
Recreation	3880
Redevelopment Board	3090
Registrars of Voters	3070
Sealer of Weights & Measures	3193
Selectmen	3020
Town Manager	3010
Treasurer/Tax Collector	3030
Veterans' Services	3166
Zoning Board of Appeals	3396

## ARLINGTON PUBLIC SCHOOLS

869 MASSACHUSETTS AVENUE

To Reach All School Offices: 781-316-3500

**NO SCHOOL ANNOUNCEMENTS:** Broadcast on WBZ (1030), WEEI (850), and WCVB-TV (Channel 5). Fire Whistle sounds at 6:30 A.M. for No School at Junior and Senior High Schools, at 7:45 A.M. for Elementary Schools. [www.arlingtonma.gov](http://www.arlingtonma.gov) will also have announcements.

## STATE AND FEDERAL LEGISLATORS

Office	Phone Number
Senator Robert Havern (4th Middlesex District) Room 513, State House Boston, MA 02133	617-722-1432
Representative Jim Marzilli (23rd Middlesex District) Room 443, State House Boston, MA 02133	617-722-2460
Representative William Brownsberger (26th Middlesex District) Room 23, State House Boston, MA 02133	617-722-2140
Senator Edward M. Kennedy 2400 J.F.K. Building Boston, MA 02203	617-565-3170
Senator John F. Kerry 1 Bowdoin Square 10 <sup>th</sup> Floor Boston, MA 02114	617-565-8519
Representative Edward J. Markey 5 High Street, Suite 101 Medford, MA 02155	781-396-2900

### OTHER PUBLIC SERVICES

Arlington Advocate	781-643-7900
Arlington Boys and Girls Club	781-648-1617
Arlington Chamber of Commerce	781-643-4600
Arlington Historical Society	781-648-4300
Arlington Housing Authority	781-646-3400
Arlington Senior Center	781-316-3400
NSTAR (Emergency)	800-592-2000
Keyspan (Leaks)	800-231-5325
Center for Mental Health	781-646-7300
Comcast	800-266-2278
Jason Russell House/Smith Museum	781-648-4300
Logan International Airport (Public Info)	617-561-1800
Mass. Bay Transit Authority (Route Info)	617-222-3200
Mass. Water Resources Authority (24 Hour Emergency)	617-727-5274
Middlesex County Offices	617-494-4000
Minuteman Regional High School	781-861-6500
Post Office (Arlington Center)	781-648-1940
RCN	781-316-8800
Registry of Motor Vehicles	617-351-4500
Skating Rink	781-643-4800
Visiting Nurse and Community Health	781-643-6090
Whittemore-Robbins House	781-316-3260
Youth Consultation Center	781-316-3255



# ARLINGTON INFORMATION

**Incorporation** The Town of Arlington was originally settled in 1635 as a village under the name Menotomy. In 1807, the Town and a section of what is now Belmont were set off from Cambridge and incorporated as West Cambridge. In 1867, the name was changed to Arlington in honor of the heroes buried at Arlington National Cemetery in Arlington, Virginia.

## Population

1970 (Federal Census)	52,720
1975 (State Census)	50,223
1980 (Federal Census)	48,219
1985 (State Census)	46,465
1990 (Federal Census)	44,630
2000 (Federal Census)	42,389
2005 (American Community Survey by U.S. Census)	41,224

**Location** Arlington is situated six miles northwest of Boston, in latitude 42 degrees 25 minutes north, longitude 71 degrees 09 minutes west. The Town is bordered on the north by Winchester, on the east by Medford and Somerville, on the south by Cambridge and Belmont and on the west by Lexington.

**Elevation** The Town elevation above mean tide ranges from a low of 4 feet to high of 377 feet. Elevations include 10 feet at Massachusetts Avenue and the Cambridge line, 48 feet at Massachusetts Avenue and Pleasant Street, 155 feet at Massachusetts Avenue and Park Avenue, 281 feet at Crescent Hill Avenue and Park Place, and 377 feet at Park Circle and Eastern Avenue.

**Area** Arlington covers 3,517.5 acres or 5.5 square miles of which 286.2 acres are covered by water. There are 158.27 acres of parkland owned by the Town and 52.25 acres under the control of the Massachusetts Department of Conservation and Recreation. Just over fifty-nine acres of the land area are devoted to cemeteries.

**Form of Government** The Town of Arlington is governed by the "Town Manager Act of the Town of Arlington, Massachusetts", the "By-Laws of the Town of Arlington", and Massachusetts General Laws Chapter 43A, "Standard Form of Representative Town Meeting Government". The executive branch is made up of a five-member Board of Selectmen elected at large. The Board hires a professional manager to administer the daily operations of the government. The legislative branch is a Town Meeting made up of 252 representatives, elected from each of the twenty-one precincts in Town. Arlington is also a member of the 7th Massachusetts Congressional District, 4th Middlesex State Senatorial District, and the 23rd and 26th Middlesex State Representative Districts.

**Infrastructure** There are 95.27 miles of public streets and town ways, 24.36 miles of private streets open for travel, 6.11 miles of state highways and parkways, and 3.24 miles of paper streets. The permanent water system consists of 131.43 miles, and the sewer system consists of 117.37 miles. There are 77.37 miles in the Town's storm drain system, and the Town maintains 3,698 catch basins. There are 104.09 miles of permanent sidewalks and 94 miles of curbing.

**Transportation** Arlington is bounded on the south by Route 2, a major transportation route allowing access to Boston and the western part of Massachusetts. Arlington is also a short distance from Interstate Routes 93 and 95. Other major routes that go through the town are Routes 2A and 3. Public transportation is provided through the Massachusetts Bay Transit Authority (MBTA) servicing the Greater Boston area with bus service and a subway system. Closest access to the subway system is through the Alewife Station located just over the Arlington border in Cambridge.

**Education** The Town of Arlington operates an excellent school system with seven elementary schools, one middle school, and Arlington High School. The elementary schools are: Bishop School, 25 Columbia Road; Brackett School, 66 Eastern Avenue; Dallin School, 185 Florence Avenue; Hardy School, 52 Lake Street; Peirce School, 85 Park Avenue Extension; Stratton School, 180 Mountain Avenue, and Thompson School, 70 North Union Street. The Ottoson Middle School is located at 63 Acton Street. Arlington High School is located at 869 Massachusetts Avenue.









